

Des Plaines Public Library

Monthly Financial Report

For the Month Ended  
August 31, 2018

Prepared by:

Lauterbach & Amen, LLP

# Des Plaines Public Library

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# Monthly Compilation Opinion



September 11, 2018

Members of the Board of Trustees:

Des Plaines Public Library  
1501 Ellinwood Street  
Des Plaines, IL 60016

Management is responsible for the accompanying modified cash basis balance sheet of the Des Plaines Public Library as of August 31, 2018 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the Eight Months then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

*Lauterbach & Amen, LLP*

Lauterbach & Amen, LLP

# Financial Statements

**Des Plaines Public Library**  
**Governmental Funds Balance Sheet**  
**As of August 31, 2018**

	<b>Library Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and Investments	\$ 6,100,257.01	\$ 55,445.21	\$ 6,155,702.22
Prepays	-	-	-
Receivables			
Receivable - Property Taxes	6,077,809.18	-	6,077,809.18
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
<b>Total Assets</b>	<b>\$ 12,178,066.19</b>	<b>\$ 55,445.21</b>	<b>\$ 12,233,511.40</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 116,786.89	\$ 785.88	\$ 117,572.77
Accrued Payroll	119,349.47	-	119,349.47
Due to other funds	310,297.07	-	310,297.07
<b>Total Liabilities</b>	<b>546,433.43</b>	<b>785.88</b>	<b>547,219.31</b>
<b>Deferred Inflows of Resources</b>			
Property Taxes	6,069,500.00	-	6,069,500.00
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>6,615,933.43</b>	<b>785.88</b>	<b>6,616,719.31</b>
<b>FUND BALANCE</b>			
Fund Balance - Unreserved	5,527,381.96	54,659.33	5,582,041.29
Fund Balance - Reserved for Prepays	34,750.80	-	34,750.80
<b>Total Fund Balance</b>	<b>5,562,132.76</b>	<b>54,659.33</b>	<b>5,616,792.09</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 12,178,066.19</b>	<b>\$ 55,445.21</b>	<b>\$ 12,233,511.40</b>

**Des Plaines Public Library**

**Governmental Funds Statement of Revenues,  
Expenditures, and Changes In Fund Balances**

**For the 8 Months Ended August 31, 2018**

	<u>General Fund</u>	<u>Capital Improvements Fund</u>	<u>Total</u>
<b>REVENUES</b>			
Taxes	\$ 5,963,681.38	\$ -	\$ 5,963,681.38
Intergovernmental	120,949.00	-	120,949.00
Fines & Fees	53,323.79	-	53,323.79
Interest	46,003.66	83.96	46,087.62
Special Events and Programs	3,693.95	-	3,693.95
Miscellaneous	41,316.73	-	41,316.73
Total Revenues	<u>6,228,968.51</u>	<u>83.96</u>	<u>6,229,052.47</u>
<b>EXPENDITURES</b>			
Personnel	\$ 2,031,174.03	\$ -	\$ 2,031,174.03
Operating	1,346,636.11	-	1,346,636.11
Library Materails	599,200.65	-	599,200.65
Capital Outlay	32,349.31	85,646.05	117,995.36
Other Expenditures	49,846.98	-	48,516.47
Total Expenditures	<u>4,059,207.08</u>	<u>85,646.05</u>	<u>4,144,853.13</u>
Net Change in Fund Balances	<u>2,169,761.43</u>	<u>(85,562.09)</u>	<u>2,084,199.34</u>
<b>FUND BALANCES</b>			
Beginning of the year	<u>3,392,371.33</u>	<u>140,221.42</u>	<u>3,532,592.75</u>
End of the period	<u>\$ 5,562,132.76</u>	<u>\$ 54,659.33</u>	<u>\$ 5,616,792.09</u>

## Supplementary Information



Des Plaines Public Library

Treasurer's Report as of August 31, 2018

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102015 - First Midwest Operating #8100292260	347,228.51
202-1102015 - First Midwest Operating #8100292260	<u>48,052.52</u>
	<u>395,281.03</u>
201-1102028 - Cash Library Donations	<u>156,217.74</u>
201-1102079 - IL Funds - 151600222591	5,596,310.76
202-1102079 - IL Funds - 151600222591	<u>7,392.69</u>
	<u>5,603,703.45</u>
201-1104006 - Investments - Certificates of Deposit	<u>0.00</u>
<b>Total Invested</b>	<b><u><u>6,155,702.22</u></u></b>

**Des Plaines Public Library**  
**Balance Sheet as of August 31, 2018**

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<hr/> <b>Library Fund</b> <hr/>			
<b><u>Assets</u></b>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	1,421,394.43	(1,074,165.92)	347,228.51
1102028 - Cash Library Donations	156,049.08	168.66	156,217.74
1102079 - IL Funds - 151600222591	3,795,261.06	1,801,049.70	5,596,310.76
1118000 - Receivable - Property Taxes	6,077,809.18	0.00	6,077,809.18
	11,451,013.75	727,052.44	12,178,066.19
 <b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2401000 - Accounts Payable	146,520.07	(29,733.18)	116,786.89
2430707 - Due to Library Comp Abs	310,297.07	0.00	310,297.07
2450040 - Accrued Payroll	119,349.47	0.00	119,349.47
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
	6,645,666.61	(29,733.18)	6,615,933.43
 <b><u>Fund Balance</u></b>			
3720010 - Fund Balance - Reserved for Prepaid Items	34,750.80	0.00	34,750.80
3730000 - Fund Balance - Unreserved	3,357,620.53	0.00	3,357,620.53
	3,392,371.33	0.00	3,392,371.33
 <b>Total Liabilities and Fund Balance</b>	<b>10,038,037.94</b>	<b>(29,733.18)</b>	<b>10,008,304.76</b>
 <b>Excess Revenues Over Expenses</b>	<b>1,412,975.81</b>	<b>756,785.62</b>	<b>2,169,761.43</b>

**Des Plaines Public Library**  
**Balance Sheet as of August 31, 2018**

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<b><u>Assets</u></b>			
1102015 - First Midwest Operating #8100292260	48,506.76	(454.24)	48,052.52
1102079 - IL Funds - 151600222591	7,375.10	17.59	7,392.69
	55,881.86	(436.65)	55,445.21
<b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2401000 - Accounts Payable	0.00	785.88	785.88
	0.00	785.88	785.88
<b><u>Fund Balance</u></b>			
3730000 - Fund Balance - Unreserved	140,221.42	0.00	140,221.42
<b>Total Liabilities and Fund Balance</b>	140,221.42	785.88	141,007.30
<b>Excess Revenues Over Expenses</b>	(84,339.56)	(1,222.53)	(85,562.09)
<u>Compensated Absences Fund</u>			
<b><u>Assets</u></b>			
1120201 - Due From Library	310,297.07	0.00	310,297.07
	310,297.07	0.00	310,297.07
<b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
2450035 - Accrued ST-LT Comp Absence	107,930.87	0.00	107,930.87
2490010 - Compensated Absences Payable	202,366.20	0.00	202,366.20
	310,297.07	0.00	310,297.07
<b><u>Fund Balance</u></b>			
3720010 - Fund Balance - Reserved for Prepaid Items	0.00	0.00	0.00
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
	0.00	0.00	0.00
<b>Total Liabilities and Fund Balance</b>	310,297.07	0.00	310,297.07
<b>Excess Revenues Over Expenses</b>	0.00	0.00	0.00

