Monthly Financial Report

For the Month Ended March 31, 2020

Prepared by: Lauterbach & Amen, LLP

Monthly Compilation Opinion

PHONE 630,393,1483 • FAX 630,393,2516 www.lauterbachamen.com

April 08, 2020

Members of the Board of Trustees: Des Plaines Public Library 1501 Ellinwood Street Des Plaines, IL 60016

Management is responsible for the accompanying modified cash basis balance sheet of the Des Plaines Public Library as of March 31, 2020 and the related modified cash basis statements of revenues and expenditures and changes in fund balance for the one month and the Three Months then ended, and the accompanying other supplementary information as referred to in the table of contents. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We have not audited or reviewed the accompanying financial statements and other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements.

Other Matter

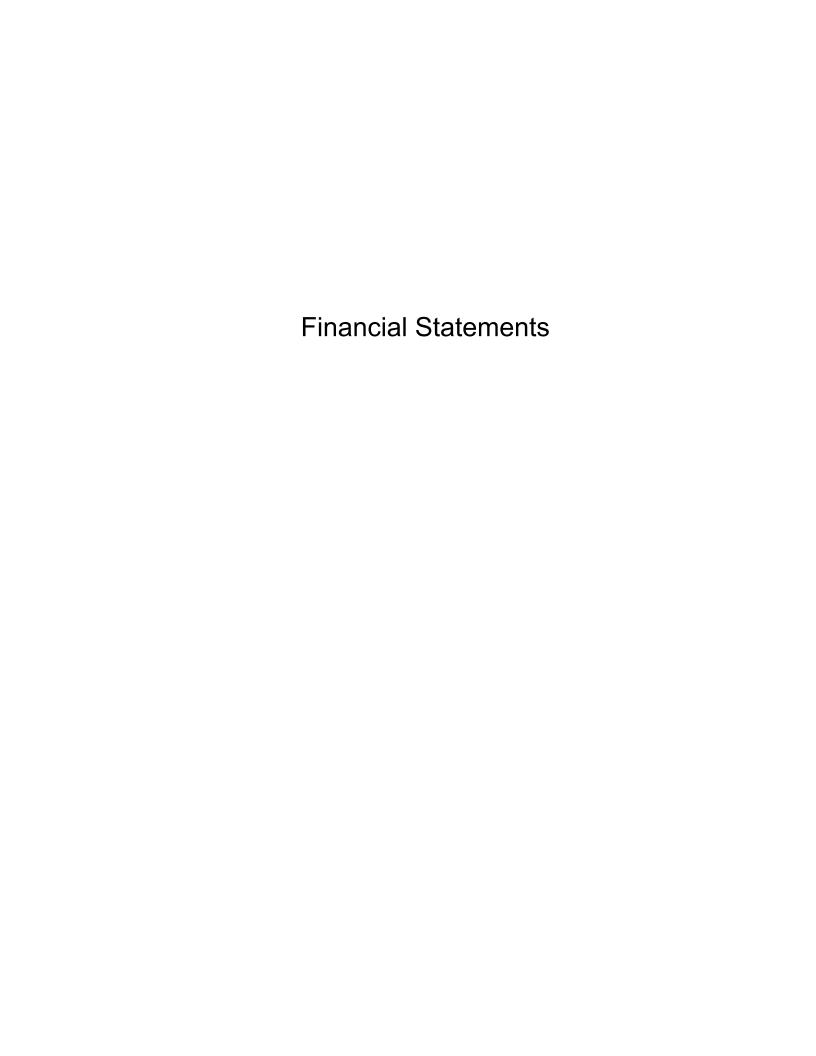
The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement. We have not audited or reviewed the other supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the other supplementary information.

