

LOHAN ANDERSON

REQUEST FOR INFORMATION (RFI) RESPONSE

DATE: 20 August 2015

FROM: Lohan Anderson

PROJECT: Des Plaines Public Library –
Library Renovation Project

PROJECT#: 13300

PLEASE NOTE THE FOLLOWING CLARIFICATIONS:

- a. **THE LIBRARY IS REQUIRED TO PAY PREVAILING WAGES. (THE PREVAILING WAGE ACT, 820 ILCS 130/0.01 et seq.). WHETHER THE WORKER IS UNION OR NOT, WE MUST PAY PREVAILING WAGES. THE BIDDERS ARE REQUIRED TO PROVIDE UNIONIZED LABOR IF FAILURE TO DO SO COULD CAUSE ANY WORK DISRUPTIONS.**
- b. **IT IS EXPECTED THAT FURNITURE DEALERS WILL REVIEW THE ELECTRICAL SERIES DRAWINGS FOR POWER/DATA/COMMUNICATION CLARIFICATIONS AND REQUIREMENTS AS THEY WILL BE RESPONSIBLE FOR COORDINATING WITH THE GENERAL CONTRACTOR.**

Below are the RFI responses for the FF&E scope of work:

General Questions:

1. The areas with furniture symbols that are not tagged or hatched, should we assume they are existing furniture? Please confirm.

a. 3rd Floor, Area 306 Adult Services – North wall

- **CHAIR SHOWN AT LOCATION IN PLAN IS EXISTING. REMAINING ITEMS ALONG WALL ARE MILLWORK.**

b. 3rd Floor, Area 304 Creative Service Offices – South wall

- **CHAIR SHOWN AT LOCATION IN PLAN IS EXISTING. REMAINING ITEMS ALONG WALL ARE MILLWORK.**

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- c. 3rd Floor, Area 303 Commons – Craft Area Table
 - **STOOLS SHOWN AT CRAFT AREA TABLE ARE NEW. ADDITIONAL ITEMS ALONG EAST WALL ARE MILLWORK.**
2. Would you please clarify what you want for the “Wire Management Plan”?
 - **PROVIDE POWER/DATA/COMMUNICATION PLANS FOR THE LOCATIONS IN THE FURNITURE SYSTEM PANELS.**
3. Because there will be two phases but the bid is asking for a lump sum for the project, should we assume that Phase 1 will be ordered in 2015 and Phase 2 will be ordered in 2016? This assumption will allow us to estimate/anticipate product and Union price increases and avoid long-term warehousing costs. Please call about this question if this does not make sense.
 - **WE WOULD LIKE PHASED DELIVERIES; THEREFORE ONE OPTION MAY BE TO ORDER EVERYTHING 2015 AND DELIVERIES PHASED INTO 2016. PLEASE RECOMMEND THE MOST COST EFFECTIVE SOLUTIONS.**

1st Floor

1. WRK-3F is tagged on the drawing, but is not specified on the specification packet. Please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, “RFI FFE-1_2015 0820 DPPL SPEC_P. 3”**

2nd Floor

1. There are power/data receptacles marked as **TBD** for the 3branch product in the Youth Computer area (Page 12 in spec. sheet). Do you have specifications for these?
 - **A POWER/DATA TROUGH WILL BE REQUIRED IN ADDITION TO A POWER/DATA RECEPTACLE AT THE DESKTOP AS POWER/DATA WILL BE WHIPPED TO THE FURNITURE. A SPECIFIC MANUFACTURER AND MODEL INFORMATION FOR THE DESKTOP RECEPTACLE IS NOT LISTED, BUT THE COMPONENTS ARE CLARIFIED IN THE COMMENTS SECTION – (1) DUPLEX RECEPTACLE AND (1) DUPLEX DATA ARE REQUIRED PER WORKSTATION.**

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3rd Floor

1. WRK-15A has a QTY of (2) on the plan, the specification packet says QTY (3); please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, "RFI FFE-1_2015 0820 DPPL SPEC_P. 28"**

2. WRK-15B has a QTY of (3) on the plan, the specification packet says QTY (2); please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, "RFI FFE-1_2015 0820 DPPL SPEC_P. 28"**

3. WRK-15E has a QTY of (4) on the plan, the specification packet says QTY (3); please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, "RFI FFE-1_2015 0820 DPPL SPEC_P. 30"**

4. WRK-15F has a QTY of (2) on the plan, the specification packet says QTY (3); please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, "RFI FFE-1_2015 0820 DPPL SPEC_P. 30"**