See Accountants' Compilation Report

**Des Plaines Public Library**  
**Balance Sheet as of August 31, 2018**

	<b>Beginning <u>Balance</u></b>	<b>M.T.D. <u>Changes</u></b>	<b>Ending <u>Balance</u></b>
<b>Fixed Assets Fund</b>			
<b><u>Assets</u></b>			
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00
1204201 - Fixed Assets - Library Equipment	1,149,646.00	0.00	1,149,646.00
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1209900 - Fixed Assets - Accumulated Depreciation	(850,466.00)	0.00	(850,466.00)
	<u>2,786,046.39</u>	<u>0.00</u>	<u>2,786,046.39</u>
<b><u>Liabilities and Fund Balance</u></b>			
<b><u>Liabilities</u></b>			
<b><u>Fund Balance</u></b>			
3730000 - Fund Balance - Unreserved	2,786,046.39	0.00	2,786,046.39
	<u>2,786,046.39</u>	<u>0.00</u>	<u>2,786,046.39</u>
<b>Total Liabilities and Net Capital Assets</b>	<u>2,786,046.39</u>	<u>0.00</u>	<u>2,786,046.39</u>
<b>Excess Revenues Over Expenses</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library  
Revenue Report  
For the 8 Months Ended August 31, 2018**

<u>Library Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<b><u>Taxes</u></b>					
201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	<u>1,205,190.45</u>	<u>5,963,681.38</u>	<u>6,100,000.00</u>	<u>136,318.62</u>	<u>97.77</u>
	<u>1,205,190.45</u>	<u>5,963,681.38</u>	<u>6,100,000.00</u>	<u>136,318.62</u>	<u>97.77</u>
<b><u>Intergovernmental</u></b>					
201-4810800 - Personal Property Replacement Tax	23,247.00	46,494.00	92,988.00	46,494.00	50.00
201-4822040 - State Grant - Per Capita	72,955.00	72,955.00	45,000.00	(27,955.00)	162.12
201-4822090 - Grant Revenue	0.00	1,500.00	2,000.00	500.00	75.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>96,202.00</u>	<u>120,949.00</u>	<u>139,988.00</u>	<u>19,039.00</u>	<u>86.40</u>
<b><u>Fines &amp; Fees</u></b>					
201-4850101 - Library Fees	742.79	5,650.97	9,000.00	3,349.03	62.79
201-4850102 - Library Fines	3,947.86	25,815.12	60,000.00	34,184.88	43.03
201-4850201 - Copying Fees	2,250.48	16,293.51	30,000.00	13,706.49	54.31
201-4850207 - Non-Res Cards	828.69	3,614.19	2,000.00	(1,614.19)	180.71
201-4850208 - Meeting Room Fees	<u>630.00</u>	<u>1,950.00</u>	<u>2,000.00</u>	<u>50.00</u>	<u>97.50</u>
	<u>8,399.82</u>	<u>53,323.79</u>	<u>103,000.00</u>	<u>49,676.21</u>	<u>51.77</u>
<b><u>Special Programs &amp; Events</u></b>					
201-4850215 - Special Programs & Events	<u>380.95</u>	<u>3,693.95</u>	<u>6,000.00</u>	<u>2,306.05</u>	<u>61.57</u>
	<u>380.95</u>	<u>3,693.95</u>	<u>6,000.00</u>	<u>2,306.05</u>	<u>61.57</u>
<b><u>Interest</u></b>					
201-4890010 - Interest Income	<u>9,125.84</u>	<u>46,003.66</u>	<u>20,000.00</u>	<u>(26,003.66)</u>	<u>230.02</u>
	<u>9,125.84</u>	<u>46,003.66</u>	<u>20,000.00</u>	<u>(26,003.66)</u>	<u>230.02</u>
<b><u>Other Revenue</u></b>					
201-4899900 - Miscellaneous Revenue	229.90	32,652.03	30,000.00	(2,652.03)	108.84
201-4899910 - Vending Machine Revenue	107.13	955.47	1,000.00	44.53	95.55
201-4899920 - Library Donations	105.00	492.80	10,000.00	9,507.20	4.93
201-4899940 - Friends Book Sale	<u>916.00</u>	<u>7,216.43</u>	<u>0.00</u>	<u>(7,216.43)</u>	<u>0.00</u>
	<u>1,358.03</u>	<u>41,316.73</u>	<u>41,000.00</u>	<u>(316.73)</u>	<u>100.77</u>
<b>Total Library Fund</b>	<u><u>1,320,657.09</u></u>	<u><u>6,228,968.51</u></u>	<u><u>6,409,988.00</u></u>	<u><u>181,019.49</u></u>	<u><u>97.18</u></u>

See Accountants' Compilation Report

**Des Plaines Public Library  
Revenue Report  
For the 8 Months Ended August 31, 2018**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Projects Fund</u>					
<b><u>Interest</u></b>					
202-4890010 - Interest Income	<u>17.59</u>	<u>83.96</u>	<u>25.00</u>	<u>(58.96)</u>	<u>335.84</u>
	<u>17.59</u>	<u>83.96</u>	<u>25.00</u>	<u>(58.96)</u>	<u>335.84</u>
<b><u>Other Financing Sources</u></b>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>1,300,000.00</u>	<u>1,300,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>1,300,000.00</u>	<u>1,300,000.00</u>	<u>0.00</u>
	<u>17.59</u>	<u>83.96</u>	<u>1,300,025.00</u>	<u>1,299,941.04</u>	<u>0.01</u>
<b>Total Capital Projects Fund</b>					
<b>Total of All Funds</b>	<u>1,320,674.68</u>	<u>6,229,052.47</u>	<u>7,710,013.00</u>	<u>1,480,960.53</u>	<u>80.79</u>

