



# DES PLAINES PUBLIC LIBRARY

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## BOARD OF TRUSTEES Minutes of the Regular Meeting July 21, 2016

### I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, July 21, 2016. President Sarlo called the meeting to order at 4:02 p.m.

### II. ROLL CALL.

Roll call indicated the following board members were present: Kris Graack, Denise Hudec, Steve Mokry, Bruce Lester, Rich Pope, Earl Wilson, Patricia Thompson, Gregory Sarlo, Carol Kidd.

Also present: Holly Richards Sorensen, Roberta Johnson, Jo Bonell, Susan Farid, Stephanie Spetter, Ali Van Doren, Jennifer Steurer, John Jasionowski, Wayne Serbin.

Absent: Vince Rangel.

### III. PLEDGE OF ALLEGIANCE.

### IV. CONSIDERATION OF THE AGENDA.

MOTION by Rich Pope, seconded by Bruce Lester, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

Wayne Serbin, Des Plaines resident, stated that he does not think patrons should be playing Pokémon Go in the library because someone may be injured.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Kris Graack, seconded by Denise Hudec, to approve the consent agenda, as presented. VOTE: AYES: All. NAYES: None. MOTION CARRIED.

VIII. NOMINATING COMMITTEE

Dr. Gregory Sarlo took the Oath of Office for President, Rich Pope took the Oath of Office for Treasurer and Carol Kidd took the Oath of Office for Secretary.

The board consensus was that Trustee Rangel would take the Oath of Office for Vice President during Announcements if he arrived later in the meeting.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$448,369.58.

MOTION by Rich Pope, seconded by Kris Graack, to approve payment of vendor checks and ACH Payments in the amount of \$448,369.58 as listed on the vendor checks report of June 2016 and authorize Director Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B. Approve Payment to LibrariesFirst for MyMediaMall - \$13,589.00.

MOTION by Bruce Lester, seconded by Steve Mokry, to approve payment to LibrariesFirst for MyMediaMall in the amount of \$13,589.00. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Approve Payment to Ebsco - \$26,760.60.

MOTION by Kris Graack, seconded by Denise Hudec, to approve payment to Ebsco in the amount of \$26,760.60 VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Request Approval for "Food for Fines" Program for 2016.

MOTION by Patty Thompson, seconded by Kris Graack, to approve the "Food for Fines" program for 2016 to be held from October 3 – 16, 2016. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- E. Declaration of Surplus Property.

MOTION by Steve Mokry, seconded by Kris Graack, to approve Surplus Property, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

#### IX. ANNOUNCEMENTS.

- A. 2016 Illinois Library Association Annual Conference – Trustee Day, Thursday, October 20, 2016.

Assistant Director Johnson stated that 2016 Illinois Association Annual Conference will be held in Rosemont, Illinois and invited the board to attend the conference.

Assistant Director Johnson stated that she, President Sarlo, Library Director Sorensen and Carol Kidd met to discuss updating the staff evaluation form to correspond with the evaluation used for the library director. Beginning 01/01/2017 all staff will be evaluated using the new form.

Trustee Rangel entered the meeting at 4:22 p.m.

President Sarlo thanked Tim Haskell for his wonderful work with the library. Tim will be leaving the library/Outsource Solutions Group to join the Army in September 2016.

#### VIII. Nominating Committee (continued)

- B. Oath of Office

Vince Rangel took the Oath of Office for the office of Vice President.

President Sarlo talked to the board about the Rainbow flag that the library flew in June, 2016 and the response received from the Des Plaines City Council.

President Sarlo thanked Trustee Thompson for speaking to Des Plaines City Council regarding which flags are allowed to be flown on a government flagpole.

Trustee Thompson stated that she attended the Des Plaines City Council meeting on July 18, 2016 to clarify what flags can be flown on a government flagpole and apologized to the library board for not bringing this to their attention at the June board meeting. Trustee Thompson stated that she served as a military librarian and is aware of which flags can be flown on a government flagpole. Trustee Thompson stated that on a government flagpole the American flag, state flag, municipal flag and POW flag are the only flags that can be flown.

Trustee Mokry scheduled a Building and Grounds meeting to be held on Thursday, August 18, 2016 at 5:00 p.m.

Trustee Pope scheduled a Finance Committee meeting to be held on Wednesday, August 17, 2016 at 9:00 a.m. Director Sorensen will email the budget documents to the committee before the meeting.

X. CORRESPONDENCE.

XI. OTHER.

XIV. ADJOURNMENT'

MOTION by Vince Rangel, seconded by Steve Mokry, to adjourn the regular meeting.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 4:52 p.m.

Minutes prepared Carol Kidd.