4th Floor

1. TB-8 near B-2 tag, is shown on plan (qty 2), but is not specified in the specification packet for Area 401e – The Forum. Please confirm.
 - **PLEASE SEE ATTACHED SHEET TITLED, "RFI FFE-1_2015 0820 DPPL SPEC_P. 36"**

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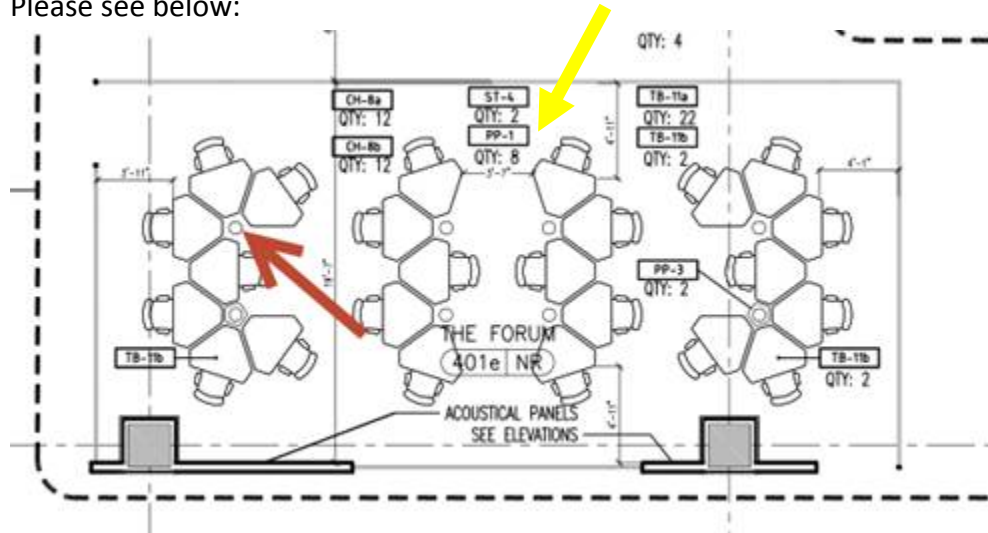
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2. Area 401e Forum, circle symbols are not tagged, please confirm product/manufacture.
 - **THOSE ITEMS ARE DRAWING LABEL PP-1 AND ARE NOT IN YOUR SCOPE.**

Please see below:







DELIVERY, INSTALLATION, & ELECTRICAL

- Should we include disassemble and disposal of existing furniture in our scope?
 - **NO, THE GENERAL CONTRACTOR WILL BE RESPONSIBLE FOR THIS SCOPE.**
- Should we include the electrical disassemble in our quote?
 - **NO, HOWEVER YOU WILL BE RESPONSIBLE FOR THE PRE-WIRING AND CONNECTION TO THE FEED PROVIDED BY THE GC.**
- Is the disassemble of the library shelves the responsibility of the GC?
 - **YES**
- Are we responsible for the electrical hook-up of the new products or will that be the responsibility of others?
 - **YOU WILL BE RESPONSIBLE FOR THE FINAL CONNECTION**