See Accountants' Compilation Report

**Des Plaines Public Library  
Expense Report  
For the 8 Months Ended August 31, 2018**

<u>Library Fund</u>	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
<b>Salaries</b>					
5910100 - Full-time Salaries	255,484.61	1,534,682.05	2,301,049.00	766,366.95	66.69
5910200 - Part-time Salaries	<u>84,608.52</u>	<u>496,491.98</u>	<u>784,851.00</u>	<u>288,359.02</u>	<u>63.26</u>
	<u>340,093.13</u>	<u>2,031,174.03</u>	<u>3,085,900.00</u>	<u>1,054,725.97</u>	<u>65.82</u>
<b>Benefits</b>					
5918010 - Unemployment Compensation	0.00	0.00	10,000.00	10,000.00	0.00
5918020 - Employer Contribution - FICA	25,117.37	150,040.12	232,205.00	82,164.88	64.62
5918021 - Employer Contribution - IMRF	34,449.16	180,403.55	307,709.00	127,305.45	58.63
5918040 - Life Insurance Premiums	194.22	1,159.86	1,840.00	680.14	63.04
5918050 - PPO Insurance Premiums	(3,224.85)	114,623.11	247,483.00	132,859.89	46.32
5918051 - HMO Insurance Premiums	(11,375.52)	79,463.36	213,375.00	133,911.64	37.24
5918055 - Dental Insurance Premiums	2,133.84	12,627.82	18,843.00	6,215.18	67.02
5918070 - Workers Compensation	<u>0.00</u>	<u>12,546.00</u>	<u>13,000.00</u>	<u>454.00</u>	<u>96.51</u>
	<u>47,294.22</u>	<u>550,863.82</u>	<u>1,044,455.00</u>	<u>493,591.18</u>	<u>52.74</u>
<b>Contractual Services</b>					
5920100 - Legal Fees	0.00	1,495.00	4,000.00	2,505.00	37.38
5920110 - Professional Services	35,472.99	318,280.31	428,864.00	110,583.69	74.21
5920120 - Communication Services	958.44	21,475.81	23,200.00	1,724.19	92.57
5920140 - Integrated Library System	9,742.09	64,567.23	95,500.00	30,932.77	67.61
5920202 - Conferences	15.00	1,031.72	5,000.00	3,968.28	20.63
5920220 - Membership Dues	513.00	6,697.00	7,000.00	303.00	95.67
5920230 - Publication of Notices	0.00	34.20	200.00	165.80	17.10
5920990 - Property/Liability Insurance	0.00	30,377.00	35,000.00	4,623.00	86.79
5930010 - R&M Equipment	2,343.23	77,151.86	99,200.00	22,048.14	77.77
5930020 - R&M Buildings & Structures	21,285.42	97,187.01	143,500.00	46,312.99	67.73
5930030 - R&M Vehicles	1,565.00	1,975.33	1,000.00	(975.33)	197.53
5930210 - Rental of Equipment	1,428.54	11,816.65	20,125.00	8,308.35	58.72
5930320 - Cleaning/Custodial Services	9,383.44	36,362.07	58,044.00	21,681.93	62.65
5930490 - Refuse Contract	360.00	3,243.28	5,600.00	2,356.72	57.92
5960040 - Pre-Employment Testing	113.95	1,553.55	3,000.00	1,446.45	51.79
5960065 - Bank Fees	0.00	155.35	500.00	344.65	31.07
5960070 - Mileage	0.00	486.15	700.00	213.85	69.45
5960210 - Special Event Programming	2,597.05	47,165.43	62,270.00	15,104.57	75.74
5960990 - Misc. Contractual Services	<u>7,957.40</u>	<u>74,717.34</u>	<u>107,095.00</u>	<u>32,377.66</u>	<u>69.77</u>
	<u>93,735.55</u>	<u>795,772.29</u>	<u>1,099,798.00</u>	<u>304,025.71</u>	<u>72.36</u>
<b>Commodities</b>					
5970100 - Supplies	2,184.73	28,291.38	64,500.00	36,208.62	43.86
5970110 - Meals	184.21	1,131.52	2,000.00	868.48	56.58
5970115 - Supplies - Dept/Other	562.19	3,558.51	7,000.00	3,441.49	50.84
5970170 - Janitorial	4,361.65	12,766.66	23,500.00	10,733.34	54.33
5970260 - Postage & Parcel	0.00	3,179.91	8,000.00	4,820.09	39.75
5970500 - Water Bill	2,269.73	9,284.99	9,000.00	(284.99)	103.17
5970600 - Ebooks/Books	33,860.90	227,434.55	377,500.00	150,065.45	60.25

See Accountants' Compilation Report

**Des Plaines Public Library  
Expense Report  
For the 8 Months Ended August 31, 2018**

	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
5970610 - E-audio/Audio	4,873.21	51,022.82	80,500.00	29,477.18	63.38
5970620 - E-Subscriptions/Subscriptions	34.99	19,331.14	78,230.00	58,898.86	24.71
5970630 - Visual Materials	10,352.09	79,576.54	154,500.00	74,923.46	51.51
5970640 - Databases	16,659.65	145,349.84	190,000.00	44,650.16	76.50
5970810 - Natural Gas	288.26	17,919.26	20,000.00	2,080.74	89.60
5970850 - Gasoline	138.79	353.53	650.00	296.47	54.39
	<u>75,770.40</u>	<u>599,200.65</u>	<u>1,015,380.00</u>	<u>416,179.35</u>	<u>59.01</u>
<b><u>Capital Expenditures</u></b>					
5980410 - Computer Hardware	840.12	2,102.04	6,000.00	3,897.96	35.03
5980420 - Computer Software	1,498.35	29,788.15	46,590.00	16,801.85	63.94
5980600 - Furniture & Fixtures	459.12	459.12	8,600.00	8,140.88	5.34
	<u>2,797.59</u>	<u>32,349.31</u>	<u>61,190.00</u>	<u>28,840.69</u>	<u>52.87</u>
<b><u>Other Funding Activities</u></b>					
5990900 - Per Capita Grant Expenditures	2,688.23	31,905.04	45,000.00	13,094.96	70.90
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	1,300,000.00	1,300,000.00	0.00
5993000 - Contingency Reserve	0.00	9,395.00	60,000.00	50,605.00	15.66
5999940 - Friends Books Sale	916.00	7,216.43	0.00	(7,216.43)	0.00
	<u>3,604.23</u>	<u>48,516.47</u>	<u>1,405,000.00</u>	<u>1,356,483.53</u>	<u>3.45</u>
<b>Total Library Fund Expenditures</b>	<u>563,871.47</u>	<u>4,059,207.08</u>	<u>7,713,723.00</u>	<u>3,654,515.92</u>	<u>52.62</u>
 <b><u>Capital Projects Fund</u></b>					
<b><u>Contractual Services</u></b>					
<b><u>Capital Expenditures</u></b>					
5980300 - Improvements	0.00	43,439.18	40,000.00	(3,439.18)	108.60
5980400 - Equipment	785.88	17,892.83	19,975.00	2,082.17	89.58
5980410 - Computer Hardware	0.00	14,138.76	44,700.00	30,561.24	31.63
5980420 - Computer Software	0.00	0.00	9,000.00	9,000.00	0.00
5980600 - Furniture and Fixtures	454.24	10,175.28	30,000.00	19,824.72	33.92
	<u>1,240.12</u>	<u>85,646.05</u>	<u>143,675.00</u>	<u>58,028.95</u>	<u>59.61</u>
<b>Total Capital Projects Fund Expenditures</b>	<u>1,240.12</u>	<u>85,646.05</u>	<u>143,675.00</u>	<u>58,028.95</u>	<u>59.61</u>
<b>Total of All Funds</b>	<u>565,111.59</u>	<u>4,144,853.13</u>	<u>7,857,398.00</u>	<u>3,712,544.87</u>	<u>52.75</u>

