



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, December 19, 2024

I. Call to Order.

The meeting was called to order at 7:02 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Kristen Graack, Denise Hudec, Lisa DuBrock, Robert Flinn, Christine Halblander, Nick Harkovich, Rachel Rice. ABSENT: Michelle Shimon-Hutchison. ALSO PRESENT: DPPL Staff Laurie Papadourakis, Heather Imhoff, Joanie Sebastian. Friends of the Library President John Leach.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

Motion by Hudec, seconded by Halblander, to invoke the Remote Participation Policy. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

V. Consideration of the Agenda.

Motion by Graack, seconded by Halblander, to accept the Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Management Committee Meeting, Regular Board Meeting, and Search Committee Meetings, November 2024.
- B. Acceptance of Financial Reports for November 2024.
Acceptance of Reports.
 1. Statistics Report for November 2024.
 2. Director's Report for November 2024.

Hudec requested that B2 be pulled from the agenda for discussion.

Motion by Halblander, seconded by Hudec to accept the Consent Agenda, minus B1. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

Hudec stated that the statistic documents were not in the packet. Imhoff said she would distribute at the end of the meeting and add to the official packet. Hudec asked about a payment of \$82,569.66 received in November. Papadourakis stated it was a donor payment into The Canvas project fund.

Motion by Hudec, seconded by Rice to accept B2 of the Consent Agenda. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

VIII. New Business.

- A. Approve Payment of Vendor Checks Report and ACH Payments in the amount \$324,107.42.

Motion by Hudec to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$324,107.42 as listed on the vendor checks report of November 2024 and authorize Acting Interim Director Laurie Papadourakis to transfer the amount required to the Library's operating account.

- B. Approve 2025 Per Capita application.

Motion by Graack, seconded by DuBrock to accept the 2025 Per Capita Grant application as presented. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

IX. Search Committee Report.

- A. Update on status of the Director Search process.

Committee chair Graack reported that the Library has retained HR Source to facilitate a nation-wide search for the Library Director to replace Jo Bonell, who is retiring in March 2025. The position will be listed publicly in January 2025 and the committee will meet bi-weekly to ensure progress is made efficiently and effectively.

X. Other.

Trustee Flinn stated he enjoyed attending the ILA Legislative Breakfast in November and found it very productive.

XI. Announcements.

None.

XII. Correspondence.

Papadourakis read a letter from Wings thanking DPPL for the “generous in-kind donation of food, socks and cleaning products. Your support is invaluable to our mission and plays a crucial role in uplifting the families we serve.”

XIII. Executive Session.

- A. Update on filed, pending, probable, or imminent litigation.
- B. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body.

Motion by DuBrock, seconded by Graack to enter Executive Session. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

The Board entered Executive Session at 7:30 p.m.

Motion by Graack, seconded by DuBrock to exit Executive Session. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

The Board exited Executive Session at 8:10 p.m.

No action was reported out.

XIV. Adjournment.

Motion by DuBrock, seconded by Graack to adjourn. AYES: DuBrock, Flinn, Graack, Halblander, Harkovich, Hudec, Rice, Sarlo. NAYS: none. MOTION CARRIED.

The meeting adjourned at 8:10 p.m.