

Des Plaines Public Library

Monthly Financial Report

For the Month Ended  
January 31, 2018

Prepared by:

Lauterbach & Amen, LLP

# Des Plaines Public Library

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# Monthly Compilation Opinion



February 02, 2018

Members of the Board of Trustees:

Des Plaines Public Library  
1501 Ellinwood Street  
Des Plaines, IL 60016

Management is responsible for the accompanying modified cash basis balance sheet of the Des Plaines Public Library as of January 31, 2018 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the One Month then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

*Lauterbach & Amen, LLP*

Lauterbach & Amen, LLP

# Financial Statements

**Des Plaines Public Library**  
**Governmental Funds Balance Sheet**  
**As of January 31, 2018**

	<b>Library Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and Investments	\$ 3,441,760.18	\$ 135,743.51	\$ 3,577,503.69
Prepays	6,951.75	-	6,951.75
Receivables			
Property Taxes Receivable	6,003,288.78	-	6,003,288.78
<b>Total Assets</b>	<b>\$ 9,452,000.71</b>	<b>\$ 135,743.51</b>	<b>\$ 9,587,744.22</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 184,264.34	\$ 3,193.97	\$ 187,458.31
Accrued Payroll	105,633.29	-	105,633.29
Due to other funds	316,358.78	-	316,358.78
<b>Total Liabilities</b>	<b>606,256.41</b>	<b>3,193.97</b>	<b>609,450.38</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	5,986,354.00	-	5,986,354.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,592,610.41</b>	<b>3,193.97</b>	<b>6,595,804.38</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	2,852,438.55	132,549.54	2,984,988.09
Fund Balance - Reserved for Prepays	6,951.75	-	6,951.75
<b>Total Fund Balance</b>	<b>2,859,390.30</b>	<b>132,549.54</b>	<b>2,991,939.84</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 9,452,000.71</b>	<b>\$ 135,743.51</b>	<b>\$ 9,587,744.22</b>

**Des Plaines Public Library**

**Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances**

**For the 1 Month Ended January 31, 2018**

	<u>General Fund</u>	<u>Capital Improvements Fund</u>	<u>Total</u>
<b>REVENUES</b>			
Taxes	\$ 129,177.08	\$ -	\$ 129,177.08
Fines & Fees	8,026.57	-	8,026.57
Interest	3,516.35	2.98	3,519.33
Special Events and Programs	331.50	-	331.50
Miscellaneous	4,575.84	-	4,575.84
Total Revenues	<u>145,627.34</u>	<u>2.98</u>	<u>145,630.32</u>
<b>EXPENDITURES</b>			
Personnel	\$ 218,180.66	\$ -	\$ 218,180.66
Operating	292,375.47	-	292,375.47
Library Materails	122,577.67	-	122,577.67
Capital Outlay	3,840.45	3,193.97	7,034.42
Total Expenditures	<u>636,974.25</u>	<u>3,193.97</u>	<u>640,168.22</u>
Net Change in Fund Balances	<u>(491,346.91)</u>	<u>(3,190.99)</u>	<u>(494,537.90)</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,350,737.21</u>	<u>135,740.53</u>	<u>3,486,477.74</u>
End of the period	<u>\$ 2,859,390.30</u>	<u>\$ 132,549.54</u>	<u>\$ 2,991,939.84</u>

## Supplementary Information



Des Plaines Public Library

Treasurer's Report as of January 31, 2018

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - First Midwest Operating #8100292260	402,020.78
202-1102015 - First Midwest Operating #8100292260	<u>126,871.80</u>
	<u>528,892.58</u>
201-1102028 - Cash Library Donations	<u>155,405.47</u>
201-1102073 - Cash IL - Epay #151600222104	<u>238,755.51</u>
201-1102079 - IL Funds - 151600222591	2,645,078.42
202-1102079 - IL Funds - 151600222591	<u>8,871.71</u>
	<u>2,653,950.13</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
<b>Total Invested</b>	<b><u><u>3,577,503.69</u></u></b>

**Des Plaines Public Library**  
**Balance Sheet as of January 31, 2018**

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<hr/> <b>Library Fund</b> <hr/>			
<b><u>Assets</u></b>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	403,542.10	(1,521.32)	402,020.78
1102028 - Cash Library Donations	155,323.05	82.42	155,405.47
1102073 - Cash IL - Epay 151600008073	237,700.45	1,055.06	238,755.51
1102078 - Cash IL - Epay Library	27,000.05	(27,000.05)	0.00
1102079 - IL Funds - 151600222591	3,041,915.37	(396,836.95)	2,645,078.42
1118000 - Receivable - Property Taxes	6,003,288.78	0.00	6,003,288.78
1119301 - Prepaid Expense	41,702.55	(34,750.80)	6,951.75
	<u>9,910,972.35</u>	<u>(458,971.64)</u>	<u>9,452,000.71</u>
 <b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2401000 - Accounts Payable	151,889.07	32,375.27	184,264.34
2430707 - Due to Library Comp Abs	316,358.78	0.00	316,358.78
2450040 - Accrued Payroll	105,633.29	0.00	105,633.29
2470000 - Deferred Revenue - Property Tax	5,986,354.00	0.00	5,986,354.00
	<u>6,560,235.14</u>	<u>32,375.27</u>	<u>6,592,610.41</u>
 <b><u>Fund Balance</u></b>			
3720010 - Fund Balance - Reserved for Prepaid Items	6,951.75	0.00	6,951.75
3730000 - Fund Balance - Unreserved	3,343,785.46	0.00	3,343,785.46
	<u>3,350,737.21</u>	<u>0.00</u>	<u>3,350,737.21</u>
 <b>Total Liabilities and Fund Balance</b>	 <u>9,910,972.35</u>	 <u>32,375.27</u>	 <u>9,943,347.62</u>
 <b>Excess Revenues Over Expenses</b>	 <u>0.00</u>	 <u>(491,346.91)</u>	 <u>(491,346.91)</u>

