



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, September 19, 2024

I. Call to Order.

The meeting was called to order at 7:02 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Lisa DuBrock, Robert Flinn, Nick Harkovich, Christine Halblander, Rachel Rice. ABSENT: Denise Hudec, Michelle Shimon-Hutchison. ALSO PRESENT: Des Plaines Mayor Andrew Goczkowski; DPPL Staff Jo Bonell, Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley, Blake Kindle, Lauren Wolf. DP Friends president John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

Motion by Harkovich, seconded by Halblander to accept the Agenda. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

VI. Public Comments and Questions.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting and Finance Committee Meeting - August 2024.
- B. Acceptance of Financial Reports for August 2024.
Acceptance of Reports.
 - 1. Statistics Report for August 2024.
 - 2. Director's Report for August 2024.

Motion by Graack, seconded by Ricke to accept the Consent Agenda. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$567,740.43.

Motion by Sarlo, seconded by Graack, to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$567,740.43 as listed on the vendor checks report of August 2024 and authorize Library Director Jo Bonell to transfer the amount required to the Library's operating account. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

- B. Approve purchase and installation of new carpet in the 1st floor lobby and Friends Hallway. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

MOTION by Harkovich, seconded by Halblander to Approve purchase and installation of new carpet in the 1st floor lobby and Friends Hallway from Johnson Floor Company, Inc. in the amount of \$34,565.

IX. Executive Session.

- A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

Motion by Graack, seconded by Harkovich to enter Executive Session. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

Trustees entered Executive Session at 7:18 p.m.

Trustees exited Executive Session at 8:12 p.m.

Motion by Graack, seconded by Halblander to approve the salary increase for the Executive Director in her annual review, that was agreed upon in Executive Session. ROLE CALL VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

X. Other.

N/A

XI. Announcements.

Director Bonell shared a list of vendors working with DPPL and offering discounts to DPPL cardholders during Library Card Signup Month.

Director Bonell shared that DPPL, in partnership with Oakton College, provides ESL and Citizenship classes. In the last two sessions, people from the following countries participated: Bulgaria, Mexico, Croatia, Kazakhstan, Pakistan, Russia, Iraq, and Ukraine.

John Leach invited all to the Friends of the Library Booksale September 27 - 29th.

Lisa DuBrock thanked Christine Huynh from OSG for going above and beyond in solving ongoing board email issues.

XII. Correspondence.

A note from Maryville is included in the packet thanking DPPL and patrons for collecting clothing and toiletries for their school program.

XIII. Adjournment.

Motion by Harkovich, seconded by Graack, to adjourn. VOTE: AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Rice, Sarlo. NAYS: None. MOTION CARRIED.

The meeting adjourned at 8:14 p.m.