See Accountants' Compilation Report



# Des Plaines Public Library

## Check List

All Bank Accounts

August 17, 2018 - September 20, 2018

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
16969	09/20/18	ALEXIAN BROTHERS CORP HEALTH SERV	75.00
16970	09/20/18	AMERICAN LIBRARY ASSOCIATION	213.00
16971	09/20/18	AQUARIUM ADVENTURE HOFFMAN ESTATES	320.00
16972	09/20/18	ASI	384.00
16973	09/20/18	AVRIL 1 GROUP INC	200.00
16974	09/20/18	BAKER & TAYLOR	11,606.45
16975	09/20/18	BAKER & TAYLOR	11,247.51
16976	09/20/18	BAKER & TAYLOR	847.32
16977	09/20/18	BIO-TRON, INC.	25.00
16978	09/20/18	BLACKSTONE PUBLISHING	58.82
16979	09/20/18	CHILDREN'S PLUS, INC.	365.18
16980	09/20/18	CITY OF DES PLAINES	2,269.73
16981	09/20/18	CITY OF DES PLAINES	138.79
16982	09/20/18	CONSUMERS CHECKBOOK	345.00
16983	09/20/18	COOPERATIVE COMPUTER SERVICES	9,742.09
16984	09/20/18	CRYSTAL MAINTENANCE SERVICES CORP	11,962.90
16985	09/20/18	D&Z HOUSE OF BOOKS	1,089.36
16986	09/20/18	DE LAGE LANDEN FIANACIAL SERVICES	1,428.54
16987	09/20/18	ECO CLEAN MAINTENANCE, INC.	3,070.54
16988	09/20/18	EGUIDE TECH ALLIES	275.00
16989	09/20/18	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	360.00
16990	09/20/18	GARVEY'S OFFICE PRODUCTS	3,948.54
16991	09/20/18	GUMDROP BOOKS	6,775.53
16992	09/20/18	H.W. WILSON COMPANY	295.70
16993	09/20/18	HAINES & COMPANY, INC	996.00
16994	09/20/18	INDIA FOR EVERYONE	706.66
16995	09/20/18	INGRAM LIBRARY SERVICES	110.98
16996	09/20/18	INSIGHT PUBLIC SECTOR, INC.	2,343.23
16997	09/20/18	JOSEPH BENNETT MAGIC LLC	300.00
16998	09/20/18	JOURNAL AND TOPICS NEWSPAPERS	400.00
16999	09/20/18	KIWANIS CLUB OF DES PLAINES	150.00
17000	09/20/18	KOS HOME IMPROVEMENT	6,125.00
17001	09/20/18	KULLY SUPPLY, INC	1,890.78
17002	09/20/18	LAMP RECYCLERS	179.87
17003	09/20/18	LAUTERBACH & AMEN, LLP.	1,525.00
17004	09/20/18	LIMRICC	88,482.68
17005	09/20/18	LINKEDIN CORPORATION	13,125.00
17006	09/20/18	M.G. ELECTRIC SERVICE CO.	1,960.00
17007	09/20/18	MATTHEW BENDER & CO, INC	138.43
17008	09/20/18	MENARDS	233.24
17009	09/20/18	MIDWEST TAPE	14,097.23
17010	09/20/18	OAKBROOK MECHANICAL SERVICES	5,485.34
17011	09/20/18	OUTSOURCE SOLUTIONS GROUP, INC.	36,346.37
17012	09/20/18	OVERDRIVE, INC.	1,546.69
17013	09/20/18	PENWORTHY COMPANY	2,073.86
17014	09/20/18	PROGRAM ONE PROF BUILDING SERVC, INC	1,565.00
17015	09/20/18	RECORDED BOOKS, INC	39.99
17016	09/20/18	STATE INDUSTRIAL PRODUCTS	403.39
17017	09/20/18	STEVE KURAS	125.00
17018	09/20/18	THE CHILD'S WORLD	466.70
17019	09/20/18	THOMSON REUTERS-WEST	89.20
17020	09/20/18	TODAY'S BUSINESS SOLUTIONS INC	785.88
17021	09/20/18	TUMBLEWEED PRESS INC.	535.33
17022	09/20/18	VALUE LINE PUBLISHING, LLC.	1,000.00
50966	08/31/18	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	916.00
50967	08/31/18	BANKCARD SERVICES	12,486.06
50968	08/31/18	VERIZON WIRELESS	944.45

**Des Plaines Public Library**

**Check List**

All Bank Accounts

August 17, 2018 - September 20, 2018

<b>Check Number</b>	<b>Check Date</b>	<b>Payee</b>	<b>Amount</b>
50969	08/31/18	NICOR GAS	288.26
50970	08/31/18	PRO DATA	1,501.10
50971	08/31/18	IMRF	49,766.26
<b>Vendor Check Total</b>			<u>316,172.98</u>
<b>Check List Total</b>			<u><u>316,172.98</u></u>