**Des Plaines Public Library**  
**Balance Sheet as of January 31, 2018**

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> <b>Capital Projects Fund</b> <hr/>			
<b><u>Assets</u></b>			
1102015 - First Midwest Operating #8100292260	134,121.72	(7,249.92)	126,871.80
1102079 - IL Funds - 151600222591	8,868.73	2.98	8,871.71
	<u>142,990.45</u>	<u>(7,246.94)</u>	<u>135,743.51</u>
 <b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2401000 - Accounts Payable	7,249.92	(4,055.95)	3,193.97
	<u>7,249.92</u>	<u>(4,055.95)</u>	<u>3,193.97</u>
 <b><u>Fund Balance</u></b>			
3730000 - Fund Balance - Unreserved	135,740.53	0.00	135,740.53
<b>Total Liabilities and Fund Balance</b>	<u>142,990.45</u>	<u>(4,055.95)</u>	<u>138,934.50</u>
<b>Excess Revenues Over Expenses</b>	<u>0.00</u>	<u>(3,190.99)</u>	<u>(3,190.99)</u>
 <hr/> <b>Compensated Absences Fund</b> <hr/>			
<b><u>Assets</u></b>			
1120201 - Due From Library	316,358.78	0.00	316,358.78
	<u>316,358.78</u>	<u>0.00</u>	<u>316,358.78</u>
 <b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2450035 - Accrued ST-LT Comp Absence	106,797.99	0.00	106,797.99
2490010 - Compensated Absences Payable	209,560.79	0.00	209,560.79
	<u>316,358.78</u>	<u>0.00</u>	<u>316,358.78</u>
 <b><u>Fund Balance</u></b>			
3720010 - Fund Balance - Reserved for Prepaid Items	0.00	0.00	0.00
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
<b>Total Liabilities and Fund Balance</b>	<u>316,358.78</u>	<u>0.00</u>	<u>316,358.78</u>
<b>Excess Revenues Over Expenses</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

See Accountants' Compilation Report

**Des Plaines Public Library**  
**Balance Sheet as of January 31, 2018**

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<b>Fixed Assets Fund</b>			
<b><u>Assets</u></b>			
1203000 - Fixed Assets - Improvements	2,386,200.00	0.00	2,386,200.00
1204201 - Fixed Assets - Library Equipment	1,137,265.00	0.00	1,137,265.00
1204300 - Fixed Assets - Vehicles	67,163.39	0.00	67,163.39
1209900 - Fixed Assets - Accumulated Depreciation	(688,331.00)	0.00	(688,331.00)
	<u>2,902,297.39</u>	<u>0.00</u>	<u>2,902,297.39</u>
<b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
<b><u>Fund Balance</u></b>			
3730000 - Fund Balance - Unreserved	2,902,297.39	0.00	2,902,297.39
	<u>2,902,297.39</u>	<u>0.00</u>	<u>2,902,297.39</u>
<b>Total Liabilities and Net Capital Assets</b>	<u>2,902,297.39</u>	<u>0.00</u>	<u>2,902,297.39</u>
<b>Excess Revenues Over Expenses</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library  
Revenue Report  
For the 1 Month Ended January 31, 2018**

<u>Library Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<b><u>Taxes</u></b>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	<u>129,177.08</u>	<u>129,177.08</u>	<u>6,100,000.00</u>	<u>5,970,822.92</u>	<u>2.12</u>
	<u>129,177.08</u>	<u>129,177.08</u>	<u>6,100,000.00</u>	<u>5,970,822.92</u>	<u>2.12</u>
<b><u>Intergovernmental</u></b>					
201-4810800 - Personal Property Replacement Tax	0.00	0.00	92,988.00	92,988.00	0.00
201-4822040 - State Grant - Per Capita	0.00	0.00	45,000.00	45,000.00	0.00
201-4822090 - Grant Revenue	0.00	0.00	2,000.00	2,000.00	0.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>139,988.00</u>	<u>139,988.00</u>	<u>0.00</u>
<b><u>Fines &amp; Fees</u></b>					
201-4850101 - Library Fees	869.94	869.94	9,000.00	8,130.06	9.67
201-4850102 - Library Fines	4,396.20	4,396.20	60,000.00	55,603.80	7.33
201-4850201 - Copying Fees	2,550.43	2,550.43	30,000.00	27,449.57	8.50
201-4850207 - Non-Res Cards	0.00	0.00	2,000.00	2,000.00	0.00
201-4850208 - Meeting Room Fees	<u>210.00</u>	<u>210.00</u>	<u>2,000.00</u>	<u>1,790.00</u>	<u>10.50</u>
	<u>8,026.57</u>	<u>8,026.57</u>	<u>103,000.00</u>	<u>94,973.43</u>	<u>7.79</u>
<b><u>Special Programs &amp; Events</u></b>					
201-4850215 - Special Programs & Events	<u>331.50</u>	<u>331.50</u>	<u>6,000.00</u>	<u>5,668.50</u>	<u>5.53</u>
	<u>331.50</u>	<u>331.50</u>	<u>6,000.00</u>	<u>5,668.50</u>	<u>5.53</u>
<b><u>Interest</u></b>					
201-4890010 - Interest Income	<u>3,516.35</u>	<u>3,516.35</u>	<u>20,000.00</u>	<u>16,483.65</u>	<u>17.58</u>
	<u>3,516.35</u>	<u>3,516.35</u>	<u>20,000.00</u>	<u>16,483.65</u>	<u>17.58</u>
<b><u>Other Revenue</u></b>					
201-4899900 - Miscellaneous Revenue	3,769.84	3,769.84	30,000.00	26,230.16	12.57
201-4899910 - Vending Machine Revenue	0.00	0.00	1,000.00	1,000.00	0.00
201-4899920 - Library Donations	15.00	15.00	10,000.00	9,985.00	0.15
201-4899940 - Friends Book Sale	<u>791.00</u>	<u>791.00</u>	<u>0.00</u>	<u>(791.00)</u>	<u>0.00</u>
	<u>4,575.84</u>	<u>4,575.84</u>	<u>41,000.00</u>	<u>36,424.16</u>	<u>11.16</u>
<b>Total Library Fund</b>	<u><u>145,627.34</u></u>	<u><u>145,627.34</u></u>	<u><u>6,409,988.00</u></u>	<u><u>6,264,360.66</u></u>	<u><u>2.27</u></u>

See Accountants' Compilation Report

**Des Plaines Public Library  
Revenue Report  
For the 1 Month Ended January 31, 2018**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<b>Capital Projects Fund</b>					
<b><u>Interest</u></b>					
202-4890010 - Interest Income	<u>2.98</u>	<u>2.98</u>	<u>25.00</u>	<u>22.02</u>	<u>11.92</u>
	<u>2.98</u>	<u>2.98</u>	<u>25.00</u>	<u>22.02</u>	<u>11.92</u>
<b><u>Other Financing Sources</u></b>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,300,000.00</u>	<u>1,300,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,300,000.00</u>	<u>1,300,000.00</u>	<u>0.00</u>
	<u>2.98</u>	<u>2.98</u>	<u>1,300,025.00</u>	<u>1,300,022.02</u>	<u>0.00</u>
<b>Total Capital Projects Fund</b>					
<b>Total of All Funds</b>	<u>145,630.32</u>	<u>145,630.32</u>	<u>7,710,013.00</u>	<u>7,564,382.68</u>	<u>1.89</u>

