



DES PLAINES PUBLIC LIBRARY  
BOARD OF TRUSTEES

Minutes of the Regular Meeting  
March 17, 2022

Gregory Sarlo stated that as President he determined that it was not practical or prudent to schedule an in-person meeting due to the Covid-19 pandemic. Therefore, the meeting would be held virtually and in accordance with state statute.

I. CALL TO ORDER

The regular meeting of the Des Plaines Public Library Board of Trustees was held by electronic remote participation on Thursday March 17, 2022. President Gregory Sarlo called the meeting to order at 7:01 pm.

Board President Gregory Sarlo announced that in the absence of an acting board secretary Trustee Bruce Lester would be standing in as Secretary and DPPL head of marketing and communications Heather Imhoff would be scribing notes for this meeting.

II. ROLL CALL

Roll call indicated the following board members were present: Lisa DuBrock, Kristen Graack, Christine Halblander, Nicholas Harkovich, Denise Hudec, Bruce Lester, Vincent Rangel, Gregory Sarlo.

Absent: Michelle Shimon-Hutchison.

Also present: Jo Bonell, Laurie Papadourakis, Heather Imhoff, Michelle Meyer-Edley, Stephanie Spetter, Joanie Sebastian, John Leach, Lauren Wolf.

III. PLEDGE OF ALLEGIANCE

IV. CONSIDERATION OF THE AGENDA

MOTION by Bruce Lester, seconded by Christine Halblander, to approve the agenda as presented. ROLL CALL VOTE: AYES: Lisa DuBrock, Kristen Graack, Christine Halblander, Nicholas Harkovich, Denise Hudec, Bruce Lester, Vincent Rangel, Gregory Sarlo NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS

No Public Comments

VI. CONSENT AGENDA

- A. Approval of the Minutes of the Regular Board Meeting – February 17, 2022.
- B. Acceptance of Financial Reports for February, 2022.
- C. Acceptance of Reports.
  - 1. Statistics Report for February, 2022.
  - 2. Director's Report for February, 2022.

Trustee Nicholas Harkovich asked to remove the following item from the Consent Agenda:

- B. Acceptance of Financial Reports for February, 2022.

Trustee Nicholas Harkovich asked if the payment of \$16K to Baker & Taylor is a cost per month or year, and if it varies. He also asked if we anticipated the expense increasing in 2023.

Library Director Jo Bonell responded that it is a cost per month and varies based on orders placed that month. This is a budgeted expense exempt from the requirement for board approval of expenditures over \$10K because it is for library materials. We anticipate the expense will increase in 2023.

Trustee Nicholas Harkovich asked if the payment of \$6K to Kanopy is a cost per month, year, or unit, and if we have information on usage and patron feedback. He also asked if it is the best option available at this time.

Library Director Jo Bonell responded that when we signed on with Kanopy it was the best option because it filled a gap in our collection of foreign films and streaming British television. It is a very well used collection. The cost has been on a per usage basis but Kanopy had just recently been purchased by Overdrive and things may have changed. She will prepare and present a report at the next meeting.

MOTION by Lisa DuBrock, seconded by Vincent Rangel to approve the following Consent Agenda.

ROLL CALL VOTE: AYES: Lisa DuBrock, Kristen Graack, Christine Halblander, Nicholas Harkovich, Denise Hudec, Bruce Lester, Vincent Rangel, Gregory Sarlo  
NAYS: None. MOTION CARRIED.

VII. NEW BUSINESS

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$245,465.55. [Action item]

MOTION by Kristen Graack, seconded by Denise Hudec to approve payment of vendor checks and ACH Payments in the amount of \$245,465.55, as listed on the vendor checks report of February 2022 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account.

ROLL CALL VOTE: AYES: Lisa DuBrock, Kristen Graack, Christine Halblander, Nicholas Harkovich, Denise Hudec, Bruce Lester, Vincent Rangel, Gregory Sarlo  
NAYS: None. MOTION CARRIED.

VIII. OTHER

No Other

IV. ANNOUNCEMENTS

Library Director Jo Bonell stated she will send each trustee a test email to confirm that their DPPL-issued emails are all working properly.

Board President Gregory Sarlo stated that the annual statement of economic interest notices had begun to be sent by the State of Illinois via email. It is significantly more detailed than in years past and Library Director Jo Bonell is getting information on how to accurately complete the form.

V. CORRESPONDENCE

None

MOTION by Kristen Graack, seconded by Vincent Rangel, to adjourn the regular meeting.

Meeting adjourned at 7:19 p.m.