



NOTICE

DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

**REGULAR BOARD MEETING
Thursday, September 19, 2024
7:00 p.m. in Meeting Room B**

AGENDA

- Approve purchase and installation of new carpet in the 1st floor lobby and Friends Hallway. [Action Item]
- Executive Session: The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body. [Action Item]

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2789 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

**Agenda for the Regular Meeting
Thursday, September 19, 2024
7:00 p.m. in Meeting Room B**

- I. Call to Order. (7:00 p.m.)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Vote to invoke the Remote Participation Policy. [Action Item]
- V. Consideration of the Agenda. [Action Item]
- VI. Public Comments and Questions.
- VII. Consent Agenda. [Action Item] (7:10 p.m.)
 - A. Approval of the Minutes of the Regular Board Meeting and Finance Committee Meeting – August 2024.
 - B. Acceptance of Financial Reports for August 2024.
Acceptance of Reports.
 - 1. Statistics Report for August 2024.
 - 2. Director’s Report for August 2024.
- VIII. New Business. (7:30 p.m.)
 - A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$567,740.43. [Action Item]
 - B. Approve purchase and installation of new carpet in the 1st floor lobby and Friends Hallway. [Action Item]
- IX. Executive Session
 - A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the public body. [Action Item]
- X. Other.
- XI. Announcements.

XII. Correspondence.

XIII. Adjournment. (8:00 p.m.)

This meeting will be video recorded, and available on the Library's website.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Regular Meeting Thursday, August 15, 2024

I. Call to Order.

The meeting was called to order at 7:01 p.m.

II. Roll Call.

Roll call indicated the following trustees were PRESENT: Dr. Gregory Sarlo, Denise Hudec, Lisa DuBrock, Robert Flinn, Nick Harkovich, Christine Halblander, Rachel Rice, Michelle Shimon-Hutchison. ABSENT: Kristen Graack. ALSO PRESENT: DPPL Staff Jo Bonell, Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley.

III. Pledge of Allegiance.

IV. Vote to invoke the Remote Participation Policy.

N/A

V. Consideration of the Agenda.

Motion by Halblander, seconded by Rice to accept the Agenda. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. Consent Agenda.

- A. Approval of the Minutes of the Regular Board Meeting – July 2024.
- B. Acceptance of Financial Reports for July 2024.
 - Acceptance of Reports.
 - 1. Statistics Report for July 2024.
 - 2. Director's Report for July 2024.

MOTION by Hudec, seconded by DuBrock to accept the Consent Agenda. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

VIII. Finance Committee.

A. Report out on the 2025 Budget.

Committee chair Hudec reported that the Committee met to review the proposed 2025 budget line by line. The proposed budget holds the tax levy flat, with no increase over 2024. The Committee recommends the Board adopt the budget as presented.

MOTION by Hudec, seconded by DuBrock to accept the 2025 budget as presented. ROLL CALL VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

IX. New Business.

A. Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$279,083.14.

MOTION by Hudec to Approve Payment of Vendor Checks Report and ACH Payments in the amount of \$279,083.14 as listed on the vendor checks report of July 2024 and authorize Library Director Jo Bonell to transfer the amount required to the Library's operating account, seconded by Flinn. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

B. Approve 2025 Closing Dates.

MOTION by Hudec, seconded by DuBrock to accept the proposed 2025 Closing Dates. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

C. Approve installation of a differential pressure transducer in the amount of \$17,950.

MOTION by Rachel Rice, seconded by Hudec to approve the installation of a differential pressure transducer in the amount of \$17,950. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

X. Other.

XI. Announcements.

Director Bonell congratulated Dr. Sarlo on writing the American Psychological Association's policy statement on evidence-based inclusive care for transgender, gender diverse and non-binary individuals, that was quoted in the amicus brief for a case currently before the Supreme Court.

XII. Correspondence.

None.

XIII. Adjournment.

Motion by Hudec, seconded by Shimon-Hutchison to adjourn. VOTE: AYES: DuBrock, Flinn, Halblander, Harkovich, Hudec, Rice, Sarlo, Shimon-Hutchison. NAYS: None. MOTION CARRIED

The meeting was adjourned at 7:30 p.m.



DES PLAINES PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes of the Finance Committee Meeting August 15, 2024

I. Call to Order.

The meeting was called to order at 5:09 p.m.

II. Roll Call.

Roll call indicated the following Finance Committee members were PRESENT: Denise Hudec, Lisa DuBrock, Michelle Shimon-Hutchison. ABSENT: none. ALSO PRESENT: Dr. Gregory Sarlo, Robert Flinn, Nick Harkovich, Christine Halblander, Rachel Rice, DPPL Staff Jo Bonell, Laurie Papadourakis, Heather Imhoff, Joanie Sebastian, Michelle Meyer-Edley.

III. Pledge of Allegiance.

IV. Vote to allow Trustees participating remotely to Vote on action items.

N/A

V. Consideration of the Agenda.

Motion by Shimon-Hutchison, seconded by DuBrock to accept the Agenda. VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

VI. Public Comments and Questions.

None.

VII. New Business.

A. Review of Draft of 2025 Budget.

Chair Hudec announced that the proposed budget holds the tax levy flat, with no increase over 2024. Director Bonell reviewed the specifics of the proposed budget in depth and answered questions.

MOTION by DuBrock seconded by Shimon-Hutchison to recommend the 2025 budget as presented to the Board at large. ROLL CALL VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

VIII. Other.

None.

IX. Announcements.

None.

X. Correspondence.

None.

XI. Adjournment.

MOTION by Shimon-Hutchison, seconded by DuBrock to adjourn. VOTE: AYES: DuBrock, Hudec, Shimon-Hutchison. NAYS: None. MOTION CARRIED.

The meeting was adjourned at 6:14 p.m.



Des Plaines Public Library

Monthly Financial Report For the Month Ended August 31, 2024

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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Des Plaines Public Library

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Financial Statements

Des Plaines Public Library
Governmental Funds Balance Sheet
As of August 31, 2024

	Library Fund	Capital Projects Fund	Total
ASSETS			
Cash and Investments	\$ 7,506,860.51	\$ 1,161,514.10	\$ 8,668,374.61
Prepays	-	0.00	-
Receivables			
Receivable - Property Taxes	6,251,585.00	-	6,251,585.00
Receivable - Grants	-	-	-
Receivable - Miscellaneous	-	-	-
Total Assets	\$ 13,758,445.51	\$ 1,161,514.10	\$ 14,919,959.61
LIABILITIES			
Accounts Payable	\$ 398,301.22	\$ 7,360.53	\$ 405,661.75
Accrued Payroll	50,188.96	-	50,188.96
Due to other funds	90,421.46	-	90,421.46
Total Liabilities	538,911.64	7,360.53	546,272.17
Deferred Inflows of Resources			
Property Taxes	6,251,585.00	-	6,251,585.00
Total Liabilities and Deferred Inflows of Resources	6,790,496.64	7,360.53	6,797,857.17
FUND BALANCE			
Fund Balance - Unreserved	6,967,948.87	1,154,153.57	8,122,102.44
Total Fund Balance	6,967,948.87	1,154,153.57	8,122,102.44
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 13,758,445.51	\$ 1,161,514.10	\$ 14,919,959.61

Des Plaines Public Library

Governmental Funds Statement of Revenues,
Expenditures, and Changes In Fund Balances

For the 8 Months Ended August 31, 2024

	General Fund	Capital Improvements Fund	Total
REVENUES			
Taxes	\$ 5,927,334.33	\$ -	\$ 5,927,334.33
Intergovernmental	824,249.22	-	824,249.22
Fines & Fees	29,243.39	-	29,243.39
Interest	299,689.83	52,965.39	352,655.22
Special Events and Programs	8,473.92	-	8,473.92
Miscellaneous	176,774.15	-	176,774.15
Total Revenues	<u>7,265,764.84</u>	<u>52,965.39</u>	<u>7,318,730.23</u>
EXPENDITURES			
Personnel	\$ 2,157,629.90	\$ -	\$ 2,157,629.90
Operating	1,611,187.15	-	1,611,187.15
Library Materials	634,714.56	-	634,714.56
Capital Outlay	86,613.90	570,467.53	657,081.43
Other Expenditures	<u>66,073.14</u>	<u>-</u>	<u>66,073.14</u>
Total Expenditures	<u>4,556,218.65</u>	<u>570,467.53</u>	<u>5,126,686.18</u>
Net Change in Fund Balances	<u>2,709,546.19</u>	<u>(517,502.14)</u>	<u>2,192,044.05</u>
FUND BALANCES			
Beginning of the year	<u>4,258,402.68</u>	<u>1,671,655.71</u>	<u>5,930,058.39</u>
End of the period	<u>\$ 6,967,948.87</u>	<u>\$ 1,154,153.57</u>	<u>\$ 8,122,102.44</u>

Supplementary Information

Des Plaines Public Library
Treasurer's Report as of August 31, 2024

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	500.00
201-1102015 - Old National Operating # 92260	0.17
201-1102080 - Village B&T Donation #9821	64,330.32
201-1102030 - Village B&T Donation #6718	354,338.84
201-1102040 - Village B&T Donation #9878	231,414.47
201-1102060 - Village B&T Checking #0289	756,748.62
202-1102060 - Village B&T Checking #0289	-
	<u>756,748.62</u>
201-1102050 - Wintrust Brokerage	60,475.63
201-1102079 - Illinois Funds # 2591	6,038,163.66
202-1102079 - Illinois Funds # 2591	1,161,514.10
	<u>7,199,677.76</u>
201-1102070 - INB E-Pay	888.80
Total Invested	<u><u>8,668,374.61</u></u>