See Accountants' Compilation Report

**Des Plaines Public Library  
Expense Report  
For the 1 Month Ended January 31, 2018**

<u>Library Fund</u>	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
<b>Salaries</b>					
5910100 - Full-time Salaries	170,676.54	170,676.54	2,301,049.00	2,130,372.46	7.42
5910200 - Part-time Salaries	<u>47,504.12</u>	<u>47,504.12</u>	<u>784,851.00</u>	<u>737,346.88</u>	<u>6.05</u>
	<u>218,180.66</u>	<u>218,180.66</u>	<u>3,085,900.00</u>	<u>2,867,719.34</u>	<u>7.07</u>
<b>Benefits</b>					
5918010 - Unemployment Compensation	0.00	0.00	10,000.00	10,000.00	0.00
5918020 - Employer Contribution - FICA	16,094.24	16,094.24	232,205.00	216,110.76	6.93
5918021 - Employer Contribution - IMRF	22,490.37	22,490.37	307,709.00	285,218.63	7.31
5918040 - Life Insurance Premiums	132.90	132.90	1,840.00	1,707.10	7.22
5918050 - PPO Insurance Premiums	17,875.76	17,875.76	247,483.00	229,607.24	7.22
5918051 - HMO Insurance Premiums	15,064.94	15,064.94	213,375.00	198,310.06	7.06
5918055 - Dental Insurance Premiums	1,420.24	1,420.24	18,843.00	17,422.76	7.54
5918070 - Workers Compensation	<u>12,546.00</u>	<u>12,546.00</u>	<u>13,000.00</u>	<u>454.00</u>	<u>96.51</u>
	<u>85,624.45</u>	<u>85,624.45</u>	<u>1,044,455.00</u>	<u>958,830.55</u>	<u>8.20</u>
<b>Contractual Services</b>					
5920100 - Legal Fees	0.00	0.00	4,000.00	4,000.00	0.00
5920110 - Professional Services	66,273.28	66,273.28	428,864.00	362,590.72	15.45
5920120 - Communication Services	3,423.62	3,423.62	23,200.00	19,776.38	14.76
5920140 - Data Processing Services	8,157.14	8,157.14	95,500.00	87,342.86	8.54
5920202 - Conferences	198.00	198.00	5,000.00	4,802.00	3.96
5920220 - Membership Dues	1,695.00	1,695.00	7,000.00	5,305.00	24.21
5920230 - Publication of Notices	0.00	0.00	200.00	200.00	0.00
5920990 - Property/Liability Insurance	27,059.00	27,059.00	35,000.00	7,941.00	77.31
5930010 - R&M Equipment	50,610.19	50,610.19	99,200.00	48,589.81	51.02
5930020 - R&M Buildings & Structures	11,081.88	11,081.88	143,500.00	132,418.12	7.72
5930030 - R&M Vehicles	0.00	0.00	1,000.00	1,000.00	0.00
5930210 - Rental of Equipment	1,601.24	1,601.24	20,125.00	18,523.76	7.96
5930320 - Cleaning/Custodial Services	0.00	0.00	58,044.00	58,044.00	0.00
5930490 - Refuse Contract	882.56	882.56	5,600.00	4,717.44	15.76
5960040 - Pre-Employment Testing	35.95	35.95	3,000.00	2,964.05	1.20
5960065 - Bank Fees	0.00	0.00	500.00	500.00	0.00
5960070 - Mileage	0.00	0.00	700.00	700.00	0.00
5960210 - Special Event Programming	6,359.72	6,359.72	62,270.00	55,910.28	10.21
5960990 - Misc. Contractual Services	<u>29,373.44</u>	<u>29,373.44</u>	<u>107,095.00</u>	<u>77,721.56</u>	<u>27.43</u>
	<u>206,751.02</u>	<u>206,751.02</u>	<u>1,099,798.00</u>	<u>893,046.98</u>	<u>18.80</u>
<b>Commodities</b>					
5970100 - Office Supplies	3,654.36	3,654.36	64,500.00	60,845.64	5.67
5970110 - Meals	0.00	0.00	2,000.00	2,000.00	0.00
5970115 - Supplies - Dept/Other	397.93	397.93	7,000.00	6,602.07	5.68
5970170 - Janitorial	0.00	0.00	23,500.00	23,500.00	0.00
5970260 - Postage & Parcel	1,022.55	1,022.55	8,000.00	6,977.45	12.78
5970500 - Water Bill	0.00	0.00	9,000.00	9,000.00	0.00
5970600 - Books	24,082.58	24,082.58	377,500.00	353,417.42	6.38