Image	Mfr	Product	Qty	Finish	Manufacturer Contact	Comments	Drawing Label
1st Floor: Circulation Workroom 108 (Flooring: Carpet Tile)							
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas System Prewired Workstations with Tu Lockable Storage and Flo Monitor Arm	3	<u>Finish:</u> Metallic Silver (MS) <u>Laminate Work Surface:</u> Folkstone Grey (8Q) <u>Accent Finish:</u> Metallic Silver (MS) <u>Metal Trim:</u> Metallic Silver (MS) <u>Frames:</u> Metallic Silver (MS) <u>Tile Surfaces:</u> (1) Marker Board Tile; Remaining Surfaces to have Tackable Surface Tile <u>Tackable Surface Material:</u> Herman Miller Textiles - Savannah, Metal (8L06) <u>Side Leg:</u> Folkstone Grey (8Q) <u>Overhead Storage:</u> Metallic Silver (MS) <u>Storage:</u> Metallic Silver (MS) <u>Mobile Ped Upholstery:</u> Knoll (KT Collection) - Hourglass, Spring (K1523/16), Nanotex <u>Grommet:</u> Metallic Silver (MS) <u>Monitor Arm:</u> Through-surface mount; Color: Silver	Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com	Dimensions: (3) Workstations at 5'-0"W x 6'-0"L x 46"H (Refer to plan for dimensions); (3) Lockable, Fixed Peds at 14-5/8"W x 24"D X 27-1/4"H; (3) Wall-Mounted Overheads at 5'-6"W x 14-3/8"D x 15"H; (3) Monitor Arms at 4-1/2"W x 20-1/2"-23"D x 6"-18-1/2"H; (6) 3-1/2"Diameter Grommets -(1) sliding door per overhead. -Each workstations have (1) lockable, fixed box/box/file ped and (1) lockable, fixed file/file ped. -Concealed support to mount overhead on existing wall is required to be provided. -Prewired furniture system required. -(1) duplex power and (1) Data/Telephone port required at base of 30"D work surface. -(1) grommet centered at desk work surface. Provided by Herman Miller. -(1) grommet centered at return. Provided by Herman Miller. -All components to be lockable. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.	WRK-3C WRK-3D WRK-3E
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas System Prewired Panels	4	<u>Accent Finish:</u> Metallic Silver (MS) <u>Metal Trim:</u> Metallic Silver (MS) <u>Frames:</u> Metallic Silver (MS) <u>Tile Surfaces:</u> (1) Marker Board Tile (1) Tackable Surface Tile on back end of 42"W panels adjacent to WRK-3E; All remaining sides of all panels to have Tackable Surface Tiles <u>Tackable Surface Material:</u> Herman Miller Textiles - Savannah, Metal (8L06)	Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com	Dimensions: (2) Panels at 36"W x 3'D x 68"H; (2) Panels at 42"W x 3'D x 68"H -Tackable Surface Tiles to be on both sides of each panel, with the exception of the (2) panels at 42"W, which are to have (1) tackable surface tile and (1) marker board tile on reverse side adjacent to WRK-3E. -Prewired panels required. -(1) duplex power and (1) Data port required at base of 42" panel. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.	WRK-3F

Image	Mfr	Product	Qty	Finish	Manufacturer Contact	Comments	Drawing Label
3rd Floor: Adult Services 306 (Flooring: Carpet Tile)							
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas Prewired System Workstations with Tu Lockable Storage and Flo Monitor Arm	2	Finish: Metallic Silver (MS) Laminate Work Surface: Folkstone Grey (8Q) Accent Finish: Metallic Silver (MS) Metal Trim: Metallic Silver (MS) Frames: Metallic Silver (MS) Tile Surfaces: (1) Marker Board Tile; Remaining Surfaces to have Tackable Surface Tile Tackable Surface Material: Herman Miller Textiles - Savannah, Metal (8L06) Lower Tiles: Metallic Silver (MS) Side Leg: Folkstone Grey (8Q) Overhead Storage: Metallic Silver (MS) Storage: Metallic Silver (MS) Mobile Ped Upholstery: Knoll (KT Collection) - Hourglass, Spring (K1523/16), Nanotex Grommet: Metallic Silver (MS) Monitor Arm: Through-surface mount; Color: Silver	Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com	Dimensions: (3) Workstations at 4'-0"W x 6'-0"L x 46" & 68"H (Refer to plan for dimensions); (3) Lockable, Fixed Peds at 14-5/8"W x 24"D X 27-1/4"H; (3) Lockable, Mobile Peds with cushion seat at 14-5/8"W x 24"D X 23-3/8"H; (3) Overheads at 36"W x 14-3/8"D x 15"H; (3) Monitor Arms at 4-1/2"W x 20-1/2"-23"D x 6"-18-1/2"H; (6) 3-1/2"Diameter Grommets -(1) sliding door per overhead. -Each workstations have (1) lockable, mobile box/file ped with cushion top and (1) lockable, fixed file/file ped. -Tackable surface to run slightly above the overheads. -Tackable surface tiles to be on all panels with the exception of the tiles directly below the overhead, which is to be a marker board tile. -Prewired furniture system required. -Power/Data access to be provided at base powered through furniture panel. To be provided by Herman Miller. -(1) grommet at desk work surface. Location to be determined. Provided by Herman Miller. -(1) grommet centered at return. Provided by Herman Miller. -All components to be lockable. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.	WRK-15A
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas Prewired System Workstations with Tu Lockable Storage and Flo Monitor Arm	3	Finish: Metallic Silver (MS) Laminate Work Surface: Folkstone Grey (8Q) Accent Finish: Metallic Silver (MS) Metal Trim: Metallic Silver (MS) Frames: Metallic Silver (MS) Tile Surfaces: (1) Marker Board Tile; Remaining Surfaces to have Tackable Surface Tile Tackable Surface Material: Herman Miller Textiles - Savannah, Metal (8L06) Lower Tiles: Metallic Silver (MS) Side Leg: Folkstone Grey (8Q) Overhead Storage: Metallic Silver (MS) Storage: Metallic Silver (MS) Mobile Ped Upholstery: Knoll (KT Collection) - Hourglass, Spring (K1523/16), Nanotex Grommet: Metallic Silver (MS) Monitor Arm: Through-surface mount; Color: Silver	Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com	Dimensions: (2) Workstations at 4'-0"W x 6'-0"L x 46" & 68"H (Refer to plan for dimensions); (2) Lockable, Fixed Peds at 14-5/8"W x 24"D X 27-1/4"H; (2) Lockable, Mobile Peds with cushion seat at 14-5/8"W x 24"D X 23-3/8"H; (2) Overheads at 36"W x 14-3/8"D x 15"H; (2) Monitor Arms at 4-1/2"W x 20-1/2"-23"D x 6"-18-1/2"H; (4) 3-1/2"Diameter Grommets -(1) sliding door per overhead. -Each workstations have (1) lockable, mobile box/file ped with cushion top and (1) lockable, fixed file/file ped. -Tackable surface to run slightly above the overheads. -Tackable surface tiles to be on all panels with the exception of the tiles directly below the overhead, which is to be a marker board tile. -Prewired furniture system required. -Power/Data access to be provided at base powered through furniture panel. To be provided by Herman Miller. -(1) grommet at desk work surface. Location to be determined. Provided by Herman Miller. -(1) grommet centered at return. Provided by Herman Miller. -All components to be lockable. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.	WRK-15B