Des Plaines Public Library
Balance Sheet as of August 31, 2024

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Library Fund <hr style="border: none; border-top: 1px solid black; margin-top: 5px;"/>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102015 - Old National Operating # 92260	0.17	0.00	0.17
1102030 - Village B&T Donation #6718	46,265.87	308,072.97	354,338.84
1102040 - Village B&T Donation #9878	230,363.25	1,051.22	231,414.47
1102050 - Wintrust Brokerage	309,272.74	(248,797.11)	60,475.63
1102060 - Village B&T Checking #0289	751,757.38	4,991.24	756,748.62
1102070 - INB E-Pay	661.63	227.17	888.80
1102079 - Illinois Funds # 2591	4,786,151.30	1,252,012.36	6,038,163.66
1102080 - Village B&T Donation #9821	64,330.32	0.00	64,330.32
1118000 - Receivable - Property Taxes	6,251,585.00	0.00	6,251,585.00
1119301 - Prepaid Expense	36,960.21	(36,960.21)	0.00
	<u>12,477,847.87</u>	<u>1,280,597.64</u>	<u>13,758,445.51</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	242,131.17	156,170.05	398,301.22
2430707 - Due to Library Comp Abs	90,421.46	0.00	90,421.46
2450040 - Accrued Payroll	50,208.96	0.00	50,208.96
2470000 - Deferred Revenue - Property Tax	6,251,585.00	0.00	6,251,585.00
2471000 - Deferred Revenue - Other	(20.00)	0.00	(20.00)
	<u>6,634,326.59</u>	<u>156,170.05</u>	<u>6,790,496.64</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	4,258,402.68	0.00	4,258,402.68
	<u>4,258,402.68</u>	<u>0.00</u>	<u>4,258,402.68</u>
 Total Liabilities and Fund Balance	<u>10,892,729.27</u>	<u>156,170.05</u>	<u>11,048,899.32</u>
 Excess Revenues Over Expenses	<u>1,585,118.60</u>	<u>1,124,427.59</u>	<u>2,709,546.19</u>

Des Plaines Public Library
Balance Sheet as of August 31, 2024

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102079 - Illinois Funds # 2591	1,382,582.41	(221,068.31)	1,161,514.10
	<u>1,382,582.41</u>	<u>(221,068.31)</u>	<u>1,161,514.10</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	7,360.53	7,360.53
	<u>0.00</u>	<u>7,360.53</u>	<u>7,360.53</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,671,655.71	0.00	1,671,655.71
Total Liabilities and Fund Balance	<u>1,671,655.71</u>	<u>7,360.53</u>	<u>1,679,016.24</u>
Excess Revenues Over Expenses	<u>(289,073.30)</u>	<u>(228,428.84)</u>	<u>(517,502.14)</u>

Compensated Absences Fund

<u>Assets</u>			
1120201 - Due From Library	90,421.46	0.00	90,421.46
	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	90,421.46	0.00	90,421.46
	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
<u>Fund Balance</u>			
Total Liabilities and Fund Balance	<u>90,421.46</u>	<u>0.00</u>	<u>90,421.46</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Des Plaines Public Library
Balance Sheet as of August 31, 2024

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	2,400,172.00	0.00	2,400,172.00
1204201 - Fixed Assets - Library Equipment	1,658,808.60	0.00	1,658,808.60
1204300 - Fixed Assets - Vehicles	24,954.39	0.00	24,954.39
1207000 - Fixed Assets - Construction In Progress	95,151.37	0.00	95,151.37
1209900 - Fixed Assets - Accumulated Depreciation	<u>(1,608,862.00)</u>	<u>0.00</u>	<u>(1,608,862.00)</u>
	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
Total Liabilities and Net Capital Assets	<u>2,570,224.36</u>	<u>0.00</u>	<u>2,570,224.36</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Long Term Liability Fund</u>			
<u>Assets</u>			
1805920 - Deferred Outflows - IMRF	<u>2,349,815.00</u>	<u>0.00</u>	<u>2,349,815.00</u>
	<u>2,349,815.00</u>	<u>0.00</u>	<u>2,349,815.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2812092 - OPEB Liability	1,906,984.00	0.00	1,906,984.00
2973920 - Deferred Inflows - IMRF	<u>145,812.00</u>	<u>0.00</u>	<u>145,812.00</u>
	<u>2,052,796.00</u>	<u>0.00</u>	<u>2,052,796.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>297,019.00</u>	<u>0.00</u>	<u>297,019.00</u>
	<u>297,019.00</u>	<u>0.00</u>	<u>297,019.00</u>
Total Liabilities and Net LT Liabilities	<u>2,349,815.00</u>	<u>0.00</u>	<u>2,349,815.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library
Revenue Report
For the 8 Months Ended August 31, 2024**

_____ Library Fund _____	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
201-4810035 - Property Taxes 2023	<u>1,415,061.45</u>	<u>5,927,334.33</u>	<u>6,100,000.00</u>	<u>172,665.67</u>	<u>97.17</u>
	<u>1,415,061.45</u>	<u>5,927,334.33</u>	<u>6,100,000.00</u>	<u>172,665.67</u>	<u>97.17</u>
<u>Intergovernmental</u>					
201-4810800 - Personal Property Replacement Tax	125,765.93	734,146.84	306,052.00	(428,094.84)	239.88
201-4822040 - State Grant - Per Capita	0.00	90,102.38	89,496.00	(606.38)	100.68
201-4822090 - Grant Revenue	0.00	0.00	0.00	0.00	0.00
201-4822095 - State Grant - Library	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
	<u>125,765.93</u>	<u>824,249.22</u>	<u>405,548.00</u>	<u>(418,701.22)</u>	<u>203.24</u>
<u>Fines & Fees</u>					
201-4850101 - Library Fees	1,011.71	15,001.16	10,000.00	(5,001.16)	150.01
201-4850201 - Copying Fees	1,227.39	11,517.62	10,000.00	(1,517.62)	115.18
201-4850203 - Lost Materials	258.36	258.36	0.00	(258.36)	0.00
201-4850207 - Non-Res Cards	0.00	816.25	200.00	(616.25)	408.13
201-4850208 - Meeting Room Fees	<u>240.00</u>	<u>1,650.00</u>	<u>1,000.00</u>	<u>(650.00)</u>	<u>165.00</u>
	<u>2,737.46</u>	<u>29,243.39</u>	<u>21,200.00</u>	<u>(8,043.39)</u>	<u>137.94</u>
<u>Special Programs & Events</u>					
201-4850215 - Friends of the Library Reimbursements	<u>0.00</u>	<u>8,473.92</u>	<u>20,000.00</u>	<u>11,526.08</u>	<u>42.37</u>
	<u>0.00</u>	<u>8,473.92</u>	<u>20,000.00</u>	<u>11,526.08</u>	<u>42.37</u>
<u>Interest</u>					
201-4830010 - Gain/Loss on Investments	176,436.18	144,477.80	0.00	(144,477.80)	0.00
201-4890010 - Interest Income	<u>25,059.86</u>	<u>155,212.03</u>	<u>75,000.00</u>	<u>(80,212.03)</u>	<u>206.95</u>
	<u>201,496.04</u>	<u>299,689.83</u>	<u>75,000.00</u>	<u>(224,689.83)</u>	<u>399.59</u>
<u>Other Revenue</u>					
201-4830020 - Makerspace Donation	0.00	100,000.00	0.00	(100,000.00)	0.00
201-4899900 - Miscellaneous Revenue	0.00	65.15	965,000.00	964,934.85	0.01
201-4899910 - Vending Machine Revenue	76.28	336.77	1,000.00	663.23	33.68
201-4899920 - Library Donations	235.00	67,819.52	150,000.00	82,180.48	45.21
201-4899940 - Friends Book Sale	<u>1,019.14</u>	<u>8,552.71</u>	<u>14,000.00</u>	<u>5,447.29</u>	<u>61.09</u>
	<u>1,330.42</u>	<u>176,774.15</u>	<u>1,130,000.00</u>	<u>953,225.85</u>	<u>15.64</u>
Total Library Fund	<u><u>1,746,391.30</u></u>	<u><u>7,265,764.84</u></u>	<u><u>7,751,748.00</u></u>	<u><u>485,983.16</u></u>	<u><u>93.73</u></u>

Des Plaines Public Library
 Revenue Report
 For the 8 Months Ended August 31, 2024

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Projects Fund</u>					
<u>Interest</u>					
202-4890010 - Interest Income	<u>6,935.41</u>	<u>52,965.39</u>	<u>75,000.00</u>	<u>22,034.61</u>	<u>70.62</u>
	<u>6,935.41</u>	<u>52,965.39</u>	<u>75,000.00</u>	<u>22,034.61</u>	<u>70.62</u>
<u>Other Financing Sources</u>					
202-4898902 - Transfer from Library Fund	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>0.00</u>
Total Capital Projects Fund	<u><u>6,935.41</u></u>	<u><u>52,965.39</u></u>	<u><u>575,000.00</u></u>	<u><u>522,034.61</u></u>	<u><u>9.21</u></u>
Total of All Funds	<u><u>1,753,326.71</u></u>	<u><u>7,318,730.23</u></u>	<u><u>8,326,748.00</u></u>	<u><u>1,008,017.77</u></u>	<u><u>87.89</u></u>

