



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES Minutes of the Regular Meeting February 18, 2016

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, February 18, 2016. President Sarlo called the meeting to order at 7:04p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kris Graack, Denise Hudec, Steve Mokry, Rich Pope, Earl Wilson, Patricia Thompson, Gregory Sarlo, Carol Kidd.

Absent: Vince Rangel.

Also present: Holly Richards Sorensen, Roberta Johnson, Heather Imhoff, Jo Bonell, Susan Farid, Stephanie Spetter, Alice Chrostowski.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Steve Mokry, seconded by Rich Pope, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Chester was not in attendance.

VII. CONSENT AGENDA.

Trustee Wilson asked to remove the following items from the Consent Agenda:

- C. Acceptance of Reports.
 - 3. Chart - Circulation Statistics 2012-2016
 - 4. Chart - Computer Use Wired 2012 - 2016
 - 5. Chart - Computer Use Wireless 2012 – 2016

MOTION by Kris Graack, seconded by Steve Mokry, to approve the following items from the Consent Agenda, as presented:

- A. Approval of the Minutes of the Regular Board Meeting – January 21, 2016.
- B. Acceptance of Financial Reports for January 2016.
 - 1. Treasurer’s Report as of January 31, 2016.
- C. Acceptance of Reports.
 - 1. January 2016 Statistics Report
 - 2. 2016 Circulation by Month
 - 6. Director’s Report on Strategic Goals
 - 7. 2016 Cash Budget Projection

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Trustee Wilson stated that the library’s wireless use is increasing every month. Trustee Wilson also stated that he wants to make sure that the library’s internet service keeps up with the increased usage and that the library is prepared to increase speed at an increased cost.

MOTION by Kris Graack, seconded by Steve Mokry, to approve the following items from the Consent Agenda, as presented:

- C. Acceptance of Reports.
 - 3. Chart - Circulation Statistics 2012-2016
 - 4. Chart - Computer Use Wired 2012 - 2016
 - 5. Chart - Computer Use Wireless 2012 – 2016

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$603,028.64.

MOTION by Rich Pope, seconded by Steve Mokry, to approve payment of vendor checks and ACH Payments in the amount of \$603,028.64 as listed on the vendor checks report of January 2016 and authorize Director Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B. Approve 3M Service Agreement - \$15,376.92.

MOTION by Earl Wilson, seconded by Steve Mokry, to approve the 3M Service Agreement in the amount of \$15,376.92. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Approve Illinois Public Library Annual Report.

Trustee Graack asked that trustee's cell phone numbers and personal email's be removed from the Illinois Public Library Annual Report. The report will be changed and phone numbers and personal emails will be replaced with trustee's library email and the library telephone number.

MOTION by Kris Graack, seconded by Steve Mokry, to accept the Illinois Public Library Annual Report, with changes. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Report out Building and Grounds Committee Action, February 18, 2016- Steve Mokry.

Trustee Mokry reported that the Building and Grounds committee met before the regular board meeting. Trustee Mokry stated that the renovations are impressive and that the project is on schedule and on budget. Trustee Mokry asked Director Sorensen if there was a completion date for the project and Director Sorensen responded that the renovations are scheduled to be completed by June 1, 2016. Trustee Mokry scheduled a Building and Grounds Committee meeting for Thursday, April 21, 2016 at 6:00 p.m.

IX. ANNOUNCEMENTS.

Director Sorensen reminded the board that the Des Plaines Chamber of Commerce & Industry February "FOOD FIGHT" will continue through the end of February and that all donations are welcome.

X. CORRESPONDENCE.

XI. OTHER.

XII. EXECUTIVE SESSION.

MOTION by Rich Pope, seconded by Earl Wilson, to enter into an Executive Session at 7:32 p.m. for the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 8:44p.m. and was called to order by President Sarlo.

XIII. REGULAR SESSION ACTION.

MOTION by Kris Graack, seconded by Rich Pope, to accept the proposal made in executive session regarding the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees. ROLL CALL VOTE: AYES: Graack, Hudec, Pope, Rangel, Sarlo, Wilson. NAYS: None. ABSTAIN: Thompson. MOTION CARRIED.

XIV. ADJOURNMENT.

MOTION by Kris Graack, seconded by Steve Mokry, to adjourn the regular meeting.

Meeting adjourned at 8:45 p.m.

Minutes prepared by Carol Kidd.