Image	Mfr	Product	Qty	Finish	Manufacturer Contact	Comments	Drawing Label
3rd Floor: Adult Services 306 (Flooring: Carpet Tile)							
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas Prewired System Workstations with Tu Lockable Storage and Flo Monitor Arm	4	<p>Finish: Metallic Silver (MS) <u>Laminate Work Surface:</u> Folkstone Grey (8Q) <u>Accent Finish:</u> Metallic Silver (MS) <u>Metal Trim:</u> Metallic Silver (MS) <u>Frames:</u> Metallic Silver (MS) <u>Tile Surfaces:</u> (1) Marker Board Tile; Remaining Surfaces to have Tackable Surface Tile <u>Tackable Surface Material:</u> Herman Miller Textiles - Savannah, Metal (8L06) <u>Lower Tiles:</u> Metallic Silver (MS) <u>Side Leg:</u> Folkstone Grey (8Q) <u>Overhead Storage:</u> Metallic Silver (MS) <u>Storage:</u> Metallic Silver (MS) <u>Mobile Ped Upholstery:</u> Knoll (KT Collection) - Hourglass, Spring (K1523/16), Nanotex <u>Grommet:</u> Metallic Silver (MS) <u>Monitor Arm:</u> Through-surface mount; Color: Silver</p>	<p>Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com</p>	<p>Dimensions: (3) Workstations at 4'-0"W x 6'-0"L x 46" & 68"H (Refer to plan for dimensions); (3) Lockable, Fixed Peds at 14-5/8"W x 24"D X 27-1/4"H; (3) Lockable, Mobile Peds with cushion seat at 14-5/8"W x 24"D X 23-3/8"H; (3) Overheads at 36"W x 14-3/8"D x 15"H; (3) Monitor Arms at 4-1/2"W x 20-1/2"-23"D x 6"-18-1/2"H; (6) 3-1/2"Diameter Grommets</p> <p>-(1) sliding door per overhead. -Each workstations have (1) lockable, mobile box/file ped with cushion top and (1) lockable, fixed file/file ped. -Tackable surface to run slightly above the overheads. -Tackable surface tiles to be on all panels with the exception of the tiles directly below the overhead, which is to be a marker board tile. -Prewired furniture system required. -Power/Data access to be provided at base powered through furniture panel. To be provided by Herman Miller. -(1) grommet at desk work surface. Location to be determined. Provided by Herman Miller. -(1) grommet centered at return. Provided by Herman Miller. -All components to be lockable. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.</p>	WRK-15E
IMAGE NOT AVAILABLE (REFER TO PLANS)	Herman Miller	Canvas Prewired System Workstations with Tu Lockable Storage and Flo Monitor Arm	2	<p>Finish: Metallic Silver (MS) <u>Laminate Work Surface:</u> Folkstone Grey (8Q) <u>Accent Finish:</u> Metallic Silver (MS) <u>Metal Trim:</u> Metallic Silver (MS) <u>Frames:</u> Metallic Silver (MS) <u>Tile Surfaces:</u> (1) Marker Board Tile; Remaining Surfaces to have Tackable Surface Tile <u>Tackable Surface Material:</u> Herman Miller Textiles - Savannah, Metal (8L06) <u>Lower Tiles:</u> Metallic Silver (MS) <u>Side Leg:</u> Folkstone Grey (8Q) <u>Overhead Storage:</u> Metallic Silver (MS) <u>Storage:</u> Metallic Silver (MS) <u>Mobile Ped Upholstery:</u> Knoll (KT Collection) - Hourglass, Spring (K1523/16), Nanotex <u>Grommet:</u> Metallic Silver (MS) <u>Monitor Arm:</u> Through-surface mount; Color: Silver</p>	<p>Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com</p>	<p>Dimensions: (3) Workstations at 4'-0"W x 6'-0"L x 46" & 68"H (Refer to plan for dimensions); (3) Lockable, Fixed Peds at 14-5/8"W x 24"D X 27-1/4"H; (3) Lockable, Mobile Peds with cushion seat at 14-5/8"W x 24"D X 23-3/8"H; (3) Overheads at 36"W x 14-3/8"D x 15"H; (3) Monitor Arms at 4-1/2"W x 20-1/2"-23"D x 6"-18-1/2"H; (6) 3-1/2"Diameter Grommets</p> <p>-(1) sliding door per overhead. -Each workstations have (1) lockable, mobile box/file ped with cushion top and (1) lockable, fixed file/file ped. -Tackable surface to run slightly above the overheads. -Tackable surface tiles to be on all panels with the exception of the tiles directly below the overhead, which is to be a marker board tile. -Prewired furniture system required. -Power/Data access to be provided at base powered through furniture panel. To be provided by Herman Miller. -(1) grommet at desk work surface. Location to be determined. Provided by Herman Miller. -(1) grommet centered at return. Provided by Herman Miller. -All components to be lockable. -Plan indicating all components and 3D rendering with finishes required with bid submittal. -Submittals required.</p>	WRK-15F