Des Plaines Public Library Expense Report For the 8 Months Ended August 31, 2024

Library Fund	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Salaries</u>					
5910100 - Full-time Salaries	195,224.06	1,643,026.63	2,672,875.00	1,029,848.37	61.47
5910200 - Part-time Salaries	<u>61,387.01</u>	<u>514,603.27</u>	<u>992,439.00</u>	<u>477,835.73</u>	<u>51.85</u>
	<u>256,611.07</u>	<u>2,157,629.90</u>	<u>3,665,314.00</u>	<u>1,507,684.10</u>	<u>58.87</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	1,734.00	15,000.00	13,266.00	11.56
5918020 - Employer Contribution - FICA	18,712.48	157,289.76	276,105.00	118,815.24	56.97
5918021 - Employer Contribution - IMRF	17,057.74	95,462.81	209,869.00	114,406.19	45.49
5918040 - Life Insurance Premiums	270.41	1,108.10	1,978.00	869.90	56.02
5918050 - PPO Insurance Premiums	81,335.69	336,020.04	602,154.00	266,133.96	55.80
5918051 - HMO Insurance Premiums	26,747.60	110,495.63	198,005.00	87,509.37	55.80
5918055 - Dental Insurance Premiums	4,315.22	17,831.54	31,958.00	14,126.46	55.80
5918070 - Workers Compensation	<u>0.00</u>	<u>11,447.00</u>	<u>14,000.00</u>	<u>2,553.00</u>	<u>81.76</u>
	<u>148,439.14</u>	<u>731,388.88</u>	<u>1,349,069.00</u>	<u>617,680.12</u>	<u>54.21</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	0.00	209.30	10,000.00	9,790.70	2.09
5920110 - Professional Services	38,685.59	338,810.31	442,380.00	103,569.69	76.59
5920120 - Communication Services	3,736.04	25,920.74	46,300.00	20,379.26	55.98
5920140 - Integrated Library System	0.00	64,192.26	87,000.00	22,807.74	73.78
5920202 - Conferences	44.50	14,544.78	28,400.00	13,855.22	51.21
5920204 - Training	0.00	2,649.00	2,600.00	(49.00)	101.88
5920210 - Marketing	4,131.24	41,117.58	61,265.00	20,147.42	67.11
5920220 - Membership Dues	1,100.00	4,915.00	7,000.00	2,085.00	70.21
5920990 - Property/Liability Insurance	0.00	48,550.52	70,000.00	21,449.48	69.36
5930010 - R&M Equipment	14,581.90	59,510.76	81,660.00	22,149.24	72.88
5930020 - R&M Buildings & Structures	8,289.00	77,087.19	116,512.00	39,424.81	66.16
5930030 - R&M Vehicles	0.00	47.00	4,500.00	4,453.00	1.04
5930210 - Rental of Equipment	1,360.00	15,393.01	25,620.00	10,226.99	60.08
5930320 - Cleaning/Custodial Services	5,460.50	45,025.50	90,900.00	45,874.50	49.53
5930490 - Refuse Contract	684.73	5,368.47	6,300.00	931.53	85.21
5960040 - Pre-Employment Testing	37.00	677.20	3,500.00	2,822.80	19.35
5960065 - Bank Fees	105.33	392.65	300.00	(92.65)	130.88
5960070 - Mileage	0.00	0.00	500.00	500.00	0.00
5960210 - Special Event Programming	5,443.96	61,013.80	63,500.00	2,486.20	96.08
5960990 - Misc. Contractual Services	<u>9,060.04</u>	<u>74,373.20</u>	<u>133,225.00</u>	<u>58,851.80</u>	<u>55.83</u>
	<u>92,719.83</u>	<u>879,798.27</u>	<u>1,281,462.00</u>	<u>401,663.73</u>	<u>68.66</u>
<u>Commodities</u>					
5970100 - Supplies	7,554.19	40,722.66	113,000.00	72,277.34	36.04
5970110 - Meals	300.57	1,353.39	3,000.00	1,646.61	45.11
5970170 - Janitorial	1,980.33	6,041.59	19,965.00	13,923.41	30.26
5970260 - Postage & Parcel	1,047.00	11,224.50	16,000.00	4,775.50	70.15
5970500 - Water Bill	2,235.97	6,432.63	7,000.00	567.37	91.89
5970600 - Ebooks/Books	35,946.27	218,876.85	382,000.00	163,123.15	57.30

Des Plaines Public Library
Expense Report
For the 8 Months Ended August 31, 2024

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5970610 - E-audio/Audio	11,282.85	33,945.14	69,000.00	35,054.86	49.20
5970620 - E-Subscriptions/Subscriptions	997.43	47,992.61	51,430.00	3,437.39	93.32
5970630 - Visual Materials	7,412.38	110,188.59	194,900.00	84,711.41	56.54
5970640 - Databases	32,894.20	135,042.39	170,000.00	34,957.61	79.44
5970810 - Natural Gas	286.59	14,497.73	28,000.00	13,502.27	51.78
5970850 - Gasoline	0.00	215.66	800.00	584.34	26.96
5970900 - Equipment < \$10,000	<u>1,025.00</u>	<u>8,180.82</u>	<u>13,900.00</u>	<u>5,719.18</u>	<u>58.85</u>
	<u>102,962.78</u>	<u>634,714.56</u>	<u>1,068,995.00</u>	<u>434,280.44</u>	<u>59.37</u>
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	20,000.00	20,000.00	0.00
5980410 - Computer Hardware	300.00	7,849.98	10,000.00	2,150.02	78.50
5980420 - Computer Software	19,911.75	73,897.67	105,611.00	31,713.33	69.97
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>4,866.25</u>	<u>54,500.00</u>	<u>49,633.75</u>	<u>8.93</u>
	<u>20,211.75</u>	<u>86,613.90</u>	<u>190,111.00</u>	<u>103,497.10</u>	<u>45.56</u>
 <u>Other Funding Activities</u>					
5990900 - Per Capita Grant Expenditures	0.00	56,485.69	93,760.00	37,274.31	60.24
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	500,000.00	500,000.00	0.00
5999940 - Friends Books Sale	<u>1,019.14</u>	<u>9,587.45</u>	<u>0.00</u>	<u>(9,587.45)</u>	<u>0.00</u>
	<u>1,019.14</u>	<u>66,073.14</u>	<u>593,760.00</u>	<u>527,686.86</u>	<u>11.13</u>
 Total Library Fund Expenditures	 <u>621,963.71</u>	 <u>4,556,218.65</u>	 <u>8,148,711.00</u>	 <u>3,592,492.35</u>	 <u>55.91</u>
 _____ Capital Projects Fund _____					
 <u>Contractual Services</u>					
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	650,000.00	650,000.00	0.00
5980400 - Equipment	57,467.70	291,967.70	369,500.00	77,532.30	79.02
5980410 - Computer Hardware	60,736.23	151,978.62	246,800.00	94,821.38	61.58
5980420 - Computer Software	0.00	3,214.43	0.00	(3,214.43)	0.00
5980430 - Makerspace Donation Expenses	117,160.32	123,306.78	0.00	(123,306.78)	0.00
5980600 - Furniture and Fixtures	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>0.00</u>
	<u>235,364.25</u>	<u>570,467.53</u>	<u>1,316,300.00</u>	<u>745,832.47</u>	<u>43.34</u>
 Total Capital Projects Fund Expenditures	 <u>235,364.25</u>	 <u>570,467.53</u>	 <u>1,316,300.00</u>	 <u>745,832.47</u>	 <u>43.34</u>
 Total of All Funds	 <u>857,327.96</u>	 <u>5,126,686.18</u>	 <u>9,465,011.00</u>	 <u>4,338,324.82</u>	 <u>54.16</u>

Des Plaines Public Library

Check List

All Bank Accounts

August 16, 2024 - September 19, 2024

Check Number	Check Date	Payee	Amount
Vendor Checks			
9000	09/19/24	Continental Resources, Inc.	3,088.38
9001	09/19/24	OUTSOURCE SOLUTIONS GROUP, INC.	4,272.15
20259	08/31/24	Dreamtree Shakers	(850.00)
20377	08/16/24	Jeremy Babcock	850.00
20378	09/19/24	ABT ELECTRONIC	44,077.03
20379	09/19/24	ALARM SECURITY INCORPORATED	612.00
20380	09/19/24	ANDERSON LOCK CO LTD	273.00
20381	09/19/24	Ann Torralba	700.00
20382	09/19/24	AQUARIUM ADVENTURE	160.00
20383	09/19/24	BACKGROUND SCREENING CONSULTANTS LLC	37.00
20384	09/19/24	BAKER & TAYLOR	23,545.57
20385	09/19/24	CENGAGE LEARNING/GALE	2,506.99
20386	09/19/24	CHILDREN'S PLUS, INC.	821.28
20387	09/19/24	CITY OF DES PLAINES	2,235.97
20388	09/19/24	COLLEY ELEVATOR COMPANY	1,356.00
20389	09/19/24	Continental Resources, Inc.	2,094.62
20390	09/19/24	CRYSTAL MAINTENANCE SERVICES CORP	4,892.50
20391	09/19/24	DEBRA MILLER	375.00
20392	09/19/24	EBSCO INFORMATION SERVICES	42.53
20393	09/19/24	EDWARDS ENGINEERING SERVICE	57,467.70
20394	09/19/24	ENCYCLOPAEDIA BRITANNICA, INC	2,943.00
20395	09/19/24	ENVISIONWARE, INC	12,391.49
20396	09/19/24	FITTLE, LLC	1,360.00
20397	09/19/24	FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES	684.73
20398	09/19/24	GARVEY'S OFFICE PRODUCTS	1,496.13
20399	09/19/24	GRAINGER	484.20
20400	09/19/24	IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.	1,331.54
20401	09/19/24	IMPACT NETWORKING, LLC.	745.76
20402	09/19/24	J&S PLUMBING, INC.	3,525.00
20403	09/19/24	LAUTERBACH & AMEN, LLP.	3,230.00
20404	09/19/24	LIBRARY IDEAS LLC	5,000.00
20405	09/19/24	LIMRICC	128,980.98
20406	09/19/24	MATTHEW BENDER & CO, INC	269.10
20407	09/19/24	MIDWEST TAPE	6,793.49
20408	09/19/24	NICHE ACADEMY LLC	2,040.00
20409	09/19/24	OAKBROOK MECHANICAL SERVICES	3,135.00
20410	09/19/24	OUTSOURCE SOLUTIONS GROUP, INC.	8,993.93
20411	09/19/24	OUTSOURCE SOLUTIONS GROUP, INC.	35,455.59
20412	09/19/24	OVERDRIVE, INC.	9,331.31
20413	09/19/24	PENWORTHY COMPANY	2,346.63
20414	09/19/24	Playaway Products LLC	7,094.18
20415	09/19/24	PRONUNCIATOR	1,850.00
20416	09/19/24	PROQUEST LLC	2,086.06
20417	09/19/24	ROWMAN & LITTLEFIELD PUBLISHING COMPANY	128.32
20418	09/19/24	SAGE PUBLICATIONS, INC.	8,000.00
20419	09/19/24	Senior Tech Support	250.00
20420	09/19/24	SPEED-E-KLEEN, INC.	568.00
20421	09/19/24	THOMAS KLISE/CRIMSON MULTIMEDIA	1,525.01
20422	09/19/24	THOMSON REUTERS-WEST	83.40
20423	09/19/24	TODAY'S BUSINESS SOLUTIONS INC	1,325.00
20424	09/19/24	Wepa Libros LLC	491.78
20425	09/19/24	WILD BIRD SHACK	200.00
52128	08/31/24	BANKCARD SERVICES	17,262.70
52129	08/31/24	NATIONWIDE RETIREMENT	300.00
52130	08/31/24	IMRF	23,247.24
52131	08/31/24	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,019.14
52132	08/31/24	COMCAST CABLE	1,444.91

Des Plaines Public Library

Check List

All Bank Accounts

August 16, 2024 - September 19, 2024

Check Number	Check Date	Payee	Amount
52133	08/31/24	COMCAST CABLE	1,354.82
52134	08/31/24	COMCAST CABLE	34.50
52135	08/31/24	NICOR GAS	286.59
52136	08/31/24	VERIZON WIRELESS	901.81
52137	08/31/24	ADP	1,031.05
52138	08/31/24	NEOFUNDS BY NEOPOST	1,000.00
60004	08/31/24	Lohan Architecture	1,210.50
60005	08/31/24	TROOP CONTRACTING, INC	115,949.82
Vendor Check Total			<u>567,740.43</u>
Check List Total			<u><u>567,740.43</u></u>