Management has elected to omit substantially all of the disclosures, Management Discussion and Analysis (MD&A), and Required Supplementary Information (RSI) required by the modified cash basis of accounting. If the omitted disclosures were included in the financial statements and other supplementary information, they might influence the user's conclusions about the Library's assets, liabilities, fund balances, revenues and expenditures. Accordingly, these financial statements and other supplementary information are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

Lauterbach & amen, LLP



Governmental Funds Balance Sheet

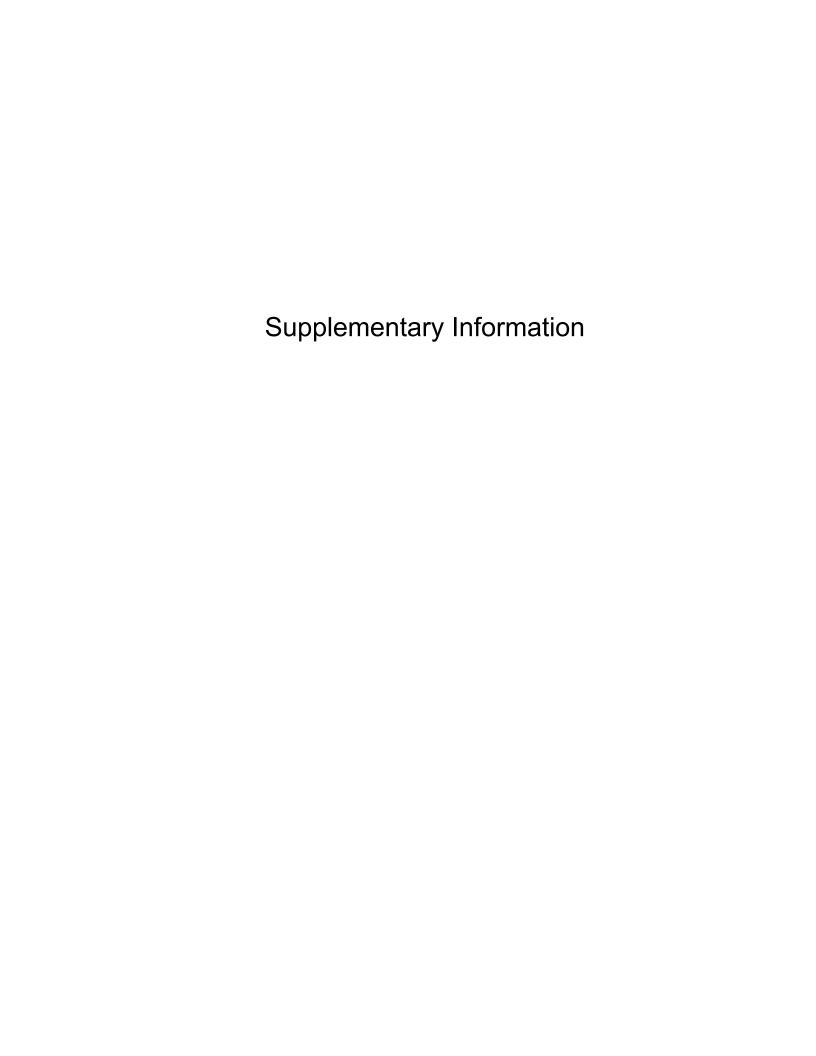
As of March 31, 2020

	Library Fund		Pi	Capital rojects Fund		Total
ASSETS						
Cash and Investments	\$	4,227,558.77	\$	1,777,560.20	\$	6,005,118.97
Prepaids Receivables Receivable - Property Taxes		6,076,487.72		0.00		6,076,487.72
Receivable - Grants		-		-		-
Receivable - Miscellaneous		1,000.00		-		1,000.00
Total Assets	\$	10,305,046.49	\$	1,777,560.20	\$	12,082,606.69
LIABILITIES						
Accounts Payable	\$	184,398.95	\$	2,425.00	\$	186,823.95
Accrued Payroll		-		-		-
Due to other funds		335,484.39				335,484.39
Total Liabilities		519,883.34		2,425.00	_	522,308.34
Deferred Inflows of Resources						
Property Taxes		6,069,500.00		<u>-</u>		6,069,500.00
Total Liabilities and Deferred Inflows of Resources		6,589,383.34		2,425.00		6,591,808.34
FUND BALANCE						
Fund Balance - Unreserved		3,680,912.35		1,775,135.20		5,456,047.55
Fund Balance - Reserved for Prepaids		34,750.80		-		34,750.80
Total Fund Balance		3,715,663.15		1,775,135.20		5,490,798.35
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$	10,305,046.49	\$	1,777,560.20	\$	12,082,606.69

