



DES PLAINES PUBLIC LIBRARY

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BOARD OF TRUSTEES
Minutes of the Regular Meeting
July 18, 2019

I. CALL TO ORDER.

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Thursday, July 18, 2019. President Gregory Sarlo called the meeting to order at 4:06 p.m.

II. ROLL CALL.

Roll call indicated the following board members were present: Kristen Graack, Nicholas Harkovich, Denise Hudec, Bruce Lester, Umair Qadeer, Vincent Rangel, Christopher Renkosiak, Gregory Sarlo, Earl Wilson, Carol Kidd.

Also present: Jo Bonell, Roberta Johnson, Michelle Meyer Edley, Stephanie Spetter, Heather Imhoff, Gary Valente, Sidney Fitch, John Leach, Michael Ruter.

III. PLEDGE OF ALLEGIANCE.

IV. CONSIDERATION OF THE AGENDA.

MOTION by Vincent Rangel, seconded by Christopher Renkosiak, to approve the agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

V. PUBLIC COMMENTS AND QUESTIONS.

VI. CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Malcolm Chester.

Alderman Malcom Chester was not in attendance.

VII. CONSENT AGENDA.

MOTION by Kristen Graack, seconded by Bruce Lester, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

VIII. NOMINATING COMMITTEE.

Chair Bruce Lester reported that the Nominating Committee met and their recommendation to the board for the office of President is Gregory Sarlo, Vice President, Vincent Rangel, Treasurer, Kristen Graack and Secretary, Carol Kidd.

Chair Bruce Lester asked for nominations from the floor for any officer position. Trustee Earl Wilson nominated himself for President.

MOTION by Committee, to approve the proposed slate of officers, Vincent Rangel, Vice President, Kristen Graack for Treasurer and Carol Kidd, for Secretary. ROLL CALL VOTE: AYES: Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Renkosiak, Wilson, Sarlo. NAYS: None. MOTION CARRIED.

Trustees Gregory Sarlo and Earl Wilson were asked to speak about their service on the board.

The board members voted on the two candidates for President and Trustee Gregory Sarlo had the majority of the votes.

MOTION by Committee approve Gregory Sarlo for President. ROLL CALL VOTE: AYES: Graack, Harkovich, Hudec, Lester, Qadeer, Rangel Renkosiak, Sarlo. NAYS: Wilson. MOTION CARRIED.

A. Oath of Office.

Dr. Gregory Sarlo took the Oath of Office for President, Vincent Rangel took the Oath of Office for Vice President, Kristen Graack took the Oath of Office for Treasurer and Carol Kidd took the Oath of Office for Secretary.

IX. NEW BUSINESS.

- A. Approve Payment of Vendor Checks Report and ACH Payments - \$242,014.66. [Action Item]

MOTION by Kristen Graack, seconded by Bruce Lester, to approve payment of vendor checks and ACH Payments in the amount of \$242,014.66 as listed on the vendor checks report of June 2019 and authorize Library Director Jo Bonell to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- B Approve Payment to RAILS for OverDrive, July 1, 2019 – June 30, 2020- \$13,589.00. [Action Item]

MOTION by Bruce Lester, seconded by Kristen Graack, to approve payment to RAILS for OverDrive for the period July 1, 2019 – June 30, 2020 in the amount of \$13,589.00. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- C. Lighting Upgrade Project. [Action Item]

The board discussed the lighting upgrade project and the consensus was to approve the proposal from Verde, which includes the installation of dimmers, LED fixtures and bulbs.

MOTION by Vincent Rangel, seconded by Umair Qadeer, to approve the proposal from Verde for the Des Plaines Public Library LED Project, including the installation of dimmers, LED fixtures and bulbs. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

- D. Approve Payment to LinkedIn for Lynda - \$13,589.00. [Action Item]

Library Director Jo Bonell explained that LinkedIn purchased the database Lynda.com. Trustee Denise Hudec stated that she has concerns about patrons having to login with both Lynda and LinkedIn and that system was not user friendly. Trustee Christopher Renkosiak stated that Lynda.com would become LinkedIn Learning and that patrons wanting to use the database would have to create a social media account.

The board consensus was to postpone discussion and voting on LinkedIn for Lynda until the August 15, 2019 board meeting, when more information may be available.

- E. Approve 2019 Desktop Lifecycle Replacement. [Action Item]

Michael Ruter, CEO and Co-owner of Outsource IT Solutions Group, Inc. explained the four-year lifecycle program for computers. The computers being replaced are being used by library patrons and are used 50% of the time the library is open. Michael Ruter

explained that Outsource IT Solutions Group, Inc. bids the project first and then it is sent out to other vendors, so the process is very fair.

MOTION by Christopher Renkosiak, seconded by Vincent Rangel, to approve Outsource Solutions Group, as the lowest bidder for the 2019 Desktop Lifecycle Replacement from Outsource IT Solutions Group, Inc. in the amount of \$27,202.99. VOTE: AYES: Graack, Harkovich, Hudec, Lester, Qadeer, Rangel, Renkosiak, Sarlo. NAYS: Wilson. MOTION CARRIED.

X. ANNOUNCEMENTS.

A. New Library Director, Jo Bonell.

President Gregory Sarlo thanked the board for working together and for their participation in all aspects of the hiring process for the library director position. The process was productive, with input from the board and library staff.

Library Director Jo Bonell thanked the board and staff for the opportunity to serve as the new library director at the Des Plaines Public Library.

B. Per Capita Grant Award - \$72,955.00.

The library received a check in the amount of \$72,955 from the State of Illinois for the Per Capita Grant.

The board was invited to attend the ILA Annual Conference in Tinley Park on Thursday, October 24, 2019 for Library Trustee Day.

XI. CORRESPONDENCE.

XII. OTHER.

Trustee Denise Hudec overheard a child say that attending the Unicorn program at the library was “the best day of her life.”

XIII. ADJOURNMENT.

MOTION by Vincent Rangel, seconded by Kristen Graack, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 5:01 p.m.

Minutes prepared Carol Kidd.