Check count = 60

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
ALEXIAN BROTHERS CORP HEALTH SERV				16969	09/20/18	<u>75.00</u>
201-5960040	Pre-Employment Testing	Invoice #657092	75.00			
AMERICAN LIBRARY ASSOCIATION				16970	09/20/18	<u>213.00</u>
201-5920220	Membership Dues	Membership Renewal #0137125	213.00			
AQUARIUM ADVENTURE HOFFMAN ESTATES				16971	09/20/18	<u>320.00</u>
201-5960990	Misc. Contractual Services	Invoice #6679	320.00			
ASI				16972	09/20/18	<u>384.00</u>
201-5960990	Misc. Contractual Services	Invoice #11047	384.00			
AVRIL 1 GROUP INC				16973	09/20/18	<u>200.00</u>
201-5960210	Special Event Programming	Program: 9/26 Rails that Linked the Land of Lincoln	200.00			
BAKER & TAYLOR				16974	09/20/18	<u>11,606.45</u>
201-5970600	Ebooks/Books	Inv 2033939873	828.85			
201-5970600	Ebooks/Books	Inv 2033939874	50.05			
201-5970600	Ebooks/Books	Inv 2033936727	34.30			
201-5970600	Ebooks/Books	Inv 2033936726	547.05			
201-5960990	Misc. Contractual Services	Inv 2033944058	20.58			
201-5970600	Ebooks/Books	Inv 2033947282	516.34			
201-5970600	Ebooks/Books	Inv 2033947283	29.55			
201-5960990	Misc. Contractual Services	Inv 2033922718	35.80			
201-5970600	Ebooks/Books	Inv 2033922717	669.48			
201-5970600	Ebooks/Books	Inv 2033933111	800.77			
201-5970600	Ebooks/Books	Inv 2033933112	49.15			
201-5970610	E-audio/Audio	Inv 2033915778	190.70			
201-5960990	Misc. Contractual Services	Inv 2033914154	83.67			
201-5990901	State Grant Expenditures	Inv 2033914153	431.23			
201-5970600	Ebooks/Books	Inv 2033919226	447.34			
201-5960990	Misc. Contractual Services	Inv 2033919227	29.45			
201-5970600	Ebooks/Books	Inv 2033915803	467.66			
201-5970600	Ebooks/Books	Inv 2033915804	28.80			
201-5970600	Ebooks/Books	Inv 2033911104	314.49			
201-5970600	Ebooks/Books	Inv 2033911105	12.60			
201-5960990	Misc. Contractual Services	Inv 2033888352	471.83			
201-5960990	Misc. Contractual Services	Inv 2033888353	30.75			
201-5970600	Ebooks/Books	Inv 2033875931	1,057.59			
201-5960990	Misc. Contractual Services	Inv 2033875932	89.90			
201-5970600	Ebooks/Books	Inv 2033879905	226.27			
201-5960990	Misc. Contractual Services	Inv 2033879906	23.90			
201-5970600	Ebooks/Books	Inv 2033885501	475.72			
201-5960990	Misc. Contractual Services	Inv 2033885502	28.85			
201-5970600	Ebooks/Books	Inv 5015103207	607.63			
201-5970600	Ebooks/Books	Inv 2033891345	51.35			
201-5970600	Ebooks/Books	Inv 2033891344	915.34			
201-5970600	Ebooks/Books	Inv 2033901757	494.04			
201-5970600	Ebooks/Books	Inv 2033901758	30.10			
201-5970600	Ebooks/Books	Inv 2033907637	35.75			
201-5970600	Ebooks/Books	Inv 2033907636	608.96			
201-5970600	Ebooks/Books	Inv 2033895781	405.90			
201-5970600	Ebooks/Books	Inv 2033895782	24.55			
201-5970600	Ebooks/Books	Inv 2033904287	32.70			
201-5970600	Ebooks/Books	Inv 2033904286	407.46			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
BAKER & TAYLOR				16975	09/20/18	<u>11,247.51</u>
201-5970600	Ebooks/Books	Inv 2033877179	106.31			
201-5960990	Misc. Contractual Services	Inv 2033884174	31.64			
201-5970600	Ebooks/Books	Inv 2033884174	340.41			
201-5960990	Misc. Contractual Services	Inv 2033884491	2.70			
201-5970600	Ebooks/Books	Inv 2033884491	24.32			
201-5960990	Misc. Contractual Services	Inv 2033887474	68.55			
201-5970600	Ebooks/Books	Inv 2033887474	781.33			
201-5960990	Misc. Contractual Services	Inv 2033884616	1.40			
201-5970600	Ebooks/Books	Inv 2033884616	19.30			
201-5960990	Misc. Contractual Services	Inv 2033884499	8.58			
201-5970600	Ebooks/Books	Inv 2033884499	28.63			
201-5960990	Misc. Contractual Services	Inv 2033884479	2.85			
201-5970600	Ebooks/Books	Inv 2033884479	20.43			
201-5960990	Misc. Contractual Services	Inv 2033899944	5.68			
201-5970600	Ebooks/Books	Inv 2033899944	33.48			
201-5960990	Misc. Contractual Services	Inv 2033906181	14.20			
201-5970600	Ebooks/Books	Inv 2033906181	85.53			
201-5960990	Misc. Contractual Services	Inv 2033908581	14.43			
201-5970600	Ebooks/Books	Inv 2033908581	139.61			
201-5960990	Misc. Contractual Services	Inv 2033908603	14.16			
201-5970600	Ebooks/Books	Inv 2033908603	123.19			
201-5960990	Misc. Contractual Services	Inv 2033908609	6.10			
201-5970600	Ebooks/Books	Inv 2033908609	87.88			
201-5960990	Misc. Contractual Services	Inv 2033899791	30.45			
201-5970600	Ebooks/Books	Inv 2033899791	389.04			
201-5960990	Misc. Contractual Services	Inv 2033894196	96.84			
201-5970600	Ebooks/Books	Inv 2033894196	282.05			
201-5960990	Misc. Contractual Services	Inv 2033891406	17.20			
201-5970600	Ebooks/Books	Inv 2033891406	254.46			
201-5960990	Misc. Contractual Services	Inv 2033884336	6.28			
201-5970600	Ebooks/Books	Inv 2033884336	57.34			
201-5960990	Misc. Contractual Services	Inv 2033894197	27.80			
201-5970600	Ebooks/Books	Inv 2033894197	248.64			
201-5960990	Misc. Contractual Services	Inv 2033896224	37.28			
201-5970600	Ebooks/Books	Inv 2033896224	176.27			
201-5960990	Misc. Contractual Services	Inv 2033900196	5.20			
201-5970600	Ebooks/Books	Inv 2033900196	31.45			
201-5960990	Misc. Contractual Services	Inv 2033899970	5.77			
201-5970600	Ebooks/Books	Inv 2033899970	19.72			
201-5960990	Misc. Contractual Services	Inv 2033938415	32.09			
201-5970600	Ebooks/Books	Inv 2033938415	382.51			
201-5960990	Misc. Contractual Services	Inv 2033876029	124.30			
201-5970600	Ebooks/Books	Inv 2033876029	1,176.03			
201-5960990	Misc. Contractual Services	Inv 2033938160	14.80			
201-5970600	Ebooks/Books	Inv 2033938160	51.34			
201-5960990	Misc. Contractual Services	Inv 2033940840	60.84			
201-5970600	Ebooks/Books	Inv 2033940840	140.03			
201-5960990	Misc. Contractual Services	Inv 2033938219	47.10			
201-5970600	Ebooks/Books	Inv 2033938219	605.22			
201-5960990	Misc. Contractual Services	Inv 2033938273	84.05			