Governmental Funds Statement of Revenues, Expenditures, and Changes In Fund Balances

For the 3 Months Ended March 31, 2020

	General Fund						Capital Improvements Fund			Total
REVENUES										
Taxes	\$	3,126,305.52	\$	-	\$	3,126,305.52				
Intergovernmental		-		-		-				
Fines & Fees		12,640.14		-		12,640.14				
Interest		7,722.32		6,146.15		13,868.47				
Special Events and Programs		889.77		-		889.77				
Miscellaneous		16,469.50		-		16,469.50				
Total Revenues		3,164,027.25		6,146.15		3,170,173.40				
EXPENDITURES										
Personnel	\$	670,994.71	\$	-	\$	670,994.71				
Operating		644,639.47		-		644,639.47				
Library Materails		226,198.35		-		226,198.35				
Capital Outlay		15,506.09		2,425.00		17,931.09				
Other Expenditures		14,481.06		-		14,481.06				
Total Expenditures		1,571,819.68		2,425.00		1,574,244.68				
Net Change in Fund Balances		1,592,207.57		3,721.15		1,595,928.72				
FUND BALANCES										
Beginning of the year		2,123,455.58		1,771,414.05		3,894,869.63				
End of the period	\$	3,715,663.15	\$	1,775,135.20	<u>\$</u>	5,490,798.35				



Treasurer's Report as of March 31, 2020

Institution	<u>Invested</u>
201-1101000 - Petty Cash	500.00
201-1102015 - First Midwest Operating #8100292260 202-1102015 - First Midwest Operating #8100292260	156,602.13 218,640.58 375,242.71
201-1102028 - Cash Library Donations	204,592.11
201-1102079 - IL Funds - 151600222591 202-1102079 - IL Funds - 151600222591	3,865,864.53 1,558,919.62 5,424,784.15
201-1104006 - Investments - Certificates of Deposit	0.00
Total Invested	6,005,118.97

Des Plaines Public Library Balance Sheet as of March 31, 2020

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending <u>Balance</u>
Library Fund			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - First Midwest Operating #8100292260	132,335.81	24,266.32	156,602.13
1102028 - Cash Library Donations	204,545.48	46.63	204,592.11
1102079 - IL Funds - 151600222591	1,761,094.09	2,104,770.44	3,865,864.53
1118000 - Receivable - Property Taxes	6,076,487.72	0.00	6,076,487.72
1119200 - Receivable - Miscellaneous	30,245.22	(29,245.22)	1,000.00
	8,205,208.32	2,099,838.17	10,305,046.49
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	130,276.64	54,122.31	184,398.95
2401002 - Payroll Liabilities	(48,982.07)	48,982.07	0.00
2430707 - Due to Library Comp Abs	335,484.39	0.00	335,484.39
2470000 - Deferred Revenue - Property Tax	6,069,500.00	0.00	6,069,500.00
	6,486,278.96	103,104.38	6,589,383.34
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	34,750.80	0.00	34,750.80
3730000 - Fund Balance - Unreserved	2,088,704.78	0.00	2,088,704.78
	2,123,455.58	0.00	2,123,455.58
Total Liabilities and Fund Balance	8,609,734.54	103,104.38	8,712,838.92
Excess Revenues Over Expenses	(404,526.22)	1,996,733.79	1,592,207.57