See Accountants' Compilation Report

**Des Plaines Public Library  
Expense Report  
For the 1 Month Ended January 31, 2018**

	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
5970610 - Audio Materials	5,002.69	5,002.69	80,500.00	75,497.31	6.21
5970620 - Subscriptions & Books	4,117.01	4,117.01	78,230.00	74,112.99	5.26
5970630 - Visual Materials	13,248.29	13,248.29	154,500.00	141,251.71	8.57
5970640 - Automated Reference Materials	68,100.02	68,100.02	190,000.00	121,899.98	35.84
5970810 - Natural Gas	2,952.24	2,952.24	20,000.00	17,047.76	14.76
5970850 - Gasoline	0.00	0.00	650.00	650.00	0.00
	<u>122,577.67</u>	<u>122,577.67</u>	<u>1,015,380.00</u>	<u>892,802.33</u>	<u>12.07</u>
<b><u>Capital Expenditures</u></b>					
5980410 - Computer Hardware	211.44	211.44	6,000.00	5,788.56	3.52
5980420 - Computer Software	3,629.01	3,629.01	46,590.00	42,960.99	7.79
5980600 - Furniture & Fixtures	0.00	0.00	8,600.00	8,600.00	0.00
	<u>3,840.45</u>	<u>3,840.45</u>	<u>61,190.00</u>	<u>57,349.55</u>	<u>6.28</u>
<b><u>Other Funding Activities</u></b>					
5990900 - Per Capita Grant Expenditures	0.00	0.00	45,000.00	45,000.00	0.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,300,000.00	1,300,000.00	0.00
5993000 - Contingency Reserve	0.00	0.00	60,000.00	60,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>1,405,000.00</u>	<u>1,405,000.00</u>	<u>0.00</u>
<b>Total Library Fund Expenditures</b>	<u>636,974.25</u>	<u>636,974.25</u>	<u>7,713,723.00</u>	<u>7,076,748.75</u>	<u>8.26</u>
 <b>_____ Capital Projects Fund _____</b>					
<b><u>Contractual Services</u></b>					
<b><u>Capital Expenditures</u></b>					
5980300 - Improvements	0.00	0.00	40,000.00	40,000.00	0.00
5980400 - Equipment	0.00	0.00	19,975.00	19,975.00	0.00
5980410 - Computer Hardware	3,193.97	3,193.97	44,700.00	41,506.03	7.15
5980420 - Computer Software	0.00	0.00	9,000.00	9,000.00	0.00
5980600 - Furniture and Fixtures	0.00	0.00	30,000.00	30,000.00	0.00
	<u>3,193.97</u>	<u>3,193.97</u>	<u>143,675.00</u>	<u>140,481.03</u>	<u>2.22</u>
<b>Total Capital Projects Fund Expenditures</b>	<u>3,193.97</u>	<u>3,193.97</u>	<u>143,675.00</u>	<u>140,481.03</u>	<u>2.22</u>
<b>Total of All Funds</b>	<u>640,168.22</u>	<u>640,168.22</u>	<u>7,857,398.00</u>	<u>7,217,229.78</u>	<u>8.15</u>

See Accountants' Compilation Report



# Des Plaines Public Library

## Check List

All Bank Accounts

January 27, 2018 - February 15, 2018

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
16543	01/29/18	BERNADETTE POTACZEK DUJOUR	1,312.50
16544	02/15/18	AMERICAN LIBRARY ASSOCIATION	252.00
16545	02/15/18	ANDERSON LOCK CO LTD	23.80
16546	02/15/18	AUTOMATED LOGIC, INC.	7,618.25
16547	02/15/18	BAKER & TAYLOR	11,581.75
16548	02/15/18	ALEXIAN BROTHERS CORP HEALTH SERV	75.00
16549	02/15/18	GARVEY'S OFFICE PRODUCTS	239.60
16550	02/15/18	IMPACT NETWORKING, LLC.	740.39
16551	02/15/18	Lauterbach & Amen, LLP	1,500.00
16552	02/15/18	OVERDRIVE, INC.	57.98
16553	02/15/18	SPEED-E-KLEEN, INC.	469.00
16554	02/15/18	THE RISK MANAGEMENT ASSOC.	389.60
16555	02/15/18	TODAY'S BUSINESS SOLUTIONS INC	113.44
16556	02/15/18	VIKING PLUMBING SERVICES, LLC	435.00
16557	02/15/18	BAKER & TAYLOR	9,331.12
16558	02/15/18	BAKER & TAYLOR	1,873.55
16559	02/15/18	CHILDREN'S PLUS, INC.	2,505.87
16560	02/15/18	Columbia University	15.00
16561	02/15/18	COOK COUNTY CLERK	10.00
16562	02/15/18	COOPERATIVE COMPUTER SERVICES	8,157.14
16563	02/15/18	D&Z HOUSE OF BOOKS	892.88
16564	02/15/18	EVANSTON PUBLIC LIBRARY	28.00
16565	02/15/18	EVERBANK COMMERCIAL FINANCE	1,601.24
16566	02/15/18	FEDERAL EXPRESS	22.55
16567	02/15/18	GARVEY'S OFFICE PRODUCTS	577.13
16568	02/15/18	GLENVIEW PUBLIC LIBRARY	14.99
16569	02/15/18	GRAINGER	260.96
16570	02/15/18	IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.	472.51
16571	02/15/18	INGRAM LIBRARY SERVICES	28.76
16572	02/15/18	JOHN VITTALLO	100.00
16573	02/15/18	JUBAL MUSIC INC	800.00
16574	02/15/18	KANOPIY	156.00
16575	02/15/18	LIMRICC	42,702.53
16576	02/15/18	Lincolnwood Public Library District	31.99
16577	02/15/18	LISA ZAGO	400.00
16578	02/15/18	MANGO LANGUAGES	3,646.65
16579	02/15/18	MANUFACTURERS' NEWS, INC.	222.90
16580	02/15/18	MIDWEST TAPE	9,997.15
16581	02/15/18	MIDWEST TAPE	7,105.17
16582	02/15/18	NILES PUBLIC LIBRARY DISTRICT	26.00
16583	02/15/18	NORTHBROOK PUBLIC LIBRARY	31.99
16584	02/15/18	OAKBROOK MECHANICAL SERVICES	2,742.67
16585	02/15/18	OUTSOURCE SOLUTIONS GROUP, INC.	37,730.99
16586	02/15/18	OVERDRIVE, INC.	1,696.69
16587	02/15/18	PACIFIC LUTHERAN UNIVERSITY	110.00
16588	02/15/18	PROQUEST LLC	15,075.00
16589	02/15/18	REPUBLIC SERVICES	442.57
16590	02/15/18	SOCIETY FOR HUMAN RESOURCE MGMT	209.00
16591	02/15/18	SPICE INC	500.00
16592	02/15/18	STEVE KURAS	125.00
16593	02/15/18	THE HARTFORD	12,546.00
16594	02/15/18	VIKING PLUMBING SERVICES, LLC	460.00
50907	01/31/18	BANKCARD SERVICES	6,966.29
50908	01/31/18	COMCAST CABLE	544.39
50909	01/31/18	NICOR GAS	2,952.24
50910	01/31/18	VERIZON WIRELESS	1,133.18
50911	01/31/18	COMCAST CABLE	1,732.06

# Des Plaines Public Library

## Check List

All Bank Accounts

January 27, 2018 - February 15, 2018

Check Number	Check Date	Payee	Amount
50912	01/31/18	NEOFUNDS BY NEOPOST	1,000.00
50913	01/31/18	IMRF	32,471.13
50914	01/31/18	PRO DATA	1,379.50
<b>Vendor Check Total</b>			<u>235,637.10</u>
<b>Check List Total</b>			<u><u>235,637.10</u></u>