201-5970600	Ebooks/Books	Inv 2033938273	699.18			
201-5960990	Misc. Contractual Services	Inv 2033931604	37.26			
201-5970600	Ebooks/Books	Inv 2033931604	357.83			
201-5960990	Misc. Contractual Services	Inv 2033938276	87.45			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv 2033938276	382.82			
201-5960990	Misc. Contractual Services	Inv 2033938427	124.51			
201-5970600	Ebooks/Books	Inv 2033938427	503.19			
201-5970600	Ebooks/Books	Inv 2033944057	46.55			
201-5990901	State Grant Expenditures	Inv 2033944057	145.12			
201-5960990	Misc. Contractual Services	Inv 2033949026	4.86			
201-5970600	Ebooks/Books	Inv 2033949026	46.01			
201-5960990	Misc. Contractual Services	Inv 2033949511	27.25			
201-5970600	Ebooks/Books	Inv 2033949511	352.54			
201-5960990	Misc. Contractual Services	Inv 2033931722	1.77			
201-5970600	Ebooks/Books	Inv 2033931722	14.76			
201-5960990	Misc. Contractual Services	Inv 2033926849	12.20			
201-5970600	Ebooks/Books	Inv 2033926849	87.49			
201-5960990	Misc. Contractual Services	Inv 2033931850	1.50			
201-5970600	Ebooks/Books	Inv 2033931850	13.56			
201-5960990	Misc. Contractual Services	Inv 2033921338	3.05			
201-5970600	Ebooks/Books	Inv 2033921338	23.24			
201-5960990	Misc. Contractual Services	Inv 2033918118	9.15			
201-5970600	Ebooks/Books	Inv 2033918118	84.32			
201-5960990	Misc. Contractual Services	Inv 2033923638	2.81			
201-5970600	Ebooks/Books	Inv 2033923638	13.00			
201-5960990	Misc. Contractual Services	Inv 2033918191	21.15			
201-5970600	Ebooks/Books	Inv 2033918191	433.65			
201-5960990	Misc. Contractual Services	Inv 2033915058	6.60			
201-5970600	Ebooks/Books	Inv 2033915058	53.48			
201-5960990	Misc. Contractual Services	Inv 2033906031	16.90			
201-5970600	Ebooks/Books	Inv 2033906031	288.13			
201-5960990	Misc. Contractual Services	Inv 2033915175	0.85			
201-5970600	Ebooks/Books	Inv 2033915175	6.74			
201-5960990	Misc. Contractual Services	Inv 2033915181	20.27			
201-5970600	Ebooks/Books	Inv 2033915181	78.16			
201-5960990	Misc. Contractual Services	Inv 2033907801	25.30			
201-5970600	Ebooks/Books	Inv 2033907801	284.10			
201-5960990	Misc. Contractual Services	Inv 2033901432	26.90			
201-5970600	Ebooks/Books	Inv 2033901432	78.71			
201-5960990	Misc. Contractual Services	Inv 2033922228	27.70			
201-5970600	Ebooks/Books	Inv 2033922228	415.94			
201-5960990	Misc. Contractual Services	Inv 2033877179	16.70			
<b>BAKER &amp; TAYLOR</b>				<b>16976</b>	<b>09/20/18</b>	<b><u>847.32</u></b>
201-5960990	Misc. Contractual Services	Inv 5015121985	36.40			
201-5970600	Ebooks/Books	Inv 5015121985	675.93			
201-5970640	Databases	Inv 5015121985	134.99			
<b>BIO-TRON, INC.</b>				<b>16977</b>	<b>09/20/18</b>	<b><u>25.00</u></b>
201-5930020	R&M Buildings & Structures	Invoice #38447	25.00			
<b>BLACKSTONE PUBLISHING</b>				<b>16978</b>	<b>09/20/18</b>	<b><u>58.82</u></b>
201-5970610	E-audio/Audio	Invoice #1022873	58.82			
<b>CHILDREN'S PLUS, INC.</b>				<b>16979</b>	<b>09/20/18</b>	<b><u>365.18</u></b>
201-5970600	Ebooks/Books	Invoice #157673	186.39			
201-5970600	Ebooks/Books	Invoice #157788	178.79			
<b>CITY OF DES PLAINES</b>				<b>16980</b>	<b>09/20/18</b>	<b><u>2,269.73</u></b>
201-5970500	Water Bill	Bill Date 8/16/18	2,269.73			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
CITY OF DES PLAINES				16981	09/20/18	<u>138.79</u>
201-5970850	Gasoline	Invoice #2018-00000004	138.79			
CONSUMERS CHECKBOOK				16982	09/20/18	<u>345.00</u>
201-5970640	Databases	Invoice #CHI1170172E2018	345.00			
COOPERATIVE COMPUTER SERVICES				16983	09/20/18	<u>9,742.09</u>
201-5920140	Integrated Library System	Invoice #1296	9,742.09			
CRYSTAL MAINTENANCE SERVICES CORP				16984	09/20/18	<u>11,962.90</u>
201-5930320	Cleaning/Custodial Services	Invoice #25445	1,420.40			
201-5930320	Cleaning/Custodial Services	Invoice #25501	4,892.50			
201-5930020	R&M Buildings & Structures	Invoice #25505	450.00			
201-5930020	R&M Buildings & Structures	Invoice #25506	3,750.00			
201-5930020	R&M Buildings & Structures	Invoice #25504	1,450.00			
D&Z HOUSE OF BOOKS				16985	09/20/18	<u>1,089.36</u>
201-5970600	Ebooks/Books	Invoice #2018/I086303	1,089.36			
DE LAGE LANDEN FIANACIAL SERVICES				16986	09/20/18	<u>1,428.54</u>
201-5930210	Rental of Equipment	Invoice #59822820	714.27			
201-5930210	Rental of Equipment	Invoice #60287435	714.27			
ECO CLEAN MAINTENANCE, INC.				16987	09/20/18	<u>3,070.54</u>
201-5930320	Cleaning/Custodial Services	Invoice #7150	3,070.54			
EGUIDE TECH ALLIES				16988	09/20/18	<u>275.00</u>
201-5960210	Special Event Programming	Invoice #1083	275.00			
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				16989	09/20/18	<u>360.00</u>
201-5930490	Refuse Contract	Invoice #4161916	360.00			
GARVEY'S OFFICE PRODUCTS				16990	09/20/18	<u>3,948.54</u>
201-5970170	Janitorial	Invoice #PINV1591107	1,935.51			
201-5970170	Janitorial	Invoice #PINV1571856	508.23			
201-5970170	Janitorial	Invoice #PINV1484162	1,365.26			
201-5970170	Janitorial	Invoice #PINV1484659	139.54			
GUMDROP BOOKS				16991	09/20/18	<u>6,775.53</u>
201-5970600	Ebooks/Books	Invoice #PINV115351	365.28			
201-5970600	Ebooks/Books	Invoice #PINV115470	372.10			
201-5970600	Ebooks/Books	Invoice #PINV115617	389.86			
201-5970600	Ebooks/Books	Invoice #PINV115310	37.98			
201-5970600	Ebooks/Books	Invoice #PINV115671	267.65			
201-5970600	Ebooks/Books	Invoice #PINV115688	545.93			
201-5970600	Ebooks/Books	Invoice #PINV115352	2,037.08			
201-5970600	Ebooks/Books	Invoice #PINV115670	2,759.65			
H.W. WILSON COMPANY				16992	09/20/18	<u>295.70</u>
201-5970640	Databases	Invoice #350204	295.70			
HAINES & COMPANY, INC				16993	09/20/18	<u>996.00</u>
201-5970640	Databases	Invoice #443028	996.00			
INDIA FOR EVERYONE				16994	09/20/18	<u>706.66</u>