Des Plaines Public Library Balance Sheet as of March 31, 2020

	Beginning <u>Balance</u>	M.T.D. <u>Changes</u>	Ending Balance
Capital Projects Fund			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	216,215.58	2,425.00	218,640.58
1102079 - IL Funds - 151600222591	1,559,267.97	(348.35)	1,558,919.62
	1,775,483.55	2,076.65	1,777,560.20
Liabilities and Fund Balance			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	2,425.00	2,425.00
	0.00	2,425.00	2,425.00
Fund Balance			
3730000 - Fund Balance - Unreserved	1,771,414.05	0.00	1,771,414.05
Total Liabilities and Fund Balance	1,771,414.05	2,425.00	1,773,839.05
Excess Revenues Over Expenses	4,069.50	(348.35)	3,721.15
Compensated Absences Fund			
<u>Assets</u>			
1120201 - Due From Library	335,484.39	0.00	335,484.39
	335,484.39	0.00	335,484.39
Liabilities and Fund Balance			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	110,842.32	0.00	110,842.32
2490010 - Compensated Absences Payable	224,642.07	0.00	224,642.07
	335,484.39	0.00	335,484.39
Fund Balance			
3720010 - Fund Balance - Reserved for Prepaid Items	0.00	0.00	0.00
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
3740000 - Fund Balance - Unrestricted	0.00	0.00	0.00
3750000 - Fund Balance - Temporarily Restricted	0.00	0.00	0.00
Total Liabilities and Fund Balance	335,484.39	0.00	335,484.39
Excess Revenues Over Expenses	0.00	0.00	0.00

Des Plaines Public Library Balance Sheet as of March 31, 2020

	Beginning M.T.D.		Ending	
	<u>Balance</u>	<u>Changes</u>	<u>Balance</u>	
Fixed Assets Fund				
<u>Assets</u>				
1203000 - Fixed Assets - Improvements	2,461,912.00	0.00	2,461,912.00	
1204201 - Fixed Assets - Library Equipment	1,170,683.00	0.00	1,170,683.00	
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39	
1209900 - Fixed Assets - Accumulated Depreciation	(1,177,741.00)	0.00	(1,177,741.00)	
	2,479,808.39	0.00	2,479,808.39	
Liabilities and Fund Balance Liabilities				
Fund Balance				
3730000 - Fund Balance - Unreserved	2,479,808.39	0.00	2,479,808.39	
	2,479,808.39	0.00	2,479,808.39	
Total Liabilities and Net Capital Assets	2,479,808.39	0.00	2,479,808.39	
Excess Revenues Over Expenses	0.00	0.00	0.00	

