DES PLAINES PUBLIC LIBRARY

RULES OF CONDUCT

The Board of Trustees of the Des Plaines Public Library believes that all people have the right to use the materials, services, and facilities of the Library without disruption from others. Patrons and staff also have the right to a secure and comfortable environment. The following Rules of Conduct have been established to maintain these rights:

- All behavior that is disruptive or hinders the use of the library for another
 person is prohibited. This includes, but is not limited to, extended loud or
 unusual noises, indecent behavior, offensive or unbecoming conduct or
 language, blocking the stairways or entrance or exits, and verbal or physical
 harassment.
- 2. Viewing internet images that display nudity in a sexual context or sexual activity is prohibited.
- 3. Smoking is prohibited in all areas of the library building.
- 4. The use, possession, or distribution of controlled substances, drug paraphernalia, and the use, possession, or distribution of alcoholic beverages, marijuana, and its derivatives as defined by Illinois and Federal statute, is prohibited in all areas of the library. Use of alcohol is only permitted at designated events with the approval of the Library Board and with appropriate city licensing.
- 5. Non-alcoholic beverages in covered containers are welcome in the library. Eating is prohibited in public areas, except for meeting rooms.
- 6. Animals, except those used to aid persons with disabilities, are not permitted in the library.
- 7. Selling products or services and soliciting donations are prohibited on library property unless authorized by the Library Director.
- 8. Taking surveys, photographs, distributing leaflets, brochures or other literature, and petitioning are prohibited on library property unless authorized by the Library Director.
- 9. Parents are responsible for the behavior of their children while they are on

library property. Children under eight years of age must be accompanied and directly supervised by a responsible caregiver 16 years or older at all times in all areas of the library.

- 10. The violation of federal or state laws and local ordinances will not be permitted on library property. Theft, vandalism, and mutilation of library property are criminal offenses that will be prosecuted. The library reserves the right to inspect all bags, purses, briefcases, backpacks and other such items when staff members have cause to believe that this rule has been violated.
- 11. Failure to comply with a reasonable staff request may result in removal from library property.
- Patrons in breach of library policy are subject to having their privileges revoked.

Reviewed and Approved <u>o5/16/95</u>
Revised and Approved <u>o6/15/99</u>
Reviewed and Approved <u>o3/20/01</u>
Revised and Approved <u>o7/17/01</u>
Revised and Approved <u>o6/17/03</u>
Revised and Approved <u>o6/20/06</u>
Revised and Approved <u>o4/20/06</u>
Reviewed and Approved <u>o4/15/08</u>
Reviewed and Approved <u>o7/20/10</u>
Revised and Approved <u>o5/17/11</u>
Revised and Approved <u>o4/15/14</u>