Check count = 65

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Continental Resources, Inc.				9000	09/19/24	<u>3,088.38</u>
202-5980410	Computer Hardware	Inv 09.03.21-1c	3,088.38			
OUTSOURCE SOLUTIONS GROUP, INC.				9001	09/19/24	<u>4,272.15</u>
202-5980410	Computer Hardware	Quote 003670	4,272.15			
Dreamtree Shakers				20259	08/31/24	<u>(850.00)</u>
201-5960210	Special Event Programming	To VOID check 20259	-850.00			
Jeremy Babcock				20377	08/16/24	<u>850.00</u>
201-5960210	Special Event Programming	Event Performer; 07.29.24	850.00			
ABT ELECTRONIC				20378	09/19/24	<u>44,077.03</u>
201-5930010	R&M Equipment	Inv # 0529401WFKT	321.95			
202-5980410	Computer Hardware	Inv # 0613401DBSM	43,755.08			
ALARM SECURITY INCORPORATED				20379	09/19/24	<u>612.00</u>
201-5960990	Misc. Contractual Services	Inv # 17113	612.00			
ANDERSON LOCK CO LTD				20380	09/19/24	<u>273.00</u>
201-5930020	R&M Buildings & Structures	Inv # 7113925	273.00			
Ann Torralba				20381	09/19/24	<u>700.00</u>
201-5960210	Special Event Programming	Birds of a Feather	700.00			
AQUARIUM ADVENTURE				20382	09/19/24	<u>160.00</u>
201-5960990	Misc. Contractual Services	Inv # 17052	160.00			
BACKGROUND SCREENING CONSULTANTS LLC				20383	09/19/24	<u>37.00</u>
201-5960040	Pre-Employment Testing	Inv # 24185	37.00			
BAKER & TAYLOR				20384	09/19/24	<u>23,545.57</u>
201-5960990	Misc. Contractual Services	Inv # 2038496279	17.72			
201-5970600	Ebooks/Books	Inv # 2038496279	28.49			
201-5960990	Misc. Contractual Services	Inv # 2038515256	103.47			
201-5970600	Ebooks/Books	Inv # 2038515256	637.70			
201-5970600	Ebooks/Books	Inv # 2038505183	1,291.48			
201-5960990	Misc. Contractual Services	Inv # 2038505184	167.24			
201-5970600	Ebooks/Books	Inv # 2038502871	735.09			
201-5960990	Misc. Contractual Services	Inv # 2038502872	89.40			
201-5970600	Ebooks/Books	Inv # 2038493679	472.21			
201-5960990	Misc. Contractual Services	Inv # 2038493680	71.25			
201-5970600	Ebooks/Books	Inv # 2038507810	607.54			
201-5960990	Misc. Contractual Services	Inv # 2038507811	81.00			
201-5960990	Misc. Contractual Services	Inv # 2038513255	94.74			
201-5970600	Ebooks/Books	Inv # 2038513255	495.03			
201-5970600	Ebooks/Books	Inv # 2038511558	402.54			
201-5960990	Misc. Contractual Services	Inv # 2038511559	61.06			
201-5970600	Ebooks/Books	Inv # 2038441286	572.60			
201-5960990	Misc. Contractual Services	Inv # 2038441287	85.09			
201-5970600	Ebooks/Books	Inv # 2038455109	641.79			
201-5960990	Misc. Contractual Services	Inv # 2038455110	93.39			
201-5970600	Ebooks/Books	Inv # 2038449613	373.72			
201-5960990	Misc. Contractual Services	Inv # 2038449614	53.30			
201-5960990	Misc. Contractual Services	Inv # 2038453954	9.10			

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv # 2038453954	371.72			
201-5960990	Misc. Contractual Services	Inv # 2038445368	120.48			
201-5970600	Ebooks/Books	Inv # 2038445368	726.62			
201-5960990	Misc. Contractual Services	Inv # 2038425410	5.97			
201-5970600	Ebooks/Books	Inv # 2038425410	39.40			
201-5960990	Misc. Contractual Services	Inv # 2038425464	2.49			
201-5970600	Ebooks/Books	Inv # 2038425464	11.46			
201-5960990	Misc. Contractual Services	Inv # 2038425244	18.24			
201-5970600	Ebooks/Books	Inv # 2038425244	78.51			
201-5960990	Misc. Contractual Services	Inv # 2038447650	18.10			
201-5970600	Ebooks/Books	Inv # 2038447650	114.10			
201-5960990	Misc. Contractual Services	Inv # 2038432759	15.09			
201-5970600	Ebooks/Books	Inv # 2038432759	48.42			
201-5960990	Misc. Contractual Services	Inv # 2038454027	44.81			
201-5970600	Ebooks/Books	Inv # 2038454027	186.49			
201-5960990	Misc. Contractual Services	Inv # 2038432822	7.42			
201-5970600	Ebooks/Books	Inv # 2038432822	33.43			
201-5960990	Misc. Contractual Services	Inv # 2038453499	29.04			
201-5970600	Ebooks/Books	Inv # 2038453499	52.81			
201-5960990	Misc. Contractual Services	Inv # 2038457463	33.16			
201-5970600	Ebooks/Books	Inv # 2038457463	164.26			
201-5960990	Misc. Contractual Services	Inv # 2038439419	21.24			
201-5970600	Ebooks/Books	Inv # 2038439419	98.31			
201-5960990	Misc. Contractual Services	Inv # 2038461083	23.16			
201-5970600	Ebooks/Books	Inv # 2038461083	103.36			
201-5960990	Misc. Contractual Services	Inv # 2038453525	49.34			
201-5970600	Ebooks/Books	Inv # 2038453525	87.19			
201-5960990	Misc. Contractual Services	Inv # 2038459785	126.70			
201-5970600	Ebooks/Books	Inv # 2038459784	818.72			
201-5960990	Misc. Contractual Services	Inv # 2038459746	50.14			
201-5970600	Ebooks/Books	Inv # 2038459746	226.38			
201-5970600	Ebooks/Books	Inv # 2038469289	687.63			
201-5960990	Misc. Contractual Services	Inv # 2038469290	99.48			
201-5960990	Misc. Contractual Services	Inv # 2038474848	26.52			
201-5970600	Ebooks/Books	Inv # 2038474847	205.63			
201-5960990	Misc. Contractual Services	Inv # 2038478420	9.00			
201-5970600	Ebooks/Books	Inv # 2038478420	278.37			
201-5960990	Misc. Contractual Services	Inv # 2038475756	99.12			
201-5970600	Ebooks/Books	Inv # 2038475756	196.52			
201-5960990	Misc. Contractual Services	Inv # 2038462579	51.51			
201-5970600	Ebooks/Books	Inv # 2038462579	252.46			
201-5960990	Misc. Contractual Services	Inv # 2038461200	159.66			
201-5970600	Ebooks/Books	Inv # 2038461200	851.94			
201-5960990	Misc. Contractual Services	Inv # 2038466010	17.40			
201-5970600	Ebooks/Books	Inv # 2038466010	52.97			
201-5960990	Misc. Contractual Services	Inv # 2038465909	24.39			
201-5970600	Ebooks/Books	Inv # 2038465909	85.14			
201-5960990	Misc. Contractual Services	Inv # 2038473214	30.96			
201-5970600	Ebooks/Books	Inv # 2038473214	132.52			
201-5960990	Misc. Contractual Services	Inv # 2038453548	15.42			
201-5970600	Ebooks/Books	Inv # 2038453548	100.13			
201-5960990	Misc. Contractual Services	Inv # 2038478542	36.04			
201-5970600	Ebooks/Books	Inv # 2038478542	165.82			
201-5960990	Misc. Contractual Services	Inv # 2038447603	2.17			
201-5970600	Ebooks/Books	Inv # 2038447603	9.18			
201-5960990	Misc. Contractual Services	Inv # 2038453796	2.49			

Des Plaines Public Library

Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821

August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv # 2038453796	9.70			
201-5960990	Misc. Contractual Services	Inv # 2038483761	58.78			
201-5970600	Ebooks/Books	Inv # 2038483761	279.25			
201-5960990	Misc. Contractual Services	Inv # 2038459770	119.77			
201-5970600	Ebooks/Books	Inv # 2038459770	202.97			
201-5960990	Misc. Contractual Services	Inv # 2038457471	20.65			
201-5970600	Ebooks/Books	Inv # 2038457471	48.40			
201-5960990	Misc. Contractual Services	Inv # 2038481232	75.00			
201-5970600	Ebooks/Books	Inv # 2038481231	663.63			
201-5960990	Misc. Contractual Services	Inv # 2038496262	27.20			
201-5970600	Ebooks/Books	Inv # 2038496262	99.98			
201-5960990	Misc. Contractual Services	Inv # 2038483817	15.48			
201-5970600	Ebooks/Books	Inv # 2038483817	78.57			
201-5960990	Misc. Contractual Services	Inv # 2038483564	1.85			
201-5970600	Ebooks/Books	Inv # 2038483564	3.63			
201-5960990	Misc. Contractual Services	Inv # 2038477813	12.93			
201-5970600	Ebooks/Books	Inv # 2038477813	55.80			
201-5960990	Misc. Contractual Services	Inv # 2038485929	19.92			
201-5970600	Ebooks/Books	Inv # 2038485929	110.08			
201-5960990	Misc. Contractual Services	Inv # 2038490869	46.12			
201-5970600	Ebooks/Books	Inv # 2038490869	210.07			
201-5960990	Misc. Contractual Services	Inv # 2038475366	92.64			
201-5970600	Ebooks/Books	Inv # 2038475366	635.55			
201-5960990	Misc. Contractual Services	Inv # 2038478546	35.44			
201-5970600	Ebooks/Books	Inv # 2038478546	97.01			
201-5960990	Misc. Contractual Services	Inv # 2038475042	13.92			
201-5970600	Ebooks/Books	Inv # 2038475042	66.18			
201-5960990	Misc. Contractual Services	Inv # 2038496236	61.07			
201-5970600	Ebooks/Books	Inv # 2038496236	242.64			
201-5960990	Misc. Contractual Services	Inv # 2038496373	27.20			
201-5970600	Ebooks/Books	Inv # 2038496373	105.37			
201-5960990	Misc. Contractual Services	Inv # 2038498605	155.70			
201-5970600	Ebooks/Books	Inv # 2038498605	956.11			
201-5960990	Misc. Contractual Services	Inv # 2038470376	15.48			
201-5970600	Ebooks/Books	Inv # 2038470376	64.50			
201-5960990	Misc. Contractual Services	Inv # 2038477738	33.24			
201-5970600	Ebooks/Books	Inv # 2038477738	78.26			
201-5960990	Misc. Contractual Services	Inv # 2038480324	27.22			
201-5970600	Ebooks/Books	Inv # 2038480324	127.46			
201-5960990	Misc. Contractual Services	Inv # 2038470416	27.52			
201-5970600	Ebooks/Books	Inv # 2038470416	104.69			
201-5970600	Ebooks/Books	Inv # 2038521860	946.93			
201-5960990	Misc. Contractual Services	Inv # 2038521861	138.54			
201-5960990	Misc. Contractual Services	Inv # 2038504700	4.85			
201-5970600	Ebooks/Books	Inv # 2038504700	152.83			
201-5960990	Misc. Contractual Services	Inv # 2038516293	31.10			
201-5970600	Ebooks/Books	Inv # 2038516293	126.88			
201-5970600	Ebooks/Books	Inv # 2038513251	590.47			
201-5960990	Misc. Contractual Services	Inv # 2038513252	81.00			
201-5960990	Misc. Contractual Services	Inv # 2038506805	16.73			
201-5970600	Ebooks/Books	Inv # 2038506805	73.22			
201-5960990	Misc. Contractual Services	Inv # 2038520265	72.70			
201-5970600	Ebooks/Books	Inv # 2038520265	262.30			
201-5960990	Misc. Contractual Services	Inv # 2038503827	55.39			
201-5970600	Ebooks/Books	Inv # 2038503827	339.83			
201-5960990	Misc. Contractual Services	Inv # 2038496303	53.16			