Des Plaines Public Library Revenue Report For the 3 Months Ended March 31, 2020

Library Fund		Received	Received	Budgeted	Uncollected	Prct.
Taxes 201-4810025 - Property Taxes 2012 0.00 0.00 0.00 0.00 0.00 0.00 201-4810026 - Property Taxes 2013 0.00 0.00 0.00 0.00 0.00 0.00 0.00 201-4810026 - Property Taxes 2014 0.00 0.00 0.00 0.00 0.00 0.00 201-4810028 - Property Taxes 2015 0.00 0.00 0.00 0.00 0.00 0.00 201-4810029 - Property Taxes 2016 0.00 0.00 0.00 0.00 0.00 0.00 201-4810039 - Property Taxes 2017 0.00 0.00 0.00 0.00 0.00 0.00 201-4810031 - Property Taxes 2018 0.00 0.00 0.00 0.00 0.00 0.00 201-4810031 - Property Taxes 2019 249.055245 3.126.30552 6.100.000.00 2.973.694.48 51.25		this Month	this Year	<u>Receipts</u>	Receipts	Collected
Taxes 201-4810025 - Property Taxes 2012 0.00 0.00 0.00 0.00 0.00 0.00 201-4810026 - Property Taxes 2013 0.00 0.00 0.00 0.00 0.00 0.00 0.00 201-4810026 - Property Taxes 2014 0.00 0.00 0.00 0.00 0.00 0.00 201-4810028 - Property Taxes 2015 0.00 0.00 0.00 0.00 0.00 0.00 201-4810029 - Property Taxes 2016 0.00 0.00 0.00 0.00 0.00 0.00 201-4810039 - Property Taxes 2017 0.00 0.00 0.00 0.00 0.00 0.00 201-4810031 - Property Taxes 2018 0.00 0.00 0.00 0.00 0.00 0.00 201-4810031 - Property Taxes 2019 249.055245 3.126.30552 6.100.000.00 2.973.694.48 51.25	Library Fund			-	-	
201-4810025 - Property Taxes 2012						
201-4810026 - Property Taxes 2013	<u>Taxes</u>					
201-4810027 - Property Taxes 2014	201-4810025 - Property Taxes 2012	0.00	0.00	0.00	0.00	0.00
201-4810028 - Property Taxes 2015	201-4810026 - Property Taxes 2013	0.00	0.00	0.00	0.00	0.00
201-4810029 - Property Taxes 2016	201-4810027 - Property Taxes 2014	0.00	0.00	0.00	0.00	0.00
201-4810030 - Property Taxes 2017	201-4810028 - Property Taxes 2015	0.00	0.00	0.00	0.00	0.00
201-4810031 - Property Taxes 2018 2.490.622.45 3.126.305.52 6.100.000.00 2.973.694.48 51.25	201-4810029 - Property Taxes 2016	0.00	0.00	0.00	0.00	0.00
2,490,652.45 3,126,305.52 6,100,000.00 2,973,694.48 51.25 2,490,652.45 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,973,694.48 51.25 3,126,305.52 6,100,000.00 2,938.00 2,988.00 0.00 3,000.00 92,988.00 92,988.00 0.00 0.00 201-4822090 - Grant Revenue 0.00 0.00 0.00 0.00 0.00 0.00 201-4822095 - State Grant - Library 0.00 0.00 0.00 0.00 0.00 0.00 201-4822095 - State Grant - Library 0.00 0.00 0.00 0.00 0.00 0.00 201-4852095 - State Grant - Library 0.00 0.00 0.00 0.00 0.00 0.00 201-4852095 - State Grant - Library 0.00 0.00 0.00 0.00 0.00 0.00 201-4852095 - State Grant - Library 0.00 0.00 0.00 0.00 0.00 0.00 201-4850102 - Library Fines 1,058.31 2,037.93 9,000.00 6,962.07 22.64 201-4850102 - Library Fines 1,292.74 6,391.45 30,000.00 23,042.24 13.55 201-4850201 - Copying Fees 830.90 3,657.66 27,000.00 23,342.24 13.55 201-4850201 - Copying Fees 830.90 3,657.66 27,000.00 2,583.00 13.90 201-4850208 - Meeting Room Fees 16.00 136.00 3,000.00 2,583.00 13.90 201-4850208 - Meeting Room Fees 16.00 136.00 3,000.00 2,584.00 4.10 201-4850208 - Fiends of the Library 0.00 889.77 5,000.00 68,277.68 10.16 201-4850208 - Fiends of the Library 0.00 889.77 5,000.00 68,277.68 10.16 201-4850208 - Fiends of the Library 0.00 0.00 0.00 0.00 0.00 201-4899910 - Vending Machine Revenue 18,38.73 14,037.65 50,000.00 68,277.68 10.16 201-4899900 - Miscellaneous Revenue 18,38.73 14,037.65 50,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.5	201-4810030 - Property Taxes 2017	0.00	0.00	0.00	0.00	0.00
Name	201-4810031 - Property Taxes 2018	0.00	0.00	0.00	0.00	0.00
Name	' '	2,490,652.45	3,126,305.52	6,100,000.00	2,973,694.48	51.25
Intergovernmental 201-4810800 - Personal Property Replacement Tax 0.00 0.00 92,988.00 92,988.00 0.00 201-4822040 - State Grant - Per Capita 0.00	, a de la companya de			6,100,000.00	2,973,694.48	
201-4810800 - Personal Property Replacement Tax						
201-4810800 - Personal Property Replacement Tax	Intergovernmental					
201-4822090 - Grant Revenue 0.00		0.00	0.00	92,988.00	92,988.00	0.00
201-4822095 - State Grant - Library 0.00 0.00 3.000.00 3.000.00 0.0	201-4822040 - State Grant - Per Capita	0.00	0.00	73,000.00	73,000.00	0.00
