



# DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES  
Minutes of the Regular Meeting  
May 18, 2017

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, May 18, 2017. President Gregory Sarlo called the meeting to order at 7:00 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Denise Hudec, Bruce Lester, Steven Mokry, Richard Pope, Gregory Sarlo, Patricia Thompson, Earl Wilson, Carol Kidd.

Absent: Vincent Rangel.

Also present: Holly Richards Sorensen, Roberta Johnson, Heather Imhoff, Stephanie Spetter, Jo Bonell, Susan Farid, Don Sofolo.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Kristen Graack, seconded by Patricia Thompson, to approve the Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

President Gregory Sarlo stated that he was not in attendance for the April 20, 2017 Board of Trustees meeting, but that he reviewed the recording of the meeting. He stated that there was a concern that the Board was in violation of the Open Meetings Act. He called the Illinois Attorney General's office and was told that the library board was not in violation of the Open Meetings Act.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcolm Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. UNFINISHED BUSINESS.

At the April 20, 2017 Board of Trustees meeting, the board directed Library Director Holly Richards Sorensen to make a price inquiry from Abt, for the purchase of Forum Projectors and Touchscreen Controls. Director Holly Richards Sorensen reported that Abt was contacted and asked if they would price match the proposed Forum Projectors and Touchscreen Controls. Abt responded that they would match prices only for authorized sellers of the equipment. Director Holly Richards Sorensen reported that Abe's of Maine is not an authorized seller. She also reported that Newegg is an authorized seller, but Newegg would purchase the equipment from Crawford's Super Store and Crawford's Super Store is not an authorized reseller. Director Holly Richards Sorensen stated that Abt would not install equipment purchased from another vendor.

MOTION by Denise Hudec, seconded by Steven Mokry, to approve the proposal for Forum Projectors and Touchscreen Controls, as presented. VOTE: AYES: Graack, Hudec, Mokry, Pope, Sarlo, Thompson. NAYS: Lester, Wilson. MOTION CARRIED.

VIII. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$258,358.69

MOTION by Richard Pope, seconded by Bruce Lester, to approve payment of vendor checks and ACH Payments in the amount of \$258,358.69 as listed on the vendor checks report of April 2017 and authorize Director Holly Richards Sorensen to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B. Approve Proposal for Purchase of Early Literacy Art and Interactive Panels - \$18,499.54. [Purchased with Funds from Rivers Casino Grant] [Action Item]

Stephanie Spetter, Head of Youth Services, reported that the Early Literacy Art and Interactive Panels has been in the planning stages for seven years. The project will be funded by a grant from Rivers Casino, which Stephanie Spetter, Head of Youth Services applied for and received to fund this project.

MOTION by Bruce Lester, seconded by Kristen Graack, to approve the Purchase of Early Literacy Art and Interactive Panels in the amount of \$18,499.54, which is funded by Rivers Casino Grant. VOTE: AYES; All. NAYS: None. MOTION CARRIED.

- C. Report Out Management Committee Action, May 18, 2017 – Kristen Graack.

Chair Kristen Graack stated that the Committee reviewed changes to Policy C-6, Public Meeting Room Use Policy and Policy C-7, Rules of Conduct and reviewed changes to job descriptions, Head of Circulation Services and Assistant Director.

MOTION by Committee, to approve and accept changes to Policy C-6, Public Meeting Room Use Policy and Policy C-7, Rules of Conduct and to accept changes to job descriptions, Head of Circulation Services and Assistant Director. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Announcement of Nomination Committee.

President Gregory Sarlo appointed Trustees Bruce Lester, Denise Hudec and Kristen Graack to serve on the Nominating Committee.

IX. ANNOUNCEMENTS.

President Gregory Sarlo stated that Trustee Steven Mokry will resign his trustee position on the board. President Gregory Sarlo thanked Trustee Steven Mokry for his seven years of service.

X. CORRESPONDENCE.

XI. Other.

XII. ADJOURNMENT.

MOTION by Bruce Lester, seconded by Denise Hudec, to adjourn the regular meeting.  
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:29 p.m.

Minutes prepared Carol Kidd.