



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES Minutes of the Regular Meeting October 20, 2016

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, October 20, 2016. President Sarlo called the meeting to order at 7:00 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kris Graack, Denise Hudec, Bruce Lester, Steve Mokry, Rich Pope, Vince Rangel, Gregory Sarlo, Patricia Thompson, Earl Wilson, Carol Kidd.

Also present: Holly Richards Sorensen, Roberta Johnson, Jo Bonell, Susan Farid, Heather Imhoff, Don Sofolo, Mike Reuter.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Steve Mokry, seconded by Kris Graack, to approve the agenda, as presented.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

None.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Rich Pope, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$421,541.28.

MOTION by Rich Pope, seconded by Vince Rangel, to approve payment of vendor checks and ACH Payments in the amount of \$421,541.28 as listed on the vendor checks report of September 2016 and authorize Director Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B. Approve Lyngsoe Systems for Three Year Service Agreement - \$92,257.00.

MOTION by Kris Graack, seconded by Vince Rangel, to approve Lyngsoe Systems for Three Year Service Agreement in the amount of \$92,257.00. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Approval of Library Closings through January 2018.

MOTION by Vince Rangel, seconded by Steve Mokry, to approve Library Closings through January 2018. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Review and Approve Contract for IT Services.

Director Sorensen stated that the IT Request for Proposal was sent to nine IT companies. The proposal was published through the Federal E-rate site. Director Sorensen stated that the library received three proposals, but that Brammeier Computer Services did not meet the bid requirements. Trustee Lester suggested that if a bid is submitted that does not meet the bid requirements that the bid should not be included in the list of finalist, because it is a non-responsive bid.

MOTION by Steve Mokry, seconded by Vince Rangel, to approve Outsource Solutions Group for three years in the amount of \$1,168,428.36. ROLL CALL VOTE: AYES: Graack, Hudec, Lester, Mokry, Pope, Rangel, Thompson, Sarlo. NAYS: Wilson. MOTION CARRIED.

IX. ANNOUNCEMENTS.

Director Sorensen stated that she presented the library budget to the Des Plaines City Council and there were no objections to the budget document.

X. CORRESPONDENCE.

XI. OTHER.

XII. ADJOURNMENT'

MOTION by Vince Rangel, seconded by Steve Mokry, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:38 p.m.

Minutes prepared Carol Kidd.