Check count = 60

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

January 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
BERNADETTE POTACZEK DUJOUR				16543	01/29/18	<u>1,312.50</u>
201-5960990	Misc. Contractual Services	Inv # 20180108	325.00			
201-5960990	Misc. Contractual Services	Inv # 20171225	125.00			
201-5960990	Misc. Contractual Services	Inv # 20171218	250.00			
201-5960990	Misc. Contractual Services	Inv # 20171211	350.00			
201-5960990	Misc. Contractual Services	Inv # 20171204	262.50			
AMERICAN LIBRARY ASSOCIATION				16544	02/15/18	<u>252.00</u>
201-5920220	Membership Dues	Membership Renewal	63.00			
201-5920220	Membership Dues	Membership Renewal	63.00			
201-5920220	Membership Dues	Membership Renewal	63.00			
201-5920220	Membership Dues	Membership Renewal	63.00			
ANDERSON LOCK CO LTD				16545	02/15/18	<u>23.80</u>
201-5970115	Supplies - Dept/Other	Invoice 0964223	23.80			
AUTOMATED LOGIC, INC.				16546	02/15/18	<u>7,618.25</u>
201-5930020	R&M Buildings & Structures	Reference 8100000692	7,618.25			
BAKER & TAYLOR				16547	02/15/18	<u>11,581.75</u>
201-5960990	Misc. Contractual Services	Inv # 2033458620	42.75			
201-5970600	Books	Inv # 2033458619	768.80			
201-5960990	Misc. Contractual Services	Inv # 2033461569	31.90			
201-5970600	Books	Inv # 2033461568	480.35			
201-5960990	Misc. Contractual Services	Inv # 2033452643	20.45			
201-5970600	Books	Inv # 2033452642	350.18			
201-5970600	Books	Inv # 2033406405	5.36			
201-5960990	Misc. Contractual Services	Inv # 2033440040	28.15			
201-5970600	Books	Inv # 2033440039	667.82			
201-5970600	Books	Inv # 2033445570	612.71			
201-5960990	Misc. Contractual Services	Inv # 2033445571	30.10			
201-5960990	Misc. Contractual Services	Inv # 2033448333	30.10			
201-5970600	Books	Inv # 2033448332	494.36			
201-5960990	Misc. Contractual Services	Inv # 2033433406	29.45			
201-5970600	Books	Inv # 2033433405	471.88			
201-5960990	Misc. Contractual Services	Inv # 2033402806	28.80			
201-5970600	Books	Inv # 2033402805	554.10			
201-5960990	Misc. Contractual Services	Inv # 2033406996	100.30			
201-5970600	Books	Inv # 2033406995	1,791.40			
201-5960990	Misc. Contractual Services	Inv # 2033404356	36.55			
201-5970600	Books	Inv # 2033404355	694.83			
201-5960990	Misc. Contractual Services	Inv # 2033413329	44.15			
201-5960990	Misc. Contractual Services	Inv # 2033413328	1,395.37			
201-5960990	Misc. Contractual Services	Inv # 2033415606	36.35			
201-5970600	Books	Inv # 2033415605	538.67			
201-5960990	Misc. Contractual Services	Inv # 2033416575	32.70			
201-5970600	Books	Inv # 2033416574	423.75			
201-5970600	Books	Inv # 2033422721	300.75			
201-5960990	Misc. Contractual Services	Inv # 2033422722	18.55			
201-5960990	Misc. Contractual Services	Inv # 2033427862	76.25			
201-5970600	Books	Inv # 2033427861	1,444.87			
ALEXIAN BROTHERS CORP HEALTH SERV				16548	02/15/18	<u>75.00</u>
201-5960040	Pre-Employment Testing	Invoice 644287	75.00			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

January 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
GARVEY'S OFFICE PRODUCTS				16549	02/15/18	<u>239.60</u>
201-5960210	Special Event Programming	Invoice PINV1429804	162.00			
201-5970100	Office Supplies	Invoice PINV1453120	77.60			
IMPACT NETWORKING, LLC.				16550	02/15/18	<u>740.39</u>
201-5930010	R&M Equipment	Invoice 1002315	740.39			
Lauterbach & Amen, LLP				16551	02/15/18	<u>1,500.00</u>
201-5920110	Professional Services	Invoice 26327	1,500.00			
OVERDRIVE, INC.				16552	02/15/18	<u>57.98</u>
201-5970600	Books	Invoice 01018MA17085518	9.99			
201-5970610	Audio Materials	Invoice 01018MA17085518	47.99			
SPEED-E-KLEEN, INC.				16553	02/15/18	<u>469.00</u>
201-5930320	Cleaning/Custodial Services	Invoice 4086	24.00			
201-5930320	Cleaning/Custodial Services	Invoice 4085	120.00			
201-5930320	Cleaning/Custodial Services	Invoice 4084	325.00			
THE RISK MANAGEMENT ASSOC.				16554	02/15/18	<u>389.60</u>
201-5970640	Automated Reference Materials	Order 1000492385	389.60			
TODAY'S BUSINESS SOLUTIONS INC				16555	02/15/18	<u>113.44</u>
201-5930010	R&M Equipment	Invoice 011518-8	113.44			
VIKING PLUMBING SERVICES, LLC				16556	02/15/18	<u>435.00</u>
201-5930010	R&M Equipment	Invoice 1218	435.00			
BAKER & TAYLOR				16557	02/15/18	<u>9,331.12</u>
201-5960990	Misc. Contractual Services	Inv # 2033463166	38.35			
201-5970600	Books	Inv # 2033463166	328.47			
201-5960990	Misc. Contractual Services	Inv # 2033444574	40.84			
201-5970600	Books	Inv # 2033444574	96.74			
201-5960990	Misc. Contractual Services	Inv # 2033444497	38.90			
201-5970600	Books	Inv # 2033444497	399.58			
201-5960990	Misc. Contractual Services	Inv # 2033449638	13.95			
201-5970600	Books	Inv # 2033449638	105.82			
201-5960990	Misc. Contractual Services	Inv # 2033450336	48.42			
201-5970600	Books	Inv # 2033450336	161.44			
201-5960990	Misc. Contractual Services	Inv # 2033431993	5.53			
201-5970600	Books	Inv # 2033431993	19.70			
201-5960990	Misc. Contractual Services	Inv # 2033449672	9.60			
201-5970600	Books	Inv # 2033449672	110.25			
201-5960990	Misc. Contractual Services	Inv # 2033449679	5.55			
201-5970600	Books	Inv # 2033449679	46.84			
201-5960990	Misc. Contractual Services	Inv # 2033454383	26.10			
201-5970600	Books	Inv # 2033454383	328.41			
201-5960990	Misc. Contractual Services	Inv # 2033458962	9.05			
201-5970600	Books	Inv # 2033458962	149.64			
201-5960990	Misc. Contractual Services	Inv # 2033459462	53.80			
201-5970600	Books	Inv # 2033459462	478.18			
201-5960990	Misc. Contractual Services	Inv # 2033457287	8.10			
201-5970600	Books	Inv # 2033457287	74.91			
201-5960990	Misc. Contractual Services	Inv # 2033457027	28.50			
201-5970600	Books	Inv # 2033457027	320.42			
201-5960990	Misc. Contractual Services	Inv # 2033456823	59.20			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