Fines & Fees Pines & Fees<	201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
Fines & Fees 201-4850101 - Library Fees 1,058.31 2,037.93 9,000.00 6,962.07 22.64 201-4850102 - Library Fines 1,292.74 6,391.45 30,000.00 23,608.55 21.30 201-4850201 - Copying Fees 830.90 3,657.76 27,000.00 23,342.24 13.55 201-4850207 - Non-Res Cards 69.50 417.00 3,000.00 2,583.00 13.90 201-4850208 - Meeting Room Fees 16.00 136.00 3,000.00 2,684.00 4.53 201-4850205 - Friends of the Library Reimbursements 0.00 889.77 5,000.00 4,110.23 17.80 8 201-48502015 - Friends of the Library Reimbursements 0.00 889.77 5,000.00 4,110.23 17.80 Interest 201-4890010 - Interest Income 2,411.44 7,722.32 76,000.00 68,277.68 10.16 Other Revenue 201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.9	201-4822095 - State Grant - Library	0.00	0.00	3,000.00	3,000.00	0.00
201-4850101 - Library Fees	•	0.00	0.00	168,988.00	168,988.00	0.00
201-4850101 - Library Fees						
201-4850102 - Library Fines 1,292.74 6,391.45 30,000.00 23,608.55 21.30	Fines & Fees					
201-4850201 - Copying Fees	201-4850101 - Library Fees	1,058.31	2,037.93	9,000.00	6,962.07	22.64
201-4850207 - Non-Res Cards	201-4850102 - Library Fines	1,292.74	6,391.45	30,000.00	23,608.55	21.30
16.00 136.00 3,000.00 2,864.00 4.53 3,267.45 12,640.14 72,000.00 59,359.86 17.56 5pecial Programs & Events 201-4850215 - Friends of the Library Reimbursements 0.00 889.77 5,000.00 4,110.23 17.80 17.80 17.80 17.80 17.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80 18.80	201-4850201 - Copying Fees	830.90	3,657.76	27,000.00	23,342.24	13.55
Special Programs & Events 201-4850215 - Friends of the Library Reimbursements 20.00 889.77 5.000.00 4.110.23 17.80 1	201-4850207 - Non-Res Cards	69.50	417.00	3,000.00	2,583.00	13.90
Name	201-4850208 - Meeting Room Fees	16.00	136.00	3,000.00	2,864.00	4.53
17.80 201-4850215 - Friends of the Library Reimbursements 0.00 889.77 5,000.00 4,110.23 17.80		3,267.45	12,640.14	72,000.00	59,359.86	<u>17.56</u>
17.80 201-4850215 - Friends of the Library Reimbursements 0.00 889.77 5,000.00 4,110.23 17.80						
Name						
Name		0.00	889.77	5.000.00	4.110.23	17.80
Diterest Continue						
201-4890010 - Interest Income 2,411.44 7,722.32 76,000.00 68,277.68 10.16 Other Revenue 2,411.44 7,722.32 76,000.00 68,277.68 10.16 Other Revenue 201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15						
201-4890010 - Interest Income 2,411.44 7,722.32 76,000.00 68,277.68 10.16 Other Revenue 2,411.44 7,722.32 76,000.00 68,277.68 10.16 Other Revenue 201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15	Interest					
Other Revenue 2,411.44 7,722.32 76,000.00 68,277.68 10.16 201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15		2,411.44	7,722.32	76,000.00	68,277.68	10.16
Other Revenue 201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15						
201-4899900 - Miscellaneous Revenue 1,838.73 14,037.65 50,000.00 35,962.35 28.08 201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15			·			
201-4899910 - Vending Machine Revenue 105.92 304.05 1,500.00 1,195.95 20.27 201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15	Other Revenue					
201-4899920 - Library Donations 0.00 0.00 5,000.00 5,000.00 0.00 201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15	201-4899900 - Miscellaneous Revenue	1,838.73	14,037.65	50,000.00	35,962.35	28.08
201-4899940 - Friends Book Sale 433.50 2,127.80 0.00 (2,127.80) 0.00 2,378.15 16,469.50 56,500.00 40,030.50 29.15	201-4899910 - Vending Machine Revenue	105.92	304.05	1,500.00	1,195.95	20.27
<u>2,378.15</u> <u>16,469.50</u> <u>56,500.00</u> <u>40,030.50</u> <u>29.15</u>	201-4899920 - Library Donations	0.00	0.00	5,000.00	5,000.00	0.00
	201-4899940 - Friends Book Sale	433.50	2,127.80	0.00	(2,127.80)	0.00
Total Library Fund 2,498,709.49 3,164,027.25 6,478,488.00 3,314,460.75 48.84		2,378.15	16,469.50	56,500.00	40,030.50	29.15
Total Library Fund 2,498,709.49 3,164,027.25 6,478,488.00 3,314,460.75 48.84						
	Total Library Fund	2,498,709.49	3,164,027.25	6,478,488.00	3,314,460.75	48.84