Image	Mfr	Product	Qty	Finish	Manufacturer Contact	Comments	Drawing Label
4th Floor: Adults' Collection Area, Forum Lounge 401 (Flooring: Carpet Tile)							
	Herman Miller	Swoop Plywood Lounge Chair (OA200)	4	<u>Upholstery:</u> Maharam - Manner (466177), Ember (011), Nanotex with Durablock <u>Outer Shell:</u> Light Ash (AV) <u>Base Finish:</u> Metallic Silver (MS)	Herman Miller 222 Merchandise Mart Suite 321 Chicago, IL 60654 Attn: Mary Connolly & Nicholas Africano t. MC:312.822.8458 mary_connolly@hermanmiller.com t. NA:312.237.1088 nick_africano@hermanmiller.com	Dimensions: (4) 33"W x 29"D x 32"H; SH: 16-1/2H; AH: 24" -Submittals required.	CH-9
	Martin Bratrud	Reveal Table Round High Off-Centered Post	6	<u>Solid Surface Top:</u> Corian Pearl Gray <u>Base Finish:</u> Brushed Chrome	One Source 222 Merchandise Mart Suite 347 Chicago, IL 60654 Attn: Julie LaJoye t. 312-961-8657 jl@onesourcechicago.com	Dimensions: (6) 15"Diameter x 26.5"H -Submittals required.	TB-8
	Bernhardt	Mirador (8041A)	2	<u>Upholstery:</u> HBF Textiles - Dot Structure (931), Red & White (44) <u>Frame Finish:</u> Polished Cast Aluminum Frame with levelers and non-marring glides	Bernhardt 222 Merchandise Mart Suite 399 Chicago, IL 60654 Attn: Kristin Peschke t. 312.661.1146 x205 kristinpeschke@bernhardt.com	Dimensions: (2) 60"W x 28-3/4"D x 16-1/2"H; -Submittals required.	B-2
	Steelcase	Thread Power Hub (PFLHUB) *To be purchased by Owner	2	<u>Finish:</u> 4799 Platinum Metallic <u>Plug Configuration:</u> Low profile plug, Standard NEMA three-prong plug	Forward Space 1142 N. North Branch Chicago, IL 60642 Attn: JoAnne Abbene t: 312-563-5272 jabbene@forwardspace.com	Dimensions: (2) 8"Diameter x 30"H -Submittals required.	PP-1