

**BIDS FOR LED LIGHTING CONVERSION FOR  
THE DES PLAINES PUBLIC LIBRARY, No. 09-2019**

The intent of this bid invitation is to obtain the services of a qualified contractor to:

- Replace all Library light fixtures with LED fixtures wherever possible and,
- Replace conventional lamps with LED lamps if it is impossible to replace the entire fixture.
- Install automated controls compatible with the Library's IT systems and capable of dimming fixtures and creating lighting zones via a computer interface.
- Replace or reuse existing wall mounted public meeting room lighting control panels, while keeping their current lighting functionality.
- Install wall mounted lighting control switches with dimming capability in all Library staff offices, shared work spaces, and staff lunchroom.

The project must be submitted to ComEd for all applicable incentives and rebates. The contractor must manage the rebate process and present the Library with the lowest total cost including rebates. If the rebates are not received, the contractor will not increase the price of the project to the Library.

There will be a mandatory **Pre-Bid meeting and walkthrough on Tuesday, October 1, 2019** at the Des Plaines Public Library in the Conference Room – Second Floor at 10:00 a.m. Specifications are available at [dppl.org/about/requests-for-proposals](http://dppl.org/about/requests-for-proposals) or in the Library's Administrative Offices, Second Floor.

The bid must be submitted in a sealed envelope, plainly marked **Bid for LED Lighting Conversion** and in the hands of the Library Director, 1501 Ellinwood Street, Des Plaines, Illinois, 60016 before **3:00 p.m., Tuesday, October 15, 2019**. Bids will be publicly opened and read at that time. Bidders, their authorized agents and interested parties are invited to be present.

### **GENERAL INFORMATION**

The Des Plaines Public Library reserves the right to accept or reject any or all bids if the bid is nonresponsive, incomplete, or improperly prepared or executed.

The Library is an 82,000 square foot, four story building. The building contains over 1,700 light fixtures and 2,500 lamps/bulbs. The Library has a freight elevator for contractor use, but does NOT have a loading dock. All deliveries are made at the rear of the Library by arrangement with Library staff.

The Library plans to maintain its normal hours of operation during the project, being open to the public 72 hours a week, including evenings and weekends as follows:

9:00 AM to 9:00 PM Monday – Friday.  
9:00 AM to 5:00 PM on Saturday.  
1:00 PM to 5:00 PM on Sunday.

- All contractor staff shall be made aware that their images will be recorded by the Library digital video surveillance system.
- All work to be performed during normal working hours on Monday through Friday. Contractor may arrange early access to the Library by arrangement with the Head of Building and Security Services.
- Contractor to provide a start and end date, with detailed description of the scope of the project.
- Contractor to provide any needed safety barricades in the area to ensure the safety of the Library staff and patrons.
- Contractor to perform all clean up at the end of each day, and properly dispose of all lamps and fixtures.
- All work to be done in a professional workmanlike manner.

## **BID REQUIREMENTS**

- Contractor will provide two (2) proposals:
  - one using exclusively Phillips brand lamps and fixtures, and
  - one using comparable lamps and fixtures (MaxLite, GE, Satco, etc.)
- Contractor will provide a ten year warranty on all fixtures and lamps wherever feasible. Any exceptions to this warranty must be clearly stated in the bid packet.
- Contractor will provide at least one initial year of free labor to replace any fixture or lamp as needed.
- All contractors must submit, along with bid, evidence of compliance with all provisions of the Illinois Prevailing Wage Act 820 ILCS 130 and an active apprenticeship and training program approved and registered with the United States Department of Labor (Des Plaines City Ordinance M-9-15, 4-6-2015).
- All successful bidders must be in compliance with all applicable laws prerequisite to doing business in the state of Illinois, including, but not limited to:

- PUBLIC CONTRACTS, 720 ILCS 5/33E-1, 5/33E-3, 5/33E-4, 5/33E-7, 5/33E-8 – Interference with Public Contracting – Bid Rigging and Rotating-Kickbacks-Bribery;
  - PUBLIC CONTRACTS 65 ILCS 5/11-42.1-1 Delinquent Taxpayers;
  - EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT 30 ILCS 570;
  - PUBLIC WORKS EMPLOYMENT DISCRIMINATION ACT, 775 ILCS 10/0.01;
  - The ILLINOIS HUMAN RIGHTS ACT, 775 ILCS 5/1-101.
- Contractor will provide a list of at least three LED conversion projects, having a space similar in area and number of lighting fixtures.
  - Contractor will provide sufficient evidence of general liability, workers' compensation, completed operations, automobile, hazardous occupation, product, and professional liability insurance coverage, which shall consist of either a copy of the original insurance policy or a certified statement from the insurer listing the details from the policy.
  - Contractor will provide bid security in the form of a bid bond or certified check made payable to the Des Plaines Public Library equal to five (5) % of the base bid amount.

## **EXHIBITS**

See Exhibit A for a list of Library light fixtures and lamps.