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv # 2038496303	130.21			
201-5960990	Misc. Contractual Services	Inv # 2038498470	42.60			
201-5970600	Ebooks/Books	Inv # 2038498470	106.74			
201-5960990	Misc. Contractual Services	Inv # 2038505177	27.84			
201-5970600	Ebooks/Books	Inv # 2038505177	122.15			
201-5960990	Misc. Contractual Services	Inv # 2038496239	26.11			
201-5970600	Ebooks/Books	Inv # 2038496239	74.92			
201-5960990	Misc. Contractual Services	Inv # 2038514836	29.97			
201-5970600	Ebooks/Books	Inv # 2038514836	130.18			
201-5960990	Misc. Contractual Services	Inv # 2038501388	32.54			
201-5970600	Ebooks/Books	Inv # 2038501388	133.37			
201-5960990	Misc. Contractual Services	Inv # 2038514950	26.88			
201-5970600	Ebooks/Books	Inv # 2038514950	85.17			
CENGAGE LEARNING/GALE				20385	09/19/24	<u>2,506.99</u>
201-5970640	Databases	Inv # 85064409	2,506.99			
CHILDREN'S PLUS, INC.				20386	09/19/24	<u>821.28</u>
201-5970600	Ebooks/Books	Inv # 249607	96.86			
201-5970600	Ebooks/Books	Inv # 249552	452.72			
201-5970600	Ebooks/Books	Inv # 250199	271.70			
CITY OF DES PLAINES				20387	09/19/24	<u>2,235.97</u>
201-5970500	Water Bill	June and July Water	2,235.97			
COLLEY ELEVATOR COMPANY				20388	09/19/24	<u>1,356.00</u>
201-5930020	R&M Buildings & Structures	Inv # 264270	678.00			
201-5930020	R&M Buildings & Structures	Inv # 262996	678.00			
Continental Resources, Inc.				20389	09/19/24	<u>2,094.62</u>
202-5980410	Computer Hardware	Inv # 91164467	1,489.39			
202-5980410	Computer Hardware	Inv # 91164262	605.23			
CRYSTAL MAINTENANCE SERVICES CORP				20390	09/19/24	<u>4,892.50</u>
201-5930320	Cleaning/Custodial Services	Inv # 32142	4,892.50			
DEBRA MILLER				20391	09/19/24	<u>375.00</u>
201-5960210	Special Event Programming	Agatha Christie	375.00			
EBSCO INFORMATION SERVICES				20392	09/19/24	<u>42.53</u>
201-5970620	E-Subscriptions/Subscriptions	Inv # 2500762	63.53			
201-5970620	E-Subscriptions/Subscriptions	CM 2500576	-21.00			
EDWARDS ENGINEERING SERVICE				20393	09/19/24	<u>57,467.70</u>
202-5980400	Equipment	Pay Application 4; Chiller replacement program	57,467.70			
ENCYCLOPAEDIA BRITANNICA, INC				20394	09/19/24	<u>2,943.00</u>
201-5970640	Databases	Inv # Q-85952-1	2,943.00			
ENVISIONWARE, INC				20395	09/19/24	<u>12,391.49</u>
201-5930010	R&M Equipment	Inv # US-88587	7,782.49			
201-5970100	Supplies	Inv # US-52330	4,609.00			
FITTLE, LLC				20396	09/19/24	<u>1,360.00</u>
201-5930210	Rental of Equipment	Inv # 6181203	1,360.00			

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
FLOOD BROTHERS DISPOSAL & RECYCLING SERVICES				20397	09/19/24	<u>684.73</u>
201-5930490	Refuse Contract	Inv # 7656040	684.73			
GARVEY'S OFFICE PRODUCTS				20398	09/19/24	<u>1,496.13</u>
201-5970170	Janitorial	Invoice # PINV2602256	533.35			
201-5970170	Janitorial	Inv # PINV2607284	962.78			
GRAINGER				20399	09/19/24	<u>484.20</u>
201-5970170	Janitorial	Inv # 9228299153	484.20			
IMAGE SYSTEMS & BUSINESS SOLUTIONS, LLC.				20400	09/19/24	<u>1,331.54</u>
201-5930010	R&M Equipment	Inv # 405008	1,331.54			
IMPACT NETWORKING, LLC.				20401	09/19/24	<u>745.76</u>
201-5930010	R&M Equipment	Inv # 3299752	745.76			
J&S PLUMBING, INC.				20402	09/19/24	<u>3,525.00</u>
201-5930020	R&M Buildings & Structures	Inv # 235537	2,900.00			
201-5930020	R&M Buildings & Structures	Inv # 235004	625.00			
LAUTERBACH & AMEN, LLP.				20403	09/19/24	<u>3,230.00</u>
201-5920110	Professional Services	Invoice No.95329; August	1,615.00			
201-5920110	Professional Services	Inv # 94262; July	1,615.00			
LIBRARY IDEAS LLC				20404	09/19/24	<u>5,000.00</u>
201-5970610	E-audio/Audio	Inv # 115119	5,000.00			
LIMRICC				20405	09/19/24	<u>128,980.98</u>
201-2401002	Payroll Liabilities	August 2024	64,490.49			
201-2401002	Payroll Liabilities	September 2024	64,490.49			
MATTHEW BENDER & CO, INC				20406	09/19/24	<u>269.10</u>
201-5970640	Databases	Inv # 42208971	269.10			
MIDWEST TAPE				20407	09/19/24	<u>6,793.49</u>
201-5960990	Misc. Contractual Services	Inv # 505960683	45.96			
201-5970630	Visual Materials	Inv # 505960683	164.16			
201-5960990	Misc. Contractual Services	Inv # 505960687	2.26			
201-5970610	E-audio/Audio	Inv # 505960687	39.99			
201-5960990	Misc. Contractual Services	Inv # 505960684	20.65			
201-5970610	E-audio/Audio	Inv # 505960684	64.45			
201-5960990	Misc. Contractual Services	Inv # 505960686	22.20			
201-5970630	Visual Materials	Inv # 505960686	104.06			
201-5960990	Misc. Contractual Services	Inv # 505899901	59.32			
201-5970630	Visual Materials	Inv # 505899901	303.65			
201-5960990	Misc. Contractual Services	Inv # 505863369	155.12			
201-5970630	Visual Materials	Inv # 505863369	723.43			
201-5960990	Misc. Contractual Services	Inv # 505932712	24.78			
201-5970610	E-audio/Audio	Inv # 505932712	85.44			
201-5970630	Visual Materials	Inv # 505922123	29.99			
201-5970630	Visual Materials	Inv # 505857785	202.44			
201-5960990	Misc. Contractual Services	Inv # 505894379	4.52			
201-5970610	E-audio/Audio	Inv # 505894379	90.98			
201-5960990	Misc. Contractual Services	Inv # 505894377	28.91			
201-5970610	E-audio/Audio	Inv # 505894377	89.48			
201-5970630	Visual Materials	Inv # 505857788	30.74			

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5960990	Misc. Contractual Services	Inv # 505932714	230.84			
201-5970630	Visual Materials	Inv # 505932714	997.05			
201-5970630	Visual Materials	Inv # 505814452	280.44			
201-5960990	Misc. Contractual Services	Inv # 505835276	11.10			
201-5970630	Visual Materials	Inv # 505835276	39.98			
201-5960990	Misc. Contractual Services	Inv # 505835273	76.56			
201-5970630	Visual Materials	Inv # 505835273	212.16			
201-5960990	Misc. Contractual Services	Inv # 505835274	32.66			
201-5970610	E-audio/Audio	Inv # 505835274	111.52			
201-5960990	Misc. Contractual Services	Inv # 505835272	4.52			
201-5970610	E-audio/Audio	Inv # 505835272	80.98			
201-5970630	Visual Materials	Inv # 505882386	149.96			
201-5970630	Visual Materials	Inv # 505882388	44.99			
201-5960990	Misc. Contractual Services	Inv # 505863366	36.79			
201-5970610	E-audio/Audio	Inv # 505863366	161.76			
201-5960990	Misc. Contractual Services	Inv # 505868200	75.94			
201-5970630	Visual Materials	Inv # 505868200	348.47			
201-5960990	Misc. Contractual Services	Inv # 505863368	6.78			
201-5970610	E-audio/Audio	Inv # 505863368	127.97			
201-5960990	Misc. Contractual Services	Inv # 505932715	4.52			
201-5970610	E-audio/Audio	Inv # 505932715	63.98			
201-5960990	Misc. Contractual Services	Inv # 505932716	65.33			
201-5970630	Visual Materials	Inv # 505932716	305.00			
201-5960990	Misc. Contractual Services	Inv # 505899900	20.44			
201-5970630	Visual Materials	Inv # 505899900	91.48			
201-5970630	Visual Materials	Inv # 505922121	215.94			
201-5970630	Visual Materials	Inv # 505922122	193.44			
201-5970630	Visual Materials	Inv # 505857787	161.96			
201-5970630	Visual Materials	Inv # 505943663	19.99			
201-5970630	Visual Materials	Inv # 505943660	112.47			
201-5970630	Visual Materials	Inv # 505943662	215.94			
NICHE ACADEMY LLC				20408	09/19/24	<u>2,040.00</u>
201-5970640	Databases	Inv # 10435	2,040.00			
OAKBROOK MECHANICAL SERVICES				20409	09/19/24	<u>3,135.00</u>
201-5930020	R&M Buildings & Structures	Inv # 39982	3,135.00			
OUTSOURCE SOLUTIONS GROUP, INC.				20410	09/19/24	<u>8,993.93</u>
201-5980420	Computer Software	Inv # 80281	117.72			
201-5980420	Computer Software	Inv # 80263	630.00			
201-5980420	Computer Software	Inv # 80325	720.21			
202-5980410	Computer Hardware	Inv # 79698	1,881.50			
202-5980410	Computer Hardware	Inv # 79856	5,644.50			
OUTSOURCE SOLUTIONS GROUP, INC.				20411	09/19/24	<u>35,455.59</u>
201-5920110	Professional Services	Inv 80633; 09.04.24	35,455.59			
OVERDRIVE, INC.				20412	09/19/24	<u>9,331.31</u>
201-5970600	Ebooks/Books	Inv # 01018CP24255699	347.22			
201-5970600	Ebooks/Books	Inv # 01018MA24256999	3,989.86			
201-5970600	Ebooks/Books	Inv # 01018MA24254509	162.49			
201-5970600	Ebooks/Books	Inv # 01018MA24228033	4,416.10			
201-5970600	Ebooks/Books	Inv # 01018CP24225334	415.64			
PENWORTHY COMPANY				20413	09/19/24	<u>2,346.63</u>

