

**DES PLAINES PUBLIC LIBRARY
ACKNOWLEDGMENT OF ADDENDUM
HVAC BID ADDENDUM 2**

**FOR BID PACKAGE REQUEST FOR THREE YEAR COMPREHENSIVE
PREVENTATIVE MAINTENANCE SERVICES OF MECHANICAL SYSTEMS
FOR THE DES PLAINES PUBLIC LIBRARY**

The HVAC BID ADDENDUM 2 IS ISSUED BY THE DES PLAINES PUBLIC LIBRARY THROUGH THE LIBRARY'S WEBSITE. THE ADDENDUM SHALL BE MADE A PART OF THE BID DOCUMENTS AND SPECIFICATIONS FOR THE HVAC MAINTENANCE BID SPECIFICATIONS 2016-2019. BIDDERS SHALL ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING AND SUBMITTING THIS ADDENDUM ACKNOWLEDGMENT FORM. FAILURE TO ACKNOWLEDGE RECEIPT OF AN ADDENDUM MAY BE CAUSE FOR REJECTION OF THE BID.

When submitting all bid proposals, this Addendum Acknowledgment Form must be included in the Bid submittal.

This Addendum No. 2 consists of 2 pages and has the following information:

Question: How can we access record of the bid from the last RFP for the HVAC Maintenance Agreement?

Answer: The Des Plaines Public Library did not publish a bid or RFP for the previous HVAC Agreement. The Library collected vendor price quotes and presented them to the Board of Trustees on August 20, 2013. The four quotes are listed below (page 71 of 8/20/2013 Board packet).

Company	Year One	Year Two	Year Three	Total Cost/ Three Years
Edwards Engineering	\$17,421.71	\$18,292.80	\$19,207.44	\$54,921.95
McQuay	\$33,292	\$34,291	\$35,319	\$102,902
Hayes Mechanical	\$37,461	\$38,585	\$39,731	\$115,777
Northtown	\$75,000	\$75,000	\$75,000	\$225,000

I hereby acknowledge receipt of documents pertaining to the above-referenced Bid.

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: (____) _____ FAX: (____) _____

E-MAIL: _____

(Signature)

(Date)