Des Plaines Public Library Revenue Report For the 3 Months Ended March 31, 2020

	Received this Month	Received this Year	Budgeted Receipts	Uncollected Receipts	Prct. Collected
Capital Projects Fund			,	-	
<u>Interest</u>					
202-4890010 - Interest Income	2,076.65	6,146.15	100.00	(6,046.15)	6,146.15
	2,076.65	6,146.15	100.00	(6,046.15)	6,146.15
Other Financing Sources					
202-4898902 - Transfer from Library Fund	0.00	0.00	500,000.00	500,000.00	0.00
	0.00	0.00	500,000.00	500,000.00	0.00
Total Capital Projects Fund	2,076.65	6,146.15	500,100.00	493,953.85	1.23
Total of All Funds	2,500,786.14	3,170,173.40	6,978,588.00	3,808,414.60	45.43

Des Plaines Public Library Expense Report For the 3 Months Ended March 31, 2020

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	<u>Expended</u>	Expended	<u>Amount</u>	Remain.	Expend.
Library Fund					
<u>Salaries</u>					
5910100 - Full-time Salaries	172,343.30	500,523.97	2,410,733.00	1,910,209.03	20.76
5910200 - Part-time Salaries	57,946.42	170,470.74	834,840.00	664,369.26	20.70
3910200 - Fait-unie Salaries	230,289.72	670,994.71	3,245,573.00	2,574,578.29	20.67
Benefits .					
5918010 - Unemployment Compensation	0.00	0.00	11,000.00	11,000.00	0.00
5918020 - Employer Contribution - FICA	16,920.90	59,254.25	241,013.00	181,758.75	24.59
5918021 - Employer Contribution - IMRF	22,868.02	79,257.73	309,489.00	230,231.27	25.61
5918040 - Life Insurance Premiums	131.14	451.52	1,932.00	1,480.48	23.37
5918050 - PPO Insurance Premiums	77,792.50	95,370.64	321,453.00	226,082.36	29.67
5918051 - HMO Insurance Premiums	61,115.48	66,239.85	236,951.00	170,711.15	27.96
5918055 - Dental Insurance Premiums	1,398.56	4,761.91	20,485.00	15,723.09	23.25
	0.00	12,055.00	14,000.00	1,945.00	23.25 86.11
5918070 - Workers Compensation	180,226.60	317,390.90	1,156,323.00	838,932.10	27.45
<u>Contractual Services</u> 5920100 - Legal Fees	346.00	346.00	6,000.00	5,654.00	5.77
5920110 - Professional Services	36,226.45	109,563.59	431,416.00	321,852.41	25.40
5920120 - Communication Services	1,661.49	4,888.89	22,000.00	17,111.11	22.22
5920140 - Integrated Library System	0.00	22,644.08	90,600.00	67,955.92	24.99
5920202 - Conferences	3,253.56	4,406.48	5,000.00	593.52	88.13
5920204 - Training	59.99	59.99	0.00	(59.99)	0.00
5920220 - Membership Dues	198.00	2,922.25	7,000.00	4,077.75	41.75
5920990 - Property/Liability Insurance	0.00	33,428.00	44,000.00	10,572.00	75.97
5930010 - R&M Equipment	5,518.48	53,670.89	84,475.00	30,804.11	63.53
5930020 - R&M Buildings & Structures	3,036.25	26,639.98	128,890.00	102,250.02	20.67
5930030 - R&M Vehicles	0.00	0.00	1,000.00	1,000.00	0.00
5930210 - Rental of Equipment	1,600.41	5,335.55	19,300.00	13,964.45	27.65
5930320 - Cleaning/Custodial Services	515.20	15,631.70	69,460.00	53,828.30	22.50
5930490 - Refuse Contract	468.00	1,188.00	4,320.00	3,132.00	27.50
5960040 - Pre-Employment Testing	60.00	292.15	3,000.00	2,707.85	9.74
5960065 - Bank Fees	0.00	0.00	300.00	300.00	0.00
5960070 - Mileage	0.00	40.00	500.00	460.00	8.00
5960210 - Special Event Programming	4,548.29	18,856.33	70,450.00	51,593.67	26.77
5960990 - Misc. Contractual Services	3,855.36	27,334.69	102,145.00	74,810.31	26.76
	61,347.48	327,248.57	1,089,856.00	762,607.43	30.03
Commodities					
5970100 - Supplies	2,533.01	6,605.76	49,000.00	42,394.24	13.48
5970110 - Meals	0.00	60.52	2,000.00	1,939.48	3.03
5970115 - Supplies - Dept/Other	441.66	4,076.76	17,700.00	13,623.24	23.03
5970170 - Janitorial	468.87	3,684.99	19,000.00	15,315.01	19.39
5970260 - Postage & Parcel	556.95	1,619.71	6,000.00	4,380.29	27.00
5970500 - Water Bill	0.00	0.00	12,000.00	12,000.00	0.00
5970600 - Ebooks/Books	4,819.00	49,988.43	368,000.00	318,011.57	13.58
See	Accountants' Comp	ilation Report			