Des Plaines Public Library Vendor Checks Report

Village B&T Checking #0289, Village B&T Donation #9821
August 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
201-5970600	Ebooks/Books	Inv # 0601309	260.23			
201-5970600	Ebooks/Books	Inv # 0601111	2,086.40			
Playaway Products LLC				20414	09/19/24	<u>7,094.18</u>
201-5970610	E-audio/Audio	Inv # 467854	3,071.47			
201-5970610	E-audio/Audio	Inv # 467774	329.94			
201-5970610	E-audio/Audio	Inv # 471089	117.98			
201-5970610	E-audio/Audio	Inv # 462970	1,308.01			
201-5970610	E-audio/Audio	Inv # 470295	518.91			
201-5970600	Ebooks/Books	Inv # 461554	202.96			
201-5970640	Databases	Inv # 464094	1,544.91			
PRONUNCIATOR				20415	09/19/24	<u>1,850.00</u>
201-5970640	Databases	Inv # 26556	1,850.00			
PROQUEST LLC				20416	09/19/24	<u>2,086.06</u>
201-5970640	Databases	Inv # 70858429	2,086.06			
ROWMAN & LITTLEFIELD PUBLISHING COMPANY				20417	09/19/24	<u>128.32</u>
201-5970640	Databases	Inv # 12504314	50.16			
201-5970600	Ebooks/Books	Inv # 12498676	78.16			
SAGE PUBLICATIONS, INC.				20418	09/19/24	<u>8,000.00</u>
201-5980420	Computer Software	Inv # 000809QI	8,000.00			
Senior Tech Support				20419	09/19/24	<u>250.00</u>
201-5960210	Special Event Programming	Event Presentation; 10.09.24	250.00			
SPEED-E-KLEEN, INC.				20420	09/19/24	<u>568.00</u>
201-5930320	Cleaning/Custodial Services	April 2024	568.00			
THOMAS KLISE/CRIMSON MULTIMEDIA				20421	09/19/24	<u>1,525.01</u>
201-5970630	Visual Materials	Inv # 015772	707.68			
201-5970630	Visual Materials	Inv # 015933	577.33			
201-5970630	Visual Materials	Inv # 015932	210.00			
201-5970630	Visual Materials	Inv # 015771	30.00			
THOMSON REUTERS-WEST				20422	09/19/24	<u>83.40</u>
201-5970640	Databases	Inv # 850470189	27.80			
201-5970640	Databases	Inv # 850540572	27.80			
201-5970640	Databases	Inv # 850763704	27.80			
TODAY'S BUSINESS SOLUTIONS INC				20423	09/19/24	<u>1,325.00</u>
201-5970900	Equipment < \$10,000	Inv # 16932	1,025.00			
201-5980410	Computer Hardware	Inv # 16906	300.00			
Wepa Libros LLC				20424	09/19/24	<u>491.78</u>
201-5970600	Ebooks/Books	Inv # 000085	491.78			
WILD BIRD SHACK				20425	09/19/24	<u>200.00</u>
201-5960210	Special Event Programming	Pine Cone Feeder Workshop	200.00			
Check List Total						<u><u>402,697.35</u></u>

Des Plaines Public Library
ACH Register

All Bank Accounts

August 1, 2024 - August 31, 2024

ACH Number	ACH Date	Payee	Amount
Vendor Checks			
52128	08/31/24	BANKCARD SERVICES	17,262.70
52129	08/31/24	NATIONWIDE RETIREMENT	300.00
52130	08/31/24	IMRF	23,247.24
52131	08/31/24	FRIENDS OF THE DES PLAINES PUBLIC LIBRARY	1,019.14
52132	08/31/24	COMCAST CABLE	1,444.91
52133	08/31/24	COMCAST CABLE	1,354.82
52134	08/31/24	COMCAST CABLE	34.50
52135	08/31/24	NICOR GAS	286.59
52136	08/31/24	VERIZON WIRELESS	901.81
52137	08/31/24	ADP	1,031.05
52138	08/31/24	NEOFUNDS BY NEOPOST	1,000.00
60004	08/31/24	Lohan Architecture	1,210.50
60005	08/31/24	TROOP CONTRACTING, INC	115,949.82
Vendor Check Total			<u>165,043.08</u>
Check List Total			<u><u>165,043.08</u></u>

Check count = 13

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2024

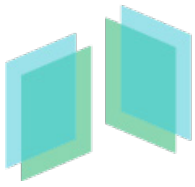
	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 5,407,213	5,753,298	7,730,714	7,205,561	6,723,973	6,667,006	7,571,885	8,668,375				
Revenue (M-T-D)												
Property Taxes	-	792,110	2,521,449		(22,984)	10,054	1,211,645	1,415,061				
Other Revenue	121,322	23,764	89,466	26,800	102,120	529,002	137,671	338,265				
	121,322	815,874	2,610,915	26,800	79,136	539,057	1,349,316	1,753,327	-	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	342,607	403,253	262,943	340,863	520,400	340,976	272,926	405,050				
Other Expense	477,947	247,204	260,935	236,783	187,805	114,016	260,701	452,278				
Change in A/P & AJE's	(236,146)	(180,668)	109,621	(25,693)	(147,481)	141,032	(89,190)	(200,491)				
	584,408	469,790	633,499	551,953	560,724	596,024	444,437	656,837	-	-	-	-
Net Increase/(Decrease)	(463,086)	346,084	1,977,416	(525,153)	(481,588)	(56,967)	904,880	1,096,490	-	-	-	-

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2023

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 5,101,587	4,724,431	5,890,856	6,996,454	6,538,381	5,980,333	5,400,464	5,121,066	4,543,713	4,243,378	4,664,048	5,870,299
Revenue (M-T-D)												
Property Taxes	1,224,801	21,502	1,641,098	1,644,862	-	47,571	-	92,107	-	-	957,319	1,799,141
Other Revenue	23,901	23,185	21,551	58,732	42,677	25,599	27,478	139,340	12,896	225,201	52,357	45,284
	1,248,702	44,687	1,662,649	1,703,594	42,677	73,170	27,478	231,447	12,896	225,201	1,009,676	1,844,425
Expenses (M-T-D)												
Payroll & Benefits	268,640	364,909	376,182	322,261	257,776	503,165	312,446	311,272	313,215	264,955	376,710	399,779
Other Expense	285,650	136,716	252,001	166,666	235,697	249,506	202,164	289,929	188,028	224,732	213,967	89,125
Change in A/P & AJE's	2,144	(79,781)	(131,959)	109,070	7,276	(121,452)	92,736	(90,356)	89,007	35,848	(1,671)	149,270
	556,434	421,843	496,224	597,996	500,749	631,219	607,346	510,845	590,249	525,536	589,006	638,174
Net Increase/(Decrease)	692,268	(377,157)	1,166,425	1,105,598	(458,073)	(558,048)	(579,868)	(279,398)	(577,353)	(300,335)	420,670	1,206,251



DIRECTOR'S REPORT

August 2024

DONATIONS



\$2,656.00 to Youth Services for a Lucky Diaz Concert.

COMINGS & GOINGS

GOING

- Soren Rubio - PT MS Page
- Savannah May - PT MS Page
- Jasmine Ratliff - PT YS Assistant
- Pamela Dobrowski - PT YS Assistant
- Ethan Webb - PT MS Clerk

COMING

- Anjel Meza - PT MS Clerk from PT MS Page
- Valerie Clark - PT MS Page

AROUND TOWN



Tuesday, August 20 at 5-8 p.m. DES PLAINES ILLINOIS
Library Plaza in Downtown Des Plaines



IN LIBRARY PLAZA



WINNERS ANNOUNCED



BEHIND THE PLYWOOD LAUNCH

BLOG



August 2024 Updates



The Canvas - DPPL's new creative space - is now under construction and set to open in early 2025.

Here's a peek at what went on behind the plywood in August.

[And learn more about the project here.](#)



What is being built behind the plywood on the 4th Floor?

The Canvas is DPPL's new creative space, including studio and instructional space, a digital media lab, and additional study rooms. It is currently under construction on the 4th Floor.

DPPL CARES



Our August collection was for The Center ³⁵ of Concern.

AUGUST PROGRAM HIGHLIGHTS

ADULT

TEEN

YOUTH

Planner & Journaling Meet-Up

Set up your planner, bullet journal, or notebook for the next month with fellow journalers. We'll have materials on hand to help you create your spreads for September and beyond.

6:30pm - 7:30pm DATE 8/27/24

Meets in the 4th Floor Forum

Please Register!

Learn more at DPPL.ORG

As Seen on TikTok: Sea Shell Nails

Join us in learning and recreating the popular trend of 3D nail art seen all over TikTok!