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #2A-2193	706.66			
INGRAM LIBRARY SERVICES				16995	09/20/18	<u>110.98</u>
201-5970600	Ebooks/Books	Invoice #35641925	18.86			
201-5970600	Ebooks/Books	Invoice #35641924	14.13			
201-5970600	Ebooks/Books	Invoice #35622677	11.97			
201-5970600	Ebooks/Books	Invoice #35641926	66.02			
INSIGHT PUBLIC SECTOR, INC.				16996	09/20/18	<u>2,343.23</u>
201-5930010	R&M Equipment	Invoice #1100612973	2,343.23			
JOSEPH BENNETT MAGIC LLC				16997	09/20/18	<u>300.00</u>
201-5960210	Special Event Programming	JOSEPH BENNETT MAGIC LLC	300.00			
JOURNAL AND TOPICS NEWSPAPERS				16998	09/20/18	<u>400.00</u>
201-5960210	Special Event Programming	Journal & Topics Ad / Veterans Day special section	400.00			
KIWANIS CLUB OF DES PLAINES				16999	09/20/18	<u>150.00</u>
201-5920220	Membership Dues	Invoice #10129	150.00			
KOS HOME IMPROVEMENT				17000	09/20/18	<u>6,125.00</u>
201-5930020	R&M Buildings & Structures	Invoice #378	6,125.00			
KULLY SUPPLY, INC				17001	09/20/18	<u>1,890.78</u>
201-5930020	R&M Buildings & Structures	Invoice #460933	1,890.78			
LAMP RECYCLERS				17002	09/20/18	<u>179.87</u>
201-5970170	Janitorial	Invoice #96735	179.87			
LAUTERBACH & AMEN, LLP.				17003	09/20/18	<u>1,525.00</u>
201-5920110	Professional Services	Invoice #30203	1,525.00			
LIMRICC				17004	09/20/18	<u>88,482.68</u>
201-2401000	Accounts Payable	August 2018 Monthly Billing - PHIP	44,241.34			
201-2401000	Accounts Payable	September 2018 Monthly Billing - PHIP	44,241.34			
LINKEDIN CORPORATION				17005	09/20/18	<u>13,125.00</u>
201-5970640	Databases	Invoice #10110542801	13,125.00			
M.G. ELECTRIC SERVICE CO.				17006	09/20/18	<u>1,960.00</u>
201-5930020	R&M Buildings & Structures	Invoice #54705	1,960.00			
MATTHEW BENDER & CO, INC				17007	09/20/18	<u>138.43</u>
201-5970640	Databases	Invoice #04479238	138.43			
MENARDS				17008	09/20/18	<u>233.24</u>
201-5970170	Janitorial	Invoice #18989	34.98			
201-5970170	Janitorial	Invoice #18178	125.15			
201-5970170	Janitorial	Invoice #21998	73.11			
MIDWEST TAPE				17009	09/20/18	<u>14,097.23</u>
201-5960990	Misc. Contractual Services	Inv 96384937	3.85			
201-5970610	E-audio/Audio	Inv 96384937	14.99			
201-5960990	Misc. Contractual Services	Inv 96384939	1.85			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970610	E-audio/Audio	Inv 96384939	39.99			
201-5970630	Visual Materials	Inv 96387414	128.95			
201-5970630	Visual Materials	Inv 96387416	108.74			
201-5970630	Visual Materials	Inv 96387417	63.98			
201-5970630	Visual Materials	Inv 96387413	17.24			
201-5970610	E-audio/Audio	Inv 96387412	531.91			
201-5960990	Misc. Contractual Services	Inv 96303114	35.85			
201-5970630	Visual Materials	Inv 96303114	173.90			
201-5960990	Misc. Contractual Services	Inv 96393740	11.55			
201-5970610	E-audio/Audio	Inv 96393740	33.72			
201-5960990	Misc. Contractual Services	Inv 96392459	16.65			
201-5970610	E-audio/Audio	Inv 96392459	324.91			
201-5960990	Misc. Contractual Services	Inv 96392945	100.65			
201-5970630	Visual Materials	Inv 96392945	611.70			
201-5960990	Misc. Contractual Services	Inv 96392946	60.25			
201-5970630	Visual Materials	Inv 96392946	396.34			
201-5960990	Misc. Contractual Services	Inv 96396202	72.50			
201-5970630	Visual Materials	Inv 96396202	400.28			
201-5960990	Misc. Contractual Services	Inv 96396203	16.25			
201-5970630	Visual Materials	Inv 96396203	91.45			
201-5960990	Misc. Contractual Services	Inv 96402434	9.25			
201-5970610	E-audio/Audio	Inv 96402434	189.95			
201-5970610	E-audio/Audio	Inv 96401774	19.98			
201-5970610	E-audio/Audio	Inv 96401773	487.91			
201-5960990	Misc. Contractual Services	Inv 96402432	31.55			
201-5970610	E-audio/Audio	Inv 96402432	105.97			
201-5960990	Misc. Contractual Services	Inv 96405831	13.00			
201-5970630	Visual Materials	Inv 96405831	71.21			
201-5960990	Misc. Contractual Services	Inv 96405830	59.10			
201-5970630	Visual Materials	Inv 96405830	381.57			
201-5960990	Misc. Contractual Services	Inv 96372831	129.45			
201-5970630	Visual Materials	Inv 96372831	793.17			
201-5960990	Misc. Contractual Services	Inv 96355560	74.45			
201-5970630	Visual Materials	Inv 96355560	329.78			
201-5960990	Misc. Contractual Services	Inv 96356380	6.50			
201-5970630	Visual Materials	Inv 96356380	52.48			
201-5960990	Misc. Contractual Services	Inv 96355929	73.25			
201-5970630	Visual Materials	Inv 96355929	349.35			
201-5970610	E-audio/Audio	Inv 96360735	183.97			
201-5970630	Visual Materials	Inv 96360736	20.24			
201-5970630	Visual Materials	Inv 96360737	142.45			
201-5970610	E-audio/Audio	Inv 96360738	9.99			
201-5970630	Visual Materials	Inv 96361440	146.20			
201-5960990	Misc. Contractual Services	Inv 96360457	11.10			
201-5970600	Ebooks/Books	Inv 96360457	224.94			
201-5960990	Misc. Contractual Services	Inv 96360456	50.30			
201-5970610	E-audio/Audio	Inv 96360456	167.57			
201-5960990	Misc. Contractual Services	Inv 96313132	6.50			
201-5970630	Visual Materials	Inv 96313132	44.98			
201-5960990	Misc. Contractual Services	Inv 96313131	65.00			
201-5970630	Visual Materials	Inv 96313131	320.80			
201-5960990	Misc. Contractual Services	Inv 96318982	97.70			
201-5970630	Visual Materials	Inv 96318982	644.70			
201-5960990	Misc. Contractual Services	Inv 96323154	1.85			
201-5970610	E-audio/Audio	Inv 96323154	24.99			
201-5960990	Misc. Contractual Services	Inv 96323152	34.65			