January 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Books	Inv # 2033456823	622.57			
201-5960990	Misc. Contractual Services	Inv # 2033459474	10.20			
201-5970600	Books	Inv # 2033459474	106.53			
201-5960990	Misc. Contractual Services	Inv # 2033441651	2.81			
201-5970600	Books	Inv # 2033441651	11.93			
201-5960990	Misc. Contractual Services	Inv # 2033441629	24.30			
201-5970600	Books	Inv # 2033441629	237.77			
201-5960990	Misc. Contractual Services	Inv # 2033444521	61.43			
201-5970600	Books	Inv # 2033444521	212.00			
201-5960990	Misc. Contractual Services	Inv # 2033405809	54.20			
201-5970600	Books	Inv # 2033405809	434.15			
201-5960990	Misc. Contractual Services	Inv # 2033407087	6.95			
201-5970600	Books	Inv # 2033407087	74.52			
201-5960990	Misc. Contractual Services	Inv # 2033405534	29.05			
201-5970600	Books	Inv # 2033405534	336.77			
201-5960990	Misc. Contractual Services	Inv # 2033405518	24.00			
201-5970600	Books	Inv # 2033405518	242.23			
201-5960990	Misc. Contractual Services	Inv # 2033405507	41.44			
201-5970600	Books	Inv # 2033405507	78.80			
201-5960990	Misc. Contractual Services	Inv # 2033405520	11.25			
201-5970600	Books	Inv # 2033405520	110.32			
201-5960990	Misc. Contractual Services	Inv # 2033410009	10.76			
201-5970600	Books	Inv # 2033410009	20.89			
201-5960990	Misc. Contractual Services	Inv # 2033408534	11.36			
201-5970600	Books	Inv # 2033408534	38.18			
201-5960990	Misc. Contractual Services	Inv # 2033408542	35.35			
201-5970600	Books	Inv # 2033408542	274.78			
201-5960990	Misc. Contractual Services	Inv # 2033408552	12.96			
201-5970600	Books	Inv # 2033408552	123.53			
201-5960990	Misc. Contractual Services	Inv # 2033408848	54.00			
201-5970600	Books	Inv # 2033408848	553.16			
201-5960990	Misc. Contractual Services	Inv # 2033426776	1.40			
201-5970600	Books	Inv # 2033426776	22.35			
201-5960990	Misc. Contractual Services	Inv # 2033426907	11.64			
201-5970600	Books	Inv # 2033426907	216.96			
201-5960990	Misc. Contractual Services	Inv # 2033426732	27.80			
201-5970600	Books	Inv # 2033426732	401.34			
201-5960990	Misc. Contractual Services	Inv # 2033430481	10.15			
201-5970600	Books	Inv # 2033430481	96.19			
201-5960990	Misc. Contractual Services	Inv # 2033426533	17.55			
201-5970600	Books	Inv # 2033426533	127.48			
201-5960990	Misc. Contractual Services	Inv # 2033427280	18.05			
201-5970600	Books	Inv # 2033427280	286.86			
201-5960990	Misc. Contractual Services	Inv # 2033427919	37.20			
201-5970600	Books	Inv # 2033427919	287.68			
201-5960990	Misc. Contractual Services	Inv # 2033429463	2.69			
201-5970600	Books	Inv # 2033429463	7.75			
201-5960990	Misc. Contractual Services	Inv # 2033426666	1.70			
201-5970600	Books	Inv # 2033426666	23.32			
201-5960990	Misc. Contractual Services	Inv # 2033426879	3.24			
201-5970600	Books	Inv # 2033426879	30.65			
201-5960990	Misc. Contractual Services	Inv # 2033426909	4.25			
201-5970600	Books	Inv # 2033426909	30.44			
201-5960990	Misc. Contractual Services	Inv # 2033426575	8.88			
201-5970600	Books	Inv # 2033426575	19.12			
201-5960990	Misc. Contractual Services	Inv # 2033432174	46.50			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

January 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Books	Inv # 2033432174	460.40			
201-5960990	Misc. Contractual Services	Inv # 2033431978	24.15			
201-5970600	Books	Inv # 2033431978	230.90			
<b>BAKER &amp; TAYLOR</b>				16558	02/15/18	<u>1,873.55</u>
201-5960990	Misc. Contractual Services	Inv # 5014824150	6.30			
201-5970600	Books	Inv # 5014824150	161.30			
201-5970640	Automated Reference Materials	Inv # 5014824150	234.72			
201-5960990	Misc. Contractual Services	Inv # 5014842993	6.30			
201-5970600	Books	Inv # 5014842993	128.76			
201-5970640	Automated Reference Materials	Inv # 5014842993	483.75			
201-5960990	Misc. Contractual Services	Inv # 2033440291	39.45			
201-5970600	Books	Inv # 2033440291	534.97			
201-5970640	Automated Reference Materials	Inv # 2033440291	278.00			
<b>CHILDREN'S PLUS, INC.</b>				16559	02/15/18	<u>2,505.87</u>
201-5970600	Books	Invoice 147330	298.35			
201-5970600	Books	Invoice 147289	136.48			
201-5970600	Books	Invoice 147278	665.94			
201-5970600	Books	Invoice 147851	18.99			
201-5970600	Books	Invoice 147425	19.70			
201-5970600	Books	Invoice 147279	485.13			
201-5970600	Books	Invoice 147290	614.65			
201-5970600	Books	Invoice 146871	187.66			
201-5970600	Books	Invoice 147019	78.97			
<b>Columbia University</b>				16560	02/15/18	<u>15.00</u>
201-5970600	Books	ID 184563080	15.00			
<b>COOK COUNTY CLERK</b>				16561	02/15/18	<u>10.00</u>
201-5960990	Misc. Contractual Services	IL Notary Public Commission	10.00			
<b>COOPERATIVE COMPUTER SERVICES</b>				16562	02/15/18	<u>8,157.14</u>
201-5920140	Data Processing Services	Reference 969	6,751.19			
201-5920140	Data Processing Services	Reference 970	1,405.95			
<b>D&amp;Z HOUSE OF BOOKS</b>				16563	02/15/18	<u>892.88</u>
201-5970600	Books	Invoice 2018/I082712	892.88			
<b>EVANSTON PUBLIC LIBRARY</b>				16564	02/15/18	<u>28.00</u>
201-5970600	Books	Item ID 31192010013777	23.00			
201-5960990	Misc. Contractual Services	Item ID 31192010013777	5.00			
<b>EVERBANK COMMERCIAL FINANCE</b>				16565	02/15/18	<u>1,601.24</u>
201-5930210	Rental of Equipment	Invoice 4993473	1,601.24			
<b>FEDERAL EXPRESS</b>				16566	02/15/18	<u>22.55</u>
201-5970260	Postage & Parcel	Invoice 6-065-81606	22.55			
<b>GARVEY'S OFFICE PRODUCTS</b>				16567	02/15/18	<u>577.13</u>
201-5970100	Office Supplies	Invoice # PINV1468322	577.13			
<b>GLENVIEW PUBLIC LIBRARY</b>				16568	02/15/18	<u>14.99</u>
201-5970600	Books	Item ID 31170009577481	9.99			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

