



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, January 16, 2025

I. Call to Order.

The meeting was called to order at 7:08 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock (remote), Robert Flinn (remote), Christine Halblander, Nick Harkovich, Rachel Rice, Michelle Shimon-Hutchison (remote). ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Lauren Wolf. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

Motion by Graack, seconded by Halblander, to invoke the Remote Participation Policy. AYES: Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

V. Consideration of the Agenda.

Motion by Harkovich, seconded by Hudec, to accept the Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None

VII. Consent Agenda.

- A. Approval of the Minutes of the Management Committee Meeting, Regular Board Meeting, and Search Committee Meetings, December 2024.
- B. Acceptance of Financial Reports for December 2024.
Acceptance of Reports.
 1. Statistics Report for December 2024.
 2. Director's Report for December 2024.

Motion by Harkovich, seconded by Rice, to accept the Consent Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$438,735.05.

Motion by Hudec to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$438,735.05 as listed on the vendor checks report of December 2024 and authorize Acting Interim Director Laurie Papadourakis to transfer the amount required to the Library's operating account. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

IX. Search Committee Report.

- A. Update on status of the Director Search.

Committee chair Graack reported that the position was posted on January 13th and would remain active for 30 days on RAILS, and the ILA and ALA website. Hudec will screen all applications submitted and pass along those qualified to the search consultant for phone screenings.

X. Other.

Sarlo reported that director Jo Bonell's official retirement date is February 14, 2025.

XI. Announcements.

Acting Interim Director Papadourakis reported on the newly installed carpeting in the lobby, and that The Canvas makerspace construction is near completion. We will be moving to the 2nd phase - installation of equipment and furniture - as soon as City inspections are complete.

XII. Correspondence.

None.

XIII. Adjournment.

Motion by Halblander, seconded by Rice, to adjourn. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: none. MOTION CARRIED.

The meeting concluded at 7:23 p.m.