



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES Minutes of the Regular Meeting March 15, 2018

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, March 15, 2018. President Gregory Sarlo called the meeting to order at 7:06 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Denise Hudec, Nicholas Harkovich, Umair Qadeer, Vincent Rangel, Gregory Sarlo, Earl Wilson, Carol Kidd.

Absent: Bruce Lester, Patricia Thompson.

Also present: Holly Richards Sorensen, Roberta Johnson, Heather Imhoff, Jo Bonell, Michelle Meyer-Edley, Stephanie Spetter.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Nicholas Harkovich, seconded by Kristen Graack, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

John Leach, Friends of the Library member, invited the board to the Friends of the Library book sale beginning April 13, 2018.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Chester was not in attendance.

VII. CONSENT AGENDA.

Trustee Denise Hudec asked to remove from the Consent Agenda:

- C. Acceptance of Reports
 - 1. February 2018 Statistics Report

Trustee Earl Wilson asked to remove from the Consent Agenda:

- B. Acceptance of Financial Reports for February 2018
- C. Acceptance of Reports
 - 3. Chart – Circulation Statistics 2014 – 2018
 - 6. Director’s Report

MOTION by Vincent Rangel, seconded by Umair Qadeer, to approve the following Consent Agenda items:

- A. Approval of the Minutes of the Regular Board Meeting – February 15, 2018.
- C. Acceptance of Reports
 - 2. 2018 Circulation by Month.
 - 4. Chart- Circulation Statistics 2014-2018
 - 5. Chart- Computer Use Wireless
 - 7. 2018 Cash Budget Projection.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Trustee Denise Hudec stated that the circulation of eMaterials had increased and asked for an explanation. Jo Bonell, Head of Adult Services, responded that Freegal added streaming to their service and patrons streamed 3,000 more songs in the first month of this additional service.

Trustee Earl Wilson asked for an explanation about the \$300.00 check written to the Better Government Association. Jo Bonell, Head of Adult Services, stated that the check was payment for the library program “Searching for the Truth in Election Season: Separating Fact From Fiction”. Trustee Earl Wilson asked how many people showed up to the program and whether it was successful. Jo Bonell, Head of Adult Services, said that

the program was successful and 50 people attended the program with positive patron feedback.

MOTION by Umair Qadeer, seconded by Vincent Rangel to approve the following Consent Agenda items:

- B. Acceptance of Financial Reports for February 2018
- C. Acceptance of Reports
 - 1. February 2018 Statistics Report
 - 3. Chart – Circulation Statistics 2014 – 2018
 - 6. Director's Report

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$221,544.97. [Action Item]

MOTION by Kristen Graack, seconded by Umair Qadeer, to approve payment of vendor checks and ACH Payments in the amount of \$221,544.97 as listed on the vendor checks report of February 2018 and authorize Director Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

IX. ANNOUNCEMENTS.

X. CORRESPONDENCE.

- A. Thank you from Self-Help Closet & Pantry of Des Plaines.

A thank you note was received from Executive Director Debra Walusiak from the Self-Help Closet & Pantry of Des Plaines for a \$350.00 donation made by the library from proceeds of a holiday gift wrapping event.

XI. OTHER

Trustee Earl Wilson stated that he received multiple phone calls at his home from Des Plaines Public Library employees who wanted to raise concerns about their work environment. President Gregory Sarlo stated that this was not an agenda item and since this was a personnel issue, the board should discuss it in Executive Session. President Gregory Sarlo asked that at the May 17, 2018 Board of Trustees meeting the agenda include an Executive Session.

XII. ADJOURNMENT.

MOTION by Vincent Rangel, seconded by Kristen Graack, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:44 p.m.

Minutes prepared Carol Kidd.