Des Plaines Public Library Expense Report For the 3 Months Ended March 31, 2020

	M.T.D.	Y.T.D.	Budgeted	Budgeted	Prct.
	Expended	Expended	<u>Amount</u>	Remain.	Expend.
5970610 - E-audio/Audio	9,259.96	26,580.51	80,000.00	53,419.49	33.23
5970620 - E-Subscriptions/Subscriptions	3,266.71	15,857.66	68,430.00	52,572.34	23.17
5970630 - Visual Materials	7,109.29	25,706.95	167,000.00	141,293.05	15.39
5970640 - Databases	7,122.28	87,416.29	185,000.00	97,583.71	47.25
5970810 - Natural Gas	0.00	4,600.77	25,000.00	20,399.23	18.40
5970850 - Gasoline	0.00	0.00	500.00	500.00	0.00
5970900 - Equipment < \$10,000	0.00	0.00	6,000.00	6,000.00	0.00
	35,577.73	226,198.35	1,005,630.00	779,431.65	22.49
Capital Expenditures					
5980400 - Equipment	0.00	220.64	8,110.00	7,889.36	2.72
5980410 - Computer Hardware	0.00	(1,205.58)	7,500.00	8,705.58	(16.07)
5980420 - Computer Software	1,586.03	16,462.39	39,265.00	22,802.61	41.93
5980600 - Furniture & Fixtures	28.64	28.64	3,500.00	3,471.36	0.82
	1,614.67	15,506.09	58,375.00	42,868.91	26.56
Other Funding Activities					
5990900 - Per Capita Grant Expenditures	0.00	12,353.26	73,000.00	60,646.74	16.92
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5993000 - Contingency Reserve	0.00	0.00	60,000.00	60,000.00	0.00
5999940 - Friends Books Sale	433.50	2,127.80	0.00	(2,127.80)	0.00
	433.50	14,481.06	633,000.00	618,518.94	2.29
Total Library Fund Expenditures	501,975.70	1,571,819.68	7,188,757.00	_5,616,937.32	21.86
Capital Projects Fund					
Contractual Services					
5920110 - Professional Services	0.00	0.00	40,000.00	40,000.00	0.00
	0.00	0.00	40,000.00	40,000.00	0.00
Capital Expenditures					
5980300 - Improvements	0.00	0.00	54,500.00	54,500.00	0.00
5980400 - Equipment	0.00	0.00	52,000.00	52,000.00	0.00
5980410 - Computer Hardware	2,425.00	2,425.00	152,750.00	150,325.00	1.59
5980420 - Computer Software	0.00	0.00	11,000.00	11,000.00	0.00
5980600 - Furniture and Fixtures	0.00	0.00	13,000.00	13,000.00	0.00
	2,425.00	2,425.00	283,250.00	280,825.00	0.86
Total Capital Projects Fund Expenditures	<u>2,425.00</u>	2,425.00	323,250.00	320,825.00	0.75
Total of All Funds	504,400.70	1,574,244.68	7,512,007.00	5,937,762.32	20.96