Location: The Commons

Saturday, August 24 at 1:00pm

Check us out on TikTok @desplainslibrary

Learn more at DPPL.ORG



Petra Sings the Lyrics of **Johnny Mercer**

Friday, August 16 at 7:00pm

Learn more at DPPL.ORG

Teen Uno Tournament

Tuesday, August 27 at 6:00pm

In the Library Plaza

Learn more at DPPL.ORG



NUTRITION FOR MENSTRUAL HEALTH AND PREGNANCY

August 21 from 7pm - 8pm

Learn more at DPPL.ORG

Teen CRAFTAFTERNOONS

Wednesday, August 21, 4:00pm - 5:00pm

August Spotlight: Oyster Shell Trinket Dish

Learn more at DPPL.ORG



FILM SCREENING

Anyone But You

Saturday, August 31 1:30pm

Learn more at DPPL.ORG

happy tails

Wednesdays at 4pm

August 28th, September 25th, and October 22nd

Learn more at DPPL.ORG



Bison Tales and Tallgrass Trails

Thursday, September 5th at 7pm

Learn more at DPPL.ORG

Happy Notes

Wednesdays, August 14th, September 11th, and October 9th

4:00pm in The Commons

Learn more at DPPL.ORG



Enhancing Documents with Graphics & Pictures

Thursday August 29 2pm - 3pm

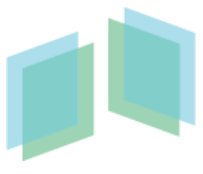
Learn more at DPPL.ORG

Teen Take Make

NEEDLE FELTED SEAL

BEGINNING AUGUST 5

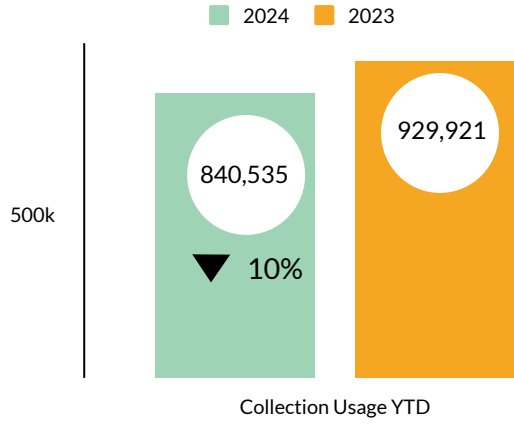
Learn more at DPPL.ORG



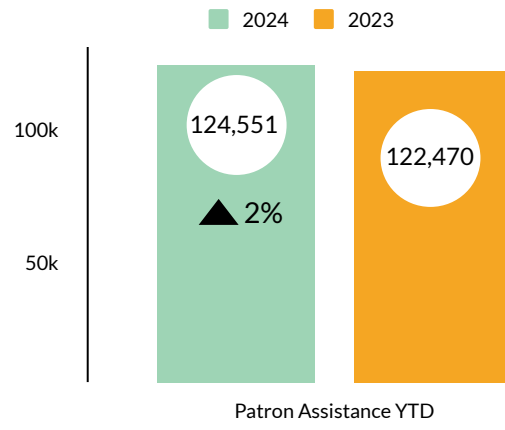
STATISTICS REPORT

On August 2024

Collection Usage YTD

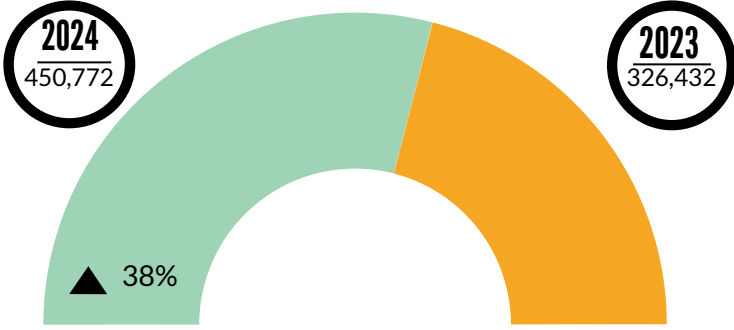


Patron Assistance YTD



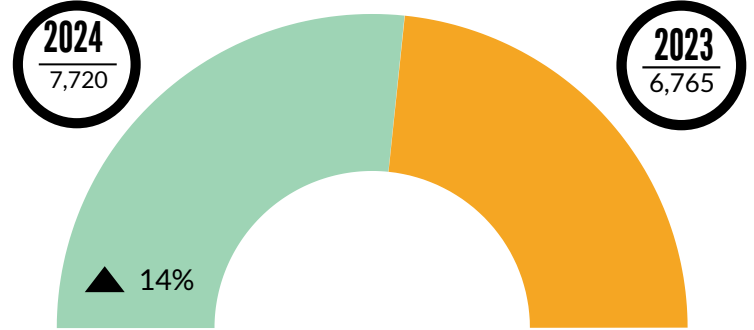
Attendance All - YTD

Events, Programs, Outreach & Classes



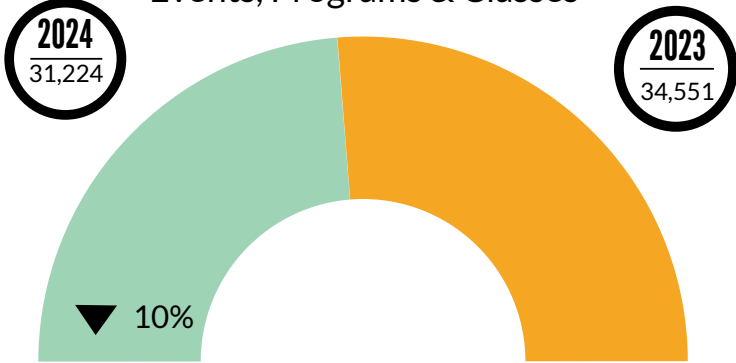
Bookings All - YTD

Events, Programs & Classes



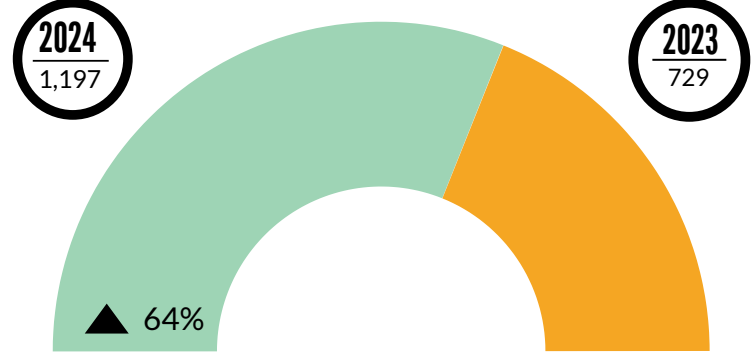
Attendance In Person - YTD

Events, Programs & Classes

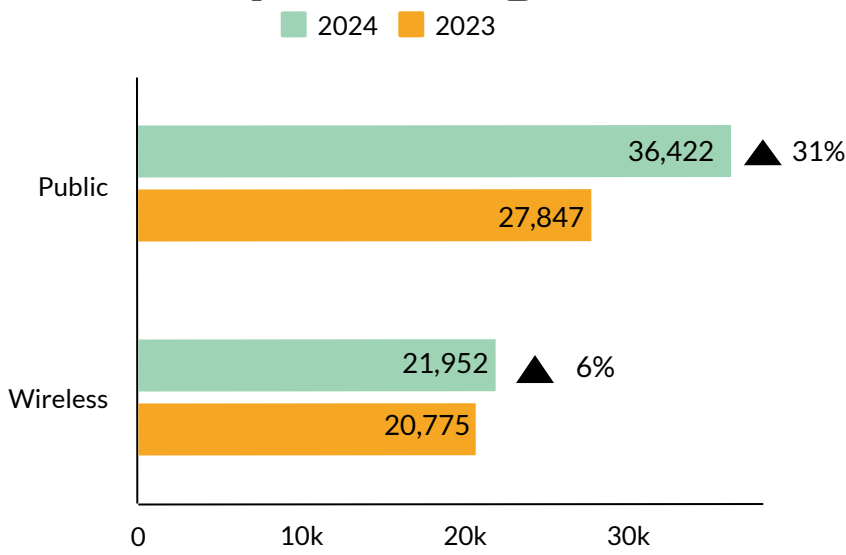


Bookings In Person - YTD

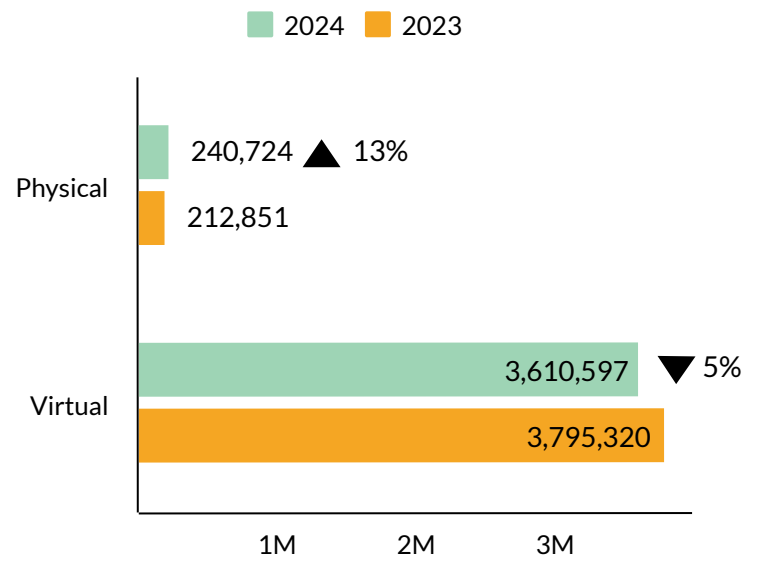
Events, Programs & Classes



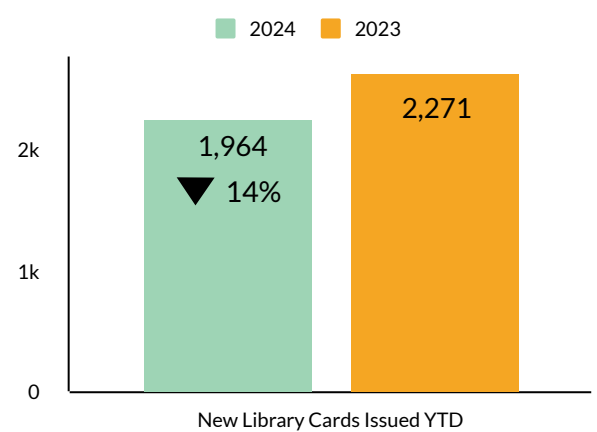
Computer Usage YTD



Traffic YTD



New Library Cards Issued YTD



2024 STATISTICS REPORT													
COLLECTION USAGE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
Physical materials	54,066	51,947	55,057	56,336	46,243	53,411	58,786	52,302					428,148
E-materials	17,525	16,447	17,646	16,165	17,400	16,757	17,708	15,974					135,622
ILL	775	666	663	510	510	419	619	546					4,708
Databases	49,697	46,993	38,909	35,171	28,167	31,123	41,997						272,057
2024 Total	122,063	116,053	112,275	73,011	99,324	98,754	108,236	110,819					840,535
Physical materials	52,685	54,026	62,878	55,995	53,687	56,660	60,675	60,320					456,926
E-materials	14,973	13,013	14,338	14,579	16,404	16,632	14,909	14,461					119,309
ILL	639	639	764	631	573	637	637	693					5,213
Databases	38,413	35,495	45,784	44,038	43,571	44,985	48,444	47,743					348,473
2023 Total	106,710	103,173	123,764	115,243	114,235	118,914	124,665	123,217					929,921
PATRON ASSISTANCE													
Youth Services	2,132	2,700	2,504	1,861	1,573	3,370	3,288	2,289					19,717
Adult Services	6,299	7,200	6,805	6,988	6,468	6,977	6,990	6,346					54,073
Patron Accounts	6,263	6,267	6,553	6,099	5,214	6,971	6,524	5,984					49,875
Security	136	100	140	82	42	0	151	235					886
2024 Total	14,830	16,267	16,002	15,030	13,297	17,318	13,665	14,854					124,551
Youth Services	1,272	1,906	2,086	1,914	1,794	3,280	3,280	1,764					20,285
Adult Services	6,546	6,066	7,195	6,151	6,248	6,802	6,127	6,550					51,685
Patron Accounts	5,950	5,433	7,743	6,188	5,616	6,307	6,300	6,963					50,500
Security	154	143	96	110	84	89	89	104					869
2023 Total	13,922	13,548	17,120	14,363	13,742	19,467	15,796	15,381					122,470
EVENTS, PROGRAMS AND CLASSES-BOOKINGS													
Youth Services In Person	64	133	72	48	84	86	69	1					557
Youth Services Virtual	-	0	-	-	-	3	2	1					6
Adult Services In Person	64	85	74	88	85	79	88	77					640
Adult Services Virtual	10	16	11	10	9	11	8	13					88
Outside groups	12	13	18	23	19	20	15	17					137
Public study rooms	727	872	826	893	747	727	808	692					6,292
2024 Total	877	1,119	1,001	1,062	944	926	990	801	0	0	0	0	7,720
Youth Services In Person	18	29	19	30	21	27	35	2					181
Youth Services Virtual	8		1		0	2	2	0					13
Adult Services In Person	43	77	69	68	62	66	84	79					548
Adult Services Virtual	15	14	16	14	14	13	10	10					106
Outside groups	10	16	35	27	20	18	19	30					175
Public study rooms	686	744	795	710	694	709	682	722					5,742
2023 Total	780	880	935	849	811	835	832	843	0	0	0	0	6,765
EVENTS, PROGRAMS, OUTREACH & CLASSES-ATTENDANCE													
Youth Services In Person	320	1,284	1,035	1,057	313	6,086	3,175	89					13,359
Youth Services Virtual	11,624	15,464	8,994	14,939	17,488	41,552	38,425	8,999					157,485
Adult Services In Person	1,085	1,375	4,005	1,982	1,125	2,626	4,585	1,082					17,865
Adult Services Virtual	26,140	24,447	17,840	23,003	26,135	50,020	46,579	19,396					233,560
Outside groups	237	134	229	1,257	251	406	179	198					2,891
Public study rooms	1,265	1,455	1,348	1,425	1,190	1,122	1,272	1,096					10,173
Outreach-Youth Services	941	1,542	1,116	2,268	3,842	1,127	835	1,585					13,256
Outreach-Adult Services	162	229	670	289	237	354	87	155					2,183
2024 Total	41,774	45,930	35,237	46,220	50,581	103,293	95,137	32,600	0	0	0	0	450,772
Youth Services In Person	989	1,314	1,698	1,559	492	4,595	10,132	200					20,979