January 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Item ID 31170009577481	5.00			
GRAINGER				16569	02/15/18	<u>260.96</u>
201-5930020	R&M Buildings & Structures	Invoice 9668623953	260.96			
IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.				16570	02/15/18	<u>472.51</u>
201-5930010	R&M Equipment	Invoice 260267	472.51			
INGRAM LIBRARY SERVICES				16571	02/15/18	<u>28.76</u>
201-5960990	Misc. Contractual Services	Inv 32418308	1.64			
201-5970600	Books	Inv 32418308	14.13			
201-5960990	Misc. Contractual Services	Inv 32473997	2.80			
201-5970600	Books	Inv 32473997	10.19			
JOHN VITTALLO				16572	02/15/18	<u>100.00</u>
201-5960210	Special Event Programming	Event on 3/09/2018	100.00			
JUBAL MUSIC INC				16573	02/15/18	<u>800.00</u>
201-5960210	Special Event Programming	Event on 2/25/18	800.00			
KANOPY				16574	02/15/18	<u>156.00</u>
201-5970640	Automated Reference Materials	Invoice 122735-PPU	156.00			
LIMRICC				16575	02/15/18	<u>42,702.53</u>
201-2401002	Payroll Liabilities	LIMRICC JAN 2018	42,702.53			
Lincolnwood Public Library District				16576	02/15/18	<u>31.99</u>
201-5970600	Books	Item ID 31242003108017	26.99			
201-5960990	Misc. Contractual Services	Item ID 31242003108017	5.00			
LISA ZAGO				16577	02/15/18	<u>400.00</u>
201-5960210	Special Event Programming	Event on 3/26/2018	400.00			
MANGO LANGUAGES				16578	02/15/18	<u>3,646.65</u>
201-5970640	Automated Reference Materials	Inv 002577	3,646.65			
MANUFACTURERS' NEWS, INC.				16579	02/15/18	<u>222.90</u>
201-5970640	Automated Reference Materials	Inv 527552-00	222.90			
MIDWEST TAPE				16580	02/15/18	<u>9,997.15</u>
201-5970630	Visual Materials	Invoice 95765409	9,000.00			
201-5970630	Visual Materials	Invoice 95753532	997.15			
MIDWEST TAPE				16581	02/15/18	<u>7,105.17</u>
201-5970610	Audio Materials	Inv # 95730248	59.99			
201-5960990	Misc. Contractual Services	Inv # 95751618	30.80			
201-5970610	Audio Materials	Inv # 95751618	95.92			
201-5960990	Misc. Contractual Services	Inv # 95751630	3.70			
201-5970610	Audio Materials	Inv # 95751630	69.98			
201-5960990	Misc. Contractual Services	Inv # 95751974	22.75			
201-5970630	Visual Materials	Inv # 95751974	136.93			
201-5960990	Misc. Contractual Services	Inv # 95751973	65.20			
201-5970630	Visual Materials	Inv # 95751973	381.55			
201-5960990	Misc. Contractual Services	Inv # 95760111	14.80			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