# Des Plaines Public Library

## Vendor Checks Report

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970610	E-audio/Audio	Inv 96323152	109.41			
201-5970610	E-audio/Audio	Inv 96329166	19.98			
201-5970630	Visual Materials	Inv 96329168	239.92			
201-5970610	E-audio/Audio	Inv 96329165	243.96			
201-5970630	Visual Materials	Inv 96329169	23.99			
201-5960990	Misc. Contractual Services	Inv 96332710	3.25			
201-5970630	Visual Materials	Inv 96332710	13.49			
201-5970610	E-audio/Audio	Inv 96344023	85.48			
201-5970630	Visual Materials	Inv 96344025	44.98			
201-5970630	Visual Materials	Inv 96344026	174.68			
201-5960990	Misc. Contractual Services	Inv 96338693	16.65			
201-5970610	E-audio/Audio	Inv 96338693	354.91			
201-5960990	Misc. Contractual Services	Inv 96338691	61.85			
201-5970610	E-audio/Audio	Inv 96338691	185.84			
201-5960990	Misc. Contractual Services	Inv 96352046	185.80			
201-5970630	Visual Materials	Inv 96352046	970.77			
201-5960990	Misc. Contractual Services	Inv 96353852	20.35			
201-5970610	E-audio/Audio	Inv 96353852	359.89			
201-5960990	Misc. Contractual Services	Inv 96353850	50.30			
201-5970610	E-audio/Audio	Inv 96353850	182.87			
201-5960990	Misc. Contractual Services	Inv 96332519	102.40			
201-5970630	Visual Materials	Inv 96332519	520.97			
201-5960990	Misc. Contractual Services	Inv 96337182	3.25			
201-5970630	Visual Materials	Inv 96337182	27.99			
201-5960990	Misc. Contractual Services	Inv 96337181	96.95			
201-5970630	Visual Materials	Inv 96337181	500.03			
201-5960990	Misc. Contractual Services	Inv 96337676	75.25			
201-5970630	Visual Materials	Inv 96337676	337.29			
201-5960990	Misc. Contractual Services	Inv 96334812	12.95			
201-5970610	E-audio/Audio	Inv 96334812	276.93			
201-5960990	Misc. Contractual Services	Inv 96334810	38.75			
201-5970610	E-audio/Audio	Inv 96334810	122.75			
<b>OAKBROOK MECHANICAL SERVICES</b>				<b>17010</b>	<b>09/20/18</b>	<b><u>5,485.34</u></b>
201-5930020	R&M Buildings & Structures	Invoice #12043	2,742.67			
201-5930020	R&M Buildings & Structures	Invoice #12458	2,742.67			
<b>OUTSOURCE SOLUTIONS GROUP, INC.</b>				<b>17011</b>	<b>09/20/18</b>	<b><u>36,346.37</u></b>
201-5920110	Professional Services	Invoice #43110	32,446.89			
201-5960990	Misc. Contractual Services	Invoice #43111	350.00			
201-5980420	Computer Software	Invoice #42285	549.48			
201-5960990	Misc. Contractual Services	Invoice #41817	1,500.00			
201-5960990	Misc. Contractual Services	Invoice #42763	1,500.00			
<b>OVERDRIVE, INC.</b>				<b>17012</b>	<b>09/20/18</b>	<b><u>1,546.69</u></b>
201-5970600	Ebooks/Books	Invoice #01018CO18148351	160.00			
201-5970600	Ebooks/Books	Invoice #01018CO18144765	617.95			
201-5970600	Ebooks/Books	Invoice #01018CO18146370	302.88			
201-5970610	E-audio/Audio	Invoice #01018CO18146371	465.86			
<b>PENWORTHY COMPANY</b>				<b>17013</b>	<b>09/20/18</b>	<b><u>2,073.86</u></b>
201-5970600	Ebooks/Books	Invoice #0543285-IN	126.81			
201-5970600	Ebooks/Books	Invoice #1543101-IN	364.54			
201-5970600	Ebooks/Books	Invoice #0543103-IN	594.80			
201-5970600	Ebooks/Books	Invoice #0543075-IN	71.45			
201-5970600	Ebooks/Books	Invoice #0543071-IN	244.54			

# Des Plaines Public Library

## Vendor Checks Report

First Midwest Operating

August 2018

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Invoice #0543104-IN	671.72			
PROGRAM ONE PROF BUILDING SERVC, INC				17014	09/20/18	<u>1,565.00</u>
201-5930030	R&M Vehicles	Invoice #114100	1,565.00			
RECORDED BOOKS, INC				17015	09/20/18	<u>39.99</u>
201-5970610	E-audio/Audio	Invoice #75967173	39.99			
STATE INDUSTRIAL PRODUCTS				17016	09/20/18	<u>403.39</u>
201-5970115	Supplies - Dept/Other	Invoice #900610824	403.39			
STEVE KURAS				17017	09/20/18	<u>125.00</u>
201-5960990	Misc. Contractual Services	Invoice #08232018	125.00			
THE CHILD'S WORLD				17018	09/20/18	<u>466.70</u>
201-5970600	Ebooks/Books	Invoice #NA140914	466.70			
THOMSON REUTERS-WEST				17019	09/20/18	<u>89.20</u>
201-5970640	Databases	Invoice #838742697	17.84			
201-5970640	Databases	Invoice #838561926	17.84			
201-5970640	Databases	Invoice #838220211	17.84			
201-5970640	Databases	Invoice #838051500	17.84			
201-5970640	Databases	Invoice #838385557	17.84			
TODAY'S BUSINESS SOLUTIONS INC				17020	09/20/18	<u>785.88</u>
202-5980400	Equipment	Invoice #042318-13	134.88			
202-5980400	Equipment	Invoice #8407	651.00			
TUMBLEWEED PRESS INC.				17021	09/20/18	<u>535.33</u>
201-5970640	Databases	Invoice #89483	535.33			
VALUE LINE PUBLISHING, LLC.				17022	09/20/18	<u>1,000.00</u>
201-5970640	Databases	Invoice #KF-687809-188	1,000.00			
<b>Check List Total</b>						<u><u>250,270.85</u></u>

**Des Plaines Public Library**

**ACH Register**

All Bank Accounts

August 1, 2018 - August 31, 2018

Check Number	Check Date	Payee	Amount
<b>Vendor Checks</b>			
50966	08/31/18	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	916.00
50967	08/31/18	BANKCARD SERVICES	12,486.06
50968	08/31/18	VERIZON WIRELESS	944.45
50969	08/31/18	NICOR GAS	288.26
50970	08/31/18	PRO DATA	1,501.10
50971	08/31/18	IMRF	49,766.26
<b>Vendor Check Total</b>			<u>65,902.13</u>
<b>Check List Total</b>			<u><u>65,902.13</u></u>

Check count = 6

**DES PLAINES PUBLIC LIBRARY**  
**CASH FLOW SUMMARY**  
**For the Year Ended December 31, 2018**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Balance Sheet</b>												
Cash & Investments	\$ 3,577,504	\$ 3,793,908	\$ 5,655,794	\$ 5,149,247	\$ 4,776,225	\$ 4,316,742	\$ 5,429,086	\$ 6,155,702	\$	\$	\$	\$
<b>Revenue (M-T-D)</b>												
Property Taxes	129,177	648,748	2,368,759	680	79,761	-	1,531,366	1,205,190				
Other Revenue	16,453	15,028	59,601	13,758	16,283	13,552	15,212	115,484				
	145,630	663,776	2,428,360	14,438	96,044	13,552	1,546,578	1,320,675	-	-	-	-
<b>Expenses (M-T-D)</b>												
Payroll & Benefits	303,805	290,026	469,710	300,528	300,338	266,454	263,790	387,387				
Other Expense	336,363	147,910	236,768	151,378	163,258	176,598	172,818	177,724				
Change in A/P & AJE's	(63,070)	9,436	(140,003)	69,079	5,470	29,983	(2,374)	28,947				
	577,098	447,372	566,475	520,985	469,066	473,035	434,234	594,059	-	-	-	-
Net Increase/(Decrease)	(431,468)	216,404	1,861,885	(506,547)	(373,022)	(459,483)	1,112,344	726,616	-	-	-	-