Youth Services Virtual	29,089	11,189	13,750	13,183	8,933	8,437	10,063	12,412					107,056
Adult Services In Person	370	766	1,384	2,068	702	902	6,556	824					13,572
Adult Services Virtual	20,187	22,786	20,733	18,918	16,257	15,056	16,976	20,159					151,072
Outside groups	130	242	1,464	1,332	412	258	264	413					4,515
Public study rooms	1,195	1,315	1,407	1,209	1,164	1,093	1,002	1,110					9,495
Outreach-Youth Services	1,652	2,547	2,031	2,098	4,284	1,400	1,019	964					15,995
Outreach-Adult Services	134	219	1,388	323	166	700	333	485					3,748
2023 Total	53,746	40,378	43,855	40,690	32,410	32,441	46,345	36,567	0	0	0	0	326,432

TRAFFIC														
2024	Physical Visits (gate count)	25,115	28,401	31,015	33,655	27,826	33,505	30,787	30,420					240,724
2023	Physical Visits (gate count)	21,659	22,365	27,032	24,328	21,622	32,852	26,863	36,130					212,851
2024	Virtual visits (catalog, website, mobile app)	440,017	464,763	464,802	436,429	439,954	447,677	461,822	455,133					3,610,597
2023	Virtual visits (catalog, website, mobile app)	480,735	444,598	473,767	456,869	468,392	478,438	486,193	506,328					3,795,320
LIBRARY CARDS ISSUED														
2024	Number of new library cards	277	316	249	313	251	328	230	284					2,248
2023	Number of new library cards	259	222	501	313	311	387	278	356					2,627
COMPUTER USAGE														
	Public computers-Youth Services	787	1,196	1,619	1,206	1,221	2,196	1,051	1,647					10,923
	Public computers-Adult	2,545	3,355	2,957	3,329	3,233	3,085	3,601	3,394					25,499
2024	Total	3,332	4,551	4,576	4,535	4,454	5,281	4,652	5,041	0	0	0	0	36,422
	Public computers-Youth Services	253	248	393	365	286	605	582	450					3,182
	Public computers-Adult	2,688	2,903	3,340	3,270	3,309	3,091	2,880	3,184					24,665
2023	Total	2,941	3,151	3,733	3,635	3,595	3,696	3,462	3,634	0	0	0	0	27,847
	Wireless	2,518	2,904	2,904	2,827	2,630	2,678	2,587	2,904					21,952
2024	Total	2,518	2,904	2,904	2,827	2,630	2,678	2,587	2,904	0	0	0	0	21,952
	Wireless	2,360	2,619	2,734	2,715	2,542	2,745	2,382	2,678					20,775
2023	Total	2,360	2,619	2,734	2,715	2,542	2,745	2,382	2,678	0	0	0	0	20,775

2024 Year to Date Statistics

August 2024

COLLECTION USAGE		
	Year to Date 2024	840,535
	Year to Date 2023	929,921
	% Change	-10%
PATRON ASSISTANCE		
	Year to Date 2024	124,551
	Year to Date 2023	122,470
	% Change	2%
EVENTS, PROGRAMS, AND CLASSES- BOOKINGS		
	Year to Date 2024	7,720
	Year to Date 2023	6,765
	% Change	14%
EVENTS, PROGRAMS, OUTREACH, AND CLASSES-ATTENDANCE		
	Year to Date 2024	450,772
	Year to Date 2023	326,432
	% Change	38%
IN PERSON EVENTS		
	Bookings	
	Year to Date 2024	1,197
	Year to Date 2023	729
	% Change	64%
	Attendance	
	Year to Date 2024	31,224
	Year to Date 2023	34,551
	% Change	-10%
TRAFFIC		
	Physical Visits (gate count)	
	Year to Date 2024	240,724
	Year to Date 2023	212,851
	% Change	13%
	Virtual Visits (catalog, website, mobile app)	
	Year to Date 2024	3,610,597
	Year to Date 2023	3,795,320
	% Change	-5%
LIBRARY CARDS ISSUED		
	Year to Date new library cards 2024	2,248
	Year to Date new library cards 2023	2,627
	% Change	-14%
COMPUTER USAGE		
	Public Computers	
	Year to Date 2024	36,422
	Year to Date 2023	27,847
	% Change	31%
	Wireless	
	Year to Date 2024	21,952
	Year to Date 2023	20,775
	% Change	6%

Carpet Tile Replacement Project / Proposal Cost Tabulations

Commercial Flooring Contractor	Area B Cost	Area C Cost	Total Cost - B and C Together
ABM Commercial Flooring, Inc. / Elmhurst IL	\$26,235.00	\$8,220.00	\$34,455.00
Commercial Carpet Consultants, Inc. / Elmhurst IL	\$25,303.26	\$9,223.68	\$34,526.94
Johnson Floor Company, Inc. / Countryside IL	\$26,095.00	\$8,470.00	\$34,565.00
Midway Flooring / Woodridge IL	\$29,659.00	\$8,931.00	\$38,590.00
TSI Commercial Floor Covering / Orland Park IL	\$31,520.00	\$13,021.00	\$44,541.00



Maryville

Caring for Children. Strengthening Families.

Sr. Catherine M. Ryan O.S.F., Executive Director

August 15, 2024

Ms. Michelle Meyer-Edley
Des Plaines Public Library
1501 Ellinwood St
Des Plaines, IL 60016-4553

Dear Michelle,

Thank you for your generous gift to the children and families of Maryville Academy, which included clothing, shampoo, cologne, and other items. We received your donation on 7/18/2024.

As many are enjoying the tastes and sounds of summer, Maryville is working hard to assure that every child in our care has what they need to thrive and grow.

Maryville Academy's 18 programs provide educational, family, healthcare and residential services throughout the Chicago metropolitan area. Every contribution received assures our critical services are available every season of the year.

Thank you for your gracious support of our work.

Peace and all good,

Sr. Catherine M. Ryan OSF

Sr. Catherine M. Ryan, O.S.F.
Executive Director

*Thank you, Michelle, for your generosity
to our children.*

This letter will serve as a receipt that the above-mentioned donation was received as an outright gift. No goods, services or privileges were exchanged in return for this donation. Maryville Academy is an authorized charitable organization under Internal Revenue Service provision 501(c)(3). Your contribution is tax-deductible to the full extent of the law. Thank you.