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201-5970610	Audio Materials	Inv # 95760111	319.92			
201-5960990	Misc. Contractual Services	Inv # 95760079	78.00			
201-5970610	Audio Materials	Inv # 95760079	261.25			
201-5960990	Misc. Contractual Services	Inv # 95760299	103.00			
201-5970630	Visual Materials	Inv # 95760299	511.03			
201-5960990	Misc. Contractual Services	Inv # 95760298	90.20			
201-5970630	Visual Materials	Inv # 95760298	513.50			
201-5960990	Misc. Contractual Services	Inv # 95751238	3.25			
201-5970630	Visual Materials	Inv # 95751238	14.99			
201-5960990	Misc. Contractual Services	Inv # 95751239	3.25			
201-5970630	Visual Materials	Inv # 95751239	11.24			
201-5960990	Misc. Contractual Services	Inv # 95752670	6.00			
201-5970630	Visual Materials	Inv # 95752670	35.99			
201-5960990	Misc. Contractual Services	Inv # 95753288	42.60			
201-5970610	Audio Materials	Inv # 95753288	123.79			
201-5970610	Audio Materials	Inv # 95754912	55.99			
201-5970610	Audio Materials	Inv # 95758691	47.99			
201-5970610	Audio Materials	Inv # 95758692	44.98			
201-5960990	Misc. Contractual Services	Inv # 95726178	3.25			
201-5970630	Visual Materials	Inv # 95726178	11.24			
201-5960990	Misc. Contractual Services	Inv # 95718567	26.00			
201-5970630	Visual Materials	Inv # 95718567	134.92			
201-5960990	Misc. Contractual Services	Inv # 95711103	4.10			
201-5970610	Audio Materials	Inv # 95711103	12.74			
201-5960990	Misc. Contractual Services	Inv # 95711105	26.40			
201-5970630	Visual Materials	Inv # 95711105	292.42			
201-5960990	Misc. Contractual Services	Inv # 95711106	1.85			
201-5970610	Audio Materials	Inv # 95711106	34.99			
201-5960990	Misc. Contractual Services	Inv # 95726179	14.80			
201-5970610	Audio Materials	Inv # 95726179	291.92			
201-5960990	Misc. Contractual Services	Inv # 95730924	126.25			
201-5970630	Visual Materials	Inv # 95730924	760.12			
201-5960990	Misc. Contractual Services	Inv # 95730925	39.00			
201-5970630	Visual Materials	Inv # 95730925	248.88			
201-5960990	Misc. Contractual Services	Inv # 95731394	9.25			
201-5970610	Audio Materials	Inv # 95731394	204.95			
201-5960990	Misc. Contractual Services	Inv # 95696460	3.25			
201-5970630	Visual Materials	Inv # 95696460	44.99			
201-5970610	Audio Materials	Inv # 95721975	39.99			
201-5960990	Misc. Contractual Services	Inv # 95719044	11.55			
201-5970610	Audio Materials	Inv # 95719044	32.97			
201-5960990	Misc. Contractual Services	Inv # 95744470	38.50			
201-5970610	Audio Materials	Inv # 95744470	140.30			
201-5960990	Misc. Contractual Services	Inv # 95744009	19.70			
201-5970630	Visual Materials	Inv # 95744009	139.54			
201-5960990	Misc. Contractual Services	Inv # 95744007	9.25			
201-5970610	Audio Materials	Inv # 95744007	180.95			
201-5960990	Misc. Contractual Services	Inv # 95744008	97.40			
201-5970630	Visual Materials	Inv # 95744008	618.46			
201-5960990	Misc. Contractual Services	Inv # 95770856	113.40			
201-5970610	Audio Materials	Inv # 95770856	420.91			
201-5960990	Misc. Contractual Services	Inv # 95770854	32.50			
201-5970630	Visual Materials	Inv # 95770854	145.54			
201-5960990	Misc. Contractual Services	Inv # 95770857	105.75			
201-5970630	Visual Materials	Inv # 95770857	597.45			
201-5960990	Misc. Contractual Services	Inv # 95770855	5.55			



# Des Plaines Public Library

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First Midwest Operating

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970610	Audio Materials	Inv # 95770855	104.97			
201-5970610	Audio Materials	Inv # 95774561	115.98			
201-5970610	Audio Materials	Inv # 95774562	62.23			
201-5970630	Visual Materials	Document # 16515 - Credit	-1,367.63			
NILES PUBLIC LIBRARY DISTRICT				16582	02/15/18	<u>26.00</u>
201-5970610	Audio Materials	2 missing battery covers	4.00			
201-5970600	Books	Item ID 31491012709022	17.00			
201-5960990	Misc. Contractual Services	Item ID 31491012709022	5.00			
NORTHBROOK PUBLIC LIBRARY				16583	02/15/18	<u>31.99</u>
201-5960990	Misc. Contractual Services	Item ID 31123011749275	5.00			
201-5970600	Books	Item ID 31123011749275	26.99			
OAKBROOK MECHANICAL SERVICES				16584	02/15/18	<u>2,742.67</u>
201-5930020	R&M Buildings & Structures	Inv 9670	2,742.67			
OUTSOURCE SOLUTIONS GROUP, INC.				16585	02/15/18	<u>37,730.99</u>
201-5960990	Misc. Contractual Services	Inv 39441	1,500.00			
201-5980420	Computer Software	Inv 39551	240.13			
202-5980410	Computer Hardware	Inv 39700	3,193.97			
201-5920110	Professional Services	Inv 39723	32,446.89			
201-5960990	Misc. Contractual Services	Inv 39724	350.00			
OVERDRIVE, INC.				16586	02/15/18	<u>1,696.69</u>
201-5970600	Books	Inv 01018CO18002334	20.00			
201-5970610	Audio Materials	Inv 01018CO18006907	275.98			
201-5970600	Books	Inv 01018CO18006908	189.93			
201-5970600	Books	Inv 01018CO18007877	453.83			
201-5970600	Books	Inv 01018CO18011727	756.95			
PACIFIC LUTHERAN UNIVERSITY				16587	02/15/18	<u>110.00</u>
201-5960990	Misc. Contractual Services	Item ID 181434217	10.00			
201-5970600	Books	Item ID 181434217	100.00			
PROQUEST LLC				16588	02/15/18	<u>15,075.00</u>
201-5970640	Automated Reference Materials	Inv 70486086	9,690.00			
201-5970620	Subscriptions & Books	Inv 70501076	3,623.00			
201-5970640	Automated Reference Materials	Inv 70493174	1,762.00			
REPUBLIC SERVICES				16589	02/15/18	<u>442.57</u>
201-5930490	Refuse Contract	Inv 0551-013903970	442.57			
SOCIETY FOR HUMAN RESOURCE MGMT				16590	02/15/18	<u>209.00</u>
201-5920220	Membership Dues	Inv 9007343334	209.00			
SPICE INC				16591	02/15/18	<u>500.00</u>
201-5960210	Special Event Programming	Event on 3/7/2018	500.00			
STEVE KURAS				16592	02/15/18	<u>125.00</u>
201-5960990	Misc. Contractual Services	Invoice 01252018A	125.00			
THE HARTFORD				16593	02/15/18	<u>12,546.00</u>
201-5918070	Workers Compensation	Acct 14803236	12,546.00			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

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<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
VIKING PLUMBING SERVICES, LLC				16594	02/15/18	<u>460.00</u>
201-5930020	R&M Buildings & Structures	Inv 1291	460.00			
					<b>Check List Total</b>	<u><u>187,458.31</u></u>

Des Plaines Public Library

ACH Register

All Bank Accounts

January 1, 2018 - January 31, 2018

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
50907	01/31/18	BANKCARD SERVICES	6,966.29
50908	01/31/18	COMCAST CABLE	544.39
50909	01/31/18	NICOR GAS	2,952.24
50910	01/31/18	VERIZON WIRELESS	1,133.18
50911	01/31/18	COMCAST CABLE	1,732.06
50912	01/31/18	NEOFUNDS BY NEOPOST	1,000.00
50913	01/31/18	IMRF	32,471.13
50914	01/31/18	PRO DATA	1,379.50
<b>Vendor Check Total</b>			<u>48,178.79</u>
<b>Check List Total</b>			<u><u>48,178.79</u